

CITY OF GILLETT COMMON COUNCIL  
NOTICE OF REGULAR MEETING  
COUNCIL CHAMBERS  
150 N McKenzie Ave., Gillett, WI  
MINUTES

**Thursday, January 5, 2017 at 6:00 PM**

1. **Mayor called the meeting to order at 6:00 and the Pledge of Allegiance was recited.**

**Roll Call**

**Present:** Alderpersons Marie Blaser, Marilyn Mueller, Tod Anderson, Nanette Mohr, Rick Raatz, Ron Anderson, Mayor William Pecha, Deputy Clerk/Treasurer Chelsea Henkel, Attorney Tim Schmid, Fire Chief Greg Rudie, Public Works Foreman Shane Rank, Police Chief Jess Keplinger. Also present were Joan Koehne Times Herald, Kim and Brent Gruetzmacher, Josh McCarthy, and Kevin Smith. Utility Operator Robert Schroeder was excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for December 1, 2016

**MOTION: T. Anderson/Mohr**

*Motion to approve the minutes with spelling and date correction from December 1, 2016*

**Voice Vote:** All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr -Mohr informed the Council that there is one camper in the campground renting a spot for winter storage. The electric will be shut off.

6. **Library Report:** Alderperson Mohr - Written report. Part Time Library employee needed.

7. **Tourism & Marketing Commission Report:** Jake Steldt-No Report.

8. **Financial Report:** Chelsea Henkel – No Action

- a. Written reports provided –Check register and updated general fund budget worksheet.

**MOTION: T. Anderson/Raatz**

*Motion to approve the financial report as presented.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Keplinger

The Gillett Police Department is now an IBR Certified Agency.

10. **Fire Department Report:** Chief Rudie informed the committee that they held Officer Elections, there will be pump operations training on 1/21/2017, they had a tour of Northport for training, there are 4 open roster spots on the department, and they had 4 calls this month. Tim Via is the Secretary, Rick Raatz is the Treasurer, Kevin Rudie is Assistant Chief, and Greg Rudie is Chief.

11. **Health, Protection and License Committee Report:** Alderperson Anderson

- a. Discussion & possible action on Operator License for Richard Moffat for the RStore

**MOTION: Raatz/Mohr**

*Motion to approve the Operator's License for Richard Moffat.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- b. Discussion & possible action on Picnic License for the Finnegan Lake Club

**MOTION: Mohr/Blaser**

*Motion to approve the Picnic License for the Finnegan Lake Club Fishing Derby.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- c. Discussion & possible action on leveraging the Police Department Ann Horrnick Fund to purchase ballistic vests for the officers, the account will be reimbursed by the grant money awarded

**MOTION: R. Anderson/Mueller**

*Motion to approve the purchase of ballistic vests for the Police Department, using the Ann Horrnick Fund to pay for the vests, the fund will be reimbursed with the money received from a grant, and the Sherriff's department payment for 2 vests.*

**Roll Call Vote:** All Ayes **MOTION CARRIED**

- d. Discussion & possible action on Network Upgrade

**MOTION: Raatz/R. Anderson**

*Motion to approve the Network Upgrade contract with Flex Technologies and Packerland Broadband for \$5210.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

**12. Board of Public Works Committee Report:**

- a. Discussion and Possible Action on a Motion to remove paragraph #3 in the snow ordinance and replace it with SNOW AND ICE NOT TO ENCROACH.

No person shall push, shove or in any way deposit any snow or ice onto any public streets, alley, sidewalk or public lands dedicated to public use. Failure to remove snow and ice within twenty-four (24) hours shall also constitute a public nuisance and subject responsible persons to the penalties applicable for violation of city public nuisance ordinances.

**MOTION: Raatz/Mohr**

*Motion to approve the amended paragraph in the Chapter16-20 Snow Ordinance.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

**13. Utility Committee Report: Alderperson Mohr**

- a. Discussion and possible action on Lynch and Associates Contract for general engineering

**MOTION: T. Anderson/Mueller**

*Motion to approve the Lynch and Associates Contract, not to exceed \$10,000 for Utility.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

- b. Discussion and possible action on contract with Omni for test wells in Zippel Park

**MOTION: T. Anderson/R. Anderson**

*Motion to approve the Omni Contract, work will be done in spring, not to exceed \$1,223.00.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

**14. Finance and Personnel Committee Report: Alderperson Raatz**

- a. Discussion & possible action on giving General Public Works Laborer a .50 cent raise and completing the 6 month probation period.

**MOTION: Mohr/Blaser**

*Motion to approve the .50 cent raise for General Public Works Laborer and completing the 6 month probation period.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

- b. Discussion & possible action on hiring Duff Leaver for the Building Inspector Position

**MOTION: T. Anderson/Mohr**

*Motion to hire Duff Leaver as the City of Gillett Building Inspector with a \$5,000 yearly retainer, renewed yearly.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

c. Discussion & possible action on Cellcom Agreement

**MOTION: Blaser/Mueller**

*Motion to approve Cellcom Agreement with changes to discontinued phone numbers.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

d. Discussion & possible action on hiring a Clerk Treasurer

**MOTION: T. Anderson/Blaser**

*Motion to hire Kim Gruetzmacher for the City of Gillett Clerk/Treasurer position. 30-32 flexible hours/weekly, covering all office hours and split meetings, full benefits, \$26 starting wage, and \$27 after completing a 6 month probation period.*

**Roll Call Vote:** Mohr Abstains- 5 Ayes - **MOTION CARRIED**

Clerk's Office Schedule will be discussed and Finance and Personnel. Henkel was raised to \$21/hourly wage and have a 32+ hours a week.

15. **Park and Cemetery Committee Report:** Alderperson Mueller- No Report.

16. **Planning Committee Report:** Alderperson Blaser- No Report.

17. **Attorneys Report:** Attorney Schmid- Attorney Schimd informed the Council that he is completing the raise orders for two properties in the City of Gillett, ordered by the Building Inspector, Bobbie Krozell.

18. **Mayor's Report:** Mayor Pecha informed the council that we were awarded \$5,000 from American Transmission Company for our tree purchases along with our DNR Grant. He also informed the Council that he will be attending a Junior Achievement Program in Milwaukee on February 2, 2017.

19. Adjourn at 6:45

Respectfully Submitted by Chelsea Henkel