

**CITY OF GILLETT**  
**UTILITY COMMITTEE MEETING**  
**Council Chambers – Municipal Building**  
**150 N McKenzie Ave – Gillett, WI 54124**  
**MONDAY, OCTOBER 10, 2016 – 6:00 PM**  
**MINUTES**

**Chairman Mohr** called the meeting to order at 6:00 pm.

**Roll Call**

**Present:** Alderpersons Nanette Mohr and Tod Anderson, Public committee members Ruth Spang and Louis Danielson

**Also Present:** Mayor William Pecha, Deputy Clerk Treasurer Chelsea Henkel, Utility Operator Robert Schroeder and Utility Engineer Sarah Nunn  
Terry Nelson was absent. Public present were Andy Lemmons, Jeff Lemmons, and Charlie Breed

**Approval of Minutes** – 8/23/2016 Joint 9-6-16 and 9-26-16

**MOTION: Anderson/Spang**

*Motion to approve the 8/23/2016 Utility Minutes and Joint Utility Minutes of 9-6-16 and 9-26-16.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

**PUBLIC INPUT:** Utility Operator Robert Schroeder informed the committee that the hydrant on Lake Street by Lake Shore Drive is in need of major repair and needs to have a valve installed in front of the hydrant for shut off. Engineer Sarah Nunn updated the committee on Hydrocorps progress, handing out a list of compliant customers, non-compliant customers, and scheduled appointments.

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

1. Discussion and possible action on approval of agenda

**MOTION: Anderson/Danielson**

*Motion to approve the agenda as presented.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

2. Discussion and possible action on hunting privileges at the Wastewater Treatment Plant

**MOTION: Anderson/Danielson**

*Motion to approve Charlie Breed to hunt on Utility owned property and from now forward any person who wishes to hunt on Utility owned land will need to ask permission from the committee yearly.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

3. Discussion and possible action on Seneca Pipeline

Engineer Sarah Nunn informed the committee that Seneca will not be ready to start the project in November; they will start when the snowmobile trail closes.

4. Financial Report – Presentation of financial information

- a. Check Register for previous months- No Action.

- b. Updated YTD Budget worksheet – No Action.

5. Discussion on Departmental Budget worksheet and creation of 2017 Budget to begin establishing line item amounts for eventual submission to Finance Committee.  
Discussion was had on the proposed 2017 budget. Remove sludge chemical line item and miscellaneous expenses budget line. Sewer is in a deficit and in need of adjustments, raising sewer rates will need to be done to increase revenue. Add a line to budget with Sewer Line Repair
6. Discussion and possible action on bids for the monitoring wells in Zippel Park  
Engineer Sarah Nunn recommended Utility committee go with the proposal from OMNI to test monitor well MW8, and piezometer2, and 4.  
**MOTION: Danielson/Spang**  
*Motion to go with Omni's proposal to test monitor well MW8, and piezometer2, and 4.*  
**Voice Call Vote:** All voting aye– **MOTION CARRIED**  
Inform Omni the City of Gillett is testing these wells for our own knowledge and being proactive, there is no need to copy in the Department of Natural Recourses in our transactions.
7. Discussion and possible action on meters in Zippel Park  
**MOTION: Anderson/Danielson**  
*Motion to rescind the motion to have the City of Gillett pay for the charges in the park and read the meter only when there is an event.*  
*Motion to charge 4-H Association, Lions Club, and Civic Club \$11.30 for Fire Protection and \$15.00 for Sewer Rehabilitation. Charge the Fair Building 11.30 for Fire Protection only. Utility will read the meter only when there is an event.*  
**Voice Call Vote:** All voting aye– **MOTION CARRIED**
8. Discussion and possible action on water service leak in Park Street near corner of McKenzie  
**MOTION: Danielson/Spang**  
*Motion to fix the water service leak on Park Street with the expenses to come out of Water Line Repair.*  
**Voice Call Vote:** All voting aye– **MOTION CARRIED**
9. Discussion and possible action on sewer repair on First Street  
**MOTION: Anderson/Danielson**  
*Motion to fix the sewer line on First Street for \$3,800.00 out of Sewer outside services account, not to exceed \$5,000.00 and then to replace the Hydrant on Lake Street and add a valve for water shut off/on.*  
**Voice Call Vote:** All voting aye– **MOTION CARRIED**
10. Discussion and possible action on HWY 22 Project  
Discussion was had on the urban shoulder widths and conflicts with the water and sewer lines in the urban shoulder with the electric poles. Leave lay.
11. Adjournment AT 8:00 pm Next Meeting November 7, 2016 at 5:30 pm

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Chelsea Henkel, Deputy Clerk Treasurer