

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Thursday, April 6, 2017 at 6:00 PM

1. **Mayor called the meeting to order at 6:00 and the Pledge of Allegiance was recited.**

Roll Call

Present: Alderpersons Marilyn Mueller, Tod Anderson, Nanette Mohr, Rick Raatz, Ron Anderson, Marie Blaser, Mayor William Pecha, Clerk/Treasurer Kim Gruetzmacher, Attorney Tim Schmid, Public Works Foreman Shane Rank, Utility Operator Bob Schroeder, Police Chief Jess Keplinger, and Fire Chief Greg Rudie. Also present were Josh McCarthy, Kevin Smith, and Jake Steldt.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for March 2, 2017

MOTION: Raatz/T. Anderson

Motion to approve the minutes from March 2, 2017.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr

Nicolet Trail Campground is getting ready to open, and Mohr informed the Council that the PECFA Funds are delayed.

6. **Library Report:** Alderperson Mohr - Written report

- a. Update on Hiring Library Aid

Jody Bierhals was hired as part time library aid to work up to 23 hours per week.

7. **Tourism & Marketing Commission Report:** Jake Steldt

- a. Discussion and Possible Action on Banners

Committee approved purchase of 20 red and 20 blue banners for \$1,833. Banners have been ordered and are to be here by first week of May.

8. **Financial Report:** Kim Gruetzmacher

- a. Written reports provided –Check register

Audit field work was completed last week and are working with CPA firm to wrap up.

9. **Police Department Report:** Police Chief Keplinger

- a. Discussion on Incident Summary Report
- b. Discussion on Training and Public Relations

The Gillett Police Department had a written report of a summary of incidences and informed the month was the busiest month in the past four years. In house fire arms training to be held next month. The Counter Act Program classroom portion finished today and field trip to be in May. Public Relations work being planned with the Day Care & Boy Scouts as well as a few other different groups.

10. **Fire Department Report:** Chief Rudie

Biggest fire event since previous year at Wausaukee Composites, had to call in numerous area fire departments, and were able to contain fire to one room. Establishing a great working relationship with Underhill fire department by training together and will continue to do so. Jake Kulba applied for a grant for smoke detectors earlier last year that was received. The fire department is planning some PR events for the future to hand out the detectors.

11. **Health, Protection and License Committee Report:** Alderperson T. Anderson – No Report

12. **Board of Public Works Committee Report:** Alderperson R. Anderson

Anderson reported that the committee sent the updated street use permit to the City Attorney for review, and are still working on the upcoming street projects and funding.

13. **Utility Committee Report:** Alderperson Mohr
Mohr reported that the committee is still working on upcoming projects and are to start with the Birch project in 2018 instead of First Street. Public informational meeting will be held on Monday, April 17th from 5:30 pm to 6:30 pm at City Hall. Utility Operator reported well house #1 electrical issues were resolved.
14. **Finance and Personnel Committee Report:** Alderperson Raatz
 - a. Discussion and possible action on setting up a savings account for Public Works Equipment**MOTION: Mohr/Blaser**
Motion to pursue opening savings account for public works equipment.
Voice Vote: All Ayes - **MOTION CARRIED**
15. **Park and Cemetery Committee Report:** Alderperson Mueller – No Report
Public Works Forman, Shane Rank, reported Boy Scouts cabin roof was leaking; Boy Scouts are taking care of this.
16. **Planning Committee Report:** Alderperson Blaser
 - a. Discussion & possible action on Savage Lake Access
 - b. Update on Trailhead GrantLandowner of Savage Lake gave property to the City and the committee accepted; future use will be for a park. The Trailhead Grant was sent in.
17. **Attorneys Report:** Attorney Schmid - No Report
18. **Mayor's Report:** Mayor Pecha
 - a. Discussion & possible action on accepting Marie Blaser as an Election Worker**MOTION: Mohr/R. Anderson**
Motion to appoint Marie Blaser as an election worker.
Voice Vote: Five Ayes, Blaser Abstained - **MOTION CARRIED**
Marie can work an election as long as she is not on the ballot.
Mayor's Youth Authority is hosting a Job Fair on April 29th at the Gillett High School.
A Thank You was extended to Rick Raatz, Tod Anderson & Marilyn Mueller for their contribution to the council and serving the community.
19. Adjourn at 6:32 pm.

Respectfully Submitted by Kim Gruetzmacher
Clerk Treasurer