

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Thursday, June 1, 2017 at 6:00 PM

1. **Mayor called the meeting to order at 6:00 and the Pledge of Allegiance was recited.**

Roll Call

Present: Alderperson/Acting Mayor Nanette Mohr, Alderpersons Ron Anderson, Marie Blaser, Mark Sparks, Josh McCarthy, Irene Drake, Deputy Clerk/Treasurer Chelsea Henkel, Attorney Tim Schmid, Public Works Foreman Shane Rank, Utility Operator Bob Schroeder, and Police Chief Jess Keplinger. Also present were Tourism and Marketing Jake Steldt, Dr. Evelyn Frederick Hauser, Soletski Surveyor Tracy Ondik, and from the Times Herald Warren Bluhm. Fire Chief Greg Rudie was excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for May 4, 2017

MOTION: Drake/Blaser

Motion to approve the minutes from May 4, 2017 as printed.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr

- a. Update on Campground: The monitoring test wells have been closed at the campground and the DNR will have the paperwork done for the closure in 2-4 months. Trees have been planted in the campground and there will be more planted on City of Gillett Arbor Day, June 7, 2017.

6. **Library Report:** Alderperson Mohr - Written report

The Farmers Market starts June 1. The new Teen Zone is going well.

7. **Tourism & Marketing Commission Report:** Jake Steldt reported that the commission is looking into purchasing a kiosk for the park and advertising for selling the campground.

8. **Financial Report:** Chelsea Henkel

Updated Monthly Check Register Provided

MOTION: Drake/McCarthy

Motion to approve the financial report.

Voice Vote: All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Keplinger

- a. Discussion on Incident Summary Report –Report Included.
- b. Discussion on Training and Public Relations- The officers received training on a program called Spillman Records Management. Bike to School Day was a success.

10. **Fire Department Report:** Chief Rudie- They will be moving their business meeting dates to the 3rd Tuesdays of month.

***MOTION: Drake/Blaser**

Motion to move #16 Planning after #10

Voice Vote: All Ayes - MOTION CARRIED

11. Planning Committee Report: Alderperson McCarthy

- a. Discussion and Possible action on Savage Lake Access proposed to be called “Honor Park”

MOTION: Drake/Sparks

Motion to accept the gift of Honor Park access on Fourth Street.

Motion died.

MOTION: Drake/Sparks

Motion for Dr. Evelyn Hauser-Frederick to speak about the property.

Voice Vote: All Ayes - MOTION CARRIED

MOTION: Drake/Sparks

Motion to accept the gifted property, it shall always remain a park, and to accept Lot 2 on the certified survey map dated June 1, 2017 by Tracy Ondik Surveyor.

Voice Vote: All Ayes - MOTION CARRIED

12. Health, Protection and License Committee Report: Alderperson Blaser

- a. Discussion and Possible action on Picnic License for Gillett Historical Society, Fire Association Corn Roast, and Gillett Civic Club for 4th of July Celebration

MOTION: Drake/Sparks

Motion to accept the picnic licenses as printed.

Voice Vote: All Ayes - MOTION CARRIED

- b. Discussion and Possible action on Operator Licenses for Rick Raatz ,Craig Hensberger, Rachel Borneman, Lou Ann Cibulka, Nancy Desjarlais, Ed Erickson, Jean Farley, David Henrichs, Denise Hicks, Donna Olson, Kirks Pearsall, Heather Adamski, Nicholas S Blumreich, Kimberly Borkovec, Paige Gerhards, Danielle Hayes, Donna J Kilmer, Gary T. Pemrich, Roxanne M Reed, Dana Peterson, Anna Verhagen, David Dietrich, Ali Elsner, Patricia Randals, Alyssa Rudie, and Richard Moffat

MOTION: Drake/McCarthy

Motion to accept the Operators Licenses as printed.

Voice Vote: All Ayes - MOTION CARRIED

- c. Discussion and Possible action on Class A Retail License for the sale of Fermented Malt Beverages and Intoxicating Liquor for Riiser Oil Company, INC. d/b/a R Store 19 with Agent Zubricky

MOTION: Anderson/Sparks

Motion to accept the Operators Licenses as printed.

Voice Vote: All Ayes - MOTION CARRIED

- d. Discussion and Possible action on Class A Retail License for the sale of Fermented malt Beverages for Pat’s Market dba Pat’s Market with Agent Dayton Borneman

MOTION: Drake/McCarthy

Motion to approve Pats Market for the Class A Retail License for the sale of Fermented malt Beverages.

Voice Vote: All Ayes - MOTION CARRIED

- e. Discussion and Possible action on Class B Retail Licenses for the sale of Fermented Malt Beverages and Intoxicating Liquor for Spirits of Gillett LLC with Agent Vicky Pemrich, Thomas Fullerton D/b/a Fullerton's Bar, The Den LLC with Agent Jay Behnke, Sleepy Hollow Motel & Resort with Agent Laurie Wold.

MOTION: McCarthy/Sparks

Motion to approve the Class B Retail Licensees as printed for the sale of Fermented Malt beverages and intoxication liquors. .

Voice Vote: All Ayes - **MOTION CARRIED**

- f. Discussion and Possible action On Cigarette and Tobacco Product License for Riiser Oil Company, Inc. d/b/a R Store #19, Pat Market Inc. d/b/a Pat's Market, Spirits of Gillett LLC, Family Dollar Stores of Wisconsin, LLC d/b/a Family Dollar #9424, and Thomas Fullerton D/b/a Fullerton's Bar

MOTION: Anderson/Drake

Motion to approve the Cigarette and tobacco product licenses as printed.

Voice Vote: All Ayes - **MOTION CARRIED**

- g. Street Closure for Gillett Historical Society

MOTION: Sparks/Drake

Motion to approve the street closure for the Gillett Historical Society.

Voice Vote: All Ayes - **MOTION CARRIED**

- h. Update on Police Vacancy

Officer Cullan Morrissey is resigning and the committee will be conducting interviews to fill the full time position.

- i. Discussion and Possible action On Firework Permit

MOTION: Sparks/Drake

Motion to approve the Firework Permit for the Fourth of July committee contingent upon signatures of surrounding businesses.

Voice Vote: All Ayes - **MOTION CARRIED**

13. Board of Public Works Committee Report: Alderperson Drake

- a. Discussion and Possible action on Street Use Ordinance

MOTION: Anderson/Blaser

Motion to approve Street Use Ordinance.

Voice Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and Possible Action On Street Refurbish Ordinance

MOTION: Blaser/Sparks

Motion to approve the Street Refurbish Ordinance.

Voice Vote: All Ayes - **MOTION CARRIED**

- c. Discussion and Possible Action on Driveway Ordinance

MOTION: Anderson/Sparks

Motion to approve the Driveway Ordinance.

Voice Vote: All Ayes - **MOTION CARRIED**

14. Utility Committee Report: Alderperson Anderson

- a. Discussion and Possible action on proposal services for Safe Water Drinking Loan (SWDL) with Lynch & Associates

MOTION: Drake/Blaser

Motion to accept the SWDL with the provision that the engineer must include in contract that they are not to exceed \$2000 without further approval and not to start work until they have written authorization from Ron Anderson.

Voice Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and Possible action on authorization for representative for financial assistance from DNR

MOTION: Drake/McCarthy

Motion to approve resolution 6-2017 and to add Acting Mayor Nanette Mohr as an authorized representative.

Voice Vote: All Ayes - **MOTION CARRIED**

- c. Discussion and Possible action on resolution for intent of reimbursement of funds

MOTION: Blaser/Drake

Motion to approve resolution 4-2017 and to add Acting Mayor Nanette Mohr as an authorized representative.

Roll Call Vote: All Ayes - **MOTION CARRIED**

- d. Discussion and Possible action on Compliance Maintenance Annual Report (CMAR)

MOTION: Sparks/McCarthy

Motion to approve the CMAR and add the Resolution # 5-2017.

Voice Vote: All Ayes - **MOTION CARRIED**

15. Finance and Personnel Committee Report: Alderperson Mohr

- a. Update on Capital Improvement Plan- CIP's must be done by July 6, 2017

16. Park and Cemetery Committee Report: Alderperson Sparks

- a. Update on Mayor's Youth Advisory Family Night- Youth advisory is planning two movie nights in Zippel Park, more information will come after their next meeting.
- b. Update on Equipment for Park-Looking into purchasing more equipment for the park to replace the old equipment and broken equipment.

17. Clerk Treasurer's Report: Chelsea Henkel- No Report

18. Attorneys Report: Attorney Schmid

- a. Update on Acting Mayor- Nanette Mohr as Council President will be acting mayor until further decisions can be made. Attorney advised to wait until we have more information to make any decisions.

19. Mayor's Report: Nanette Mohr- Board of Review will be June 15, 2017 from 4 until 6 pm.

20. Adjourn at 7:15 PM

Respectfully Submitted,
Chelsea Henkel, Deputy Clerk Treasurer

6/15/2017 3:36:28 PM