

**CITY OF GILLETT**  
**UTILITY COMMITTEE MEETING**  
**Council Chambers – Municipal Building 150 N McKenzie Ave – Gillett, WI 54124**  
**MONDAY, OCTOBER 9, 2017 AT 5:30**  
**MINUTES**

**Chairman Anderson** called the meeting to order at 5:30 pm.

**Roll Call**

**Present:** Alderpersons Ron Anderson, Nanette Mohr and Irene Drake, Public committee members Ruth Spang and Louis Danielson.

**Also Present:** Clerk Treasurer Kim Gruetzmacher, and Public Works Foreman Shane Rank. Mayor William Pecha was medically excused.

**PUBLIC INPUT:** None

**AGENDA ITEMS:**

1. Discussion and Possible action on minutes from June 28, 2017  
**MOTION: Drake/Spang**  
*Motion to approve minutes from June 28, 2017.*  
**Voice Vote:** All voting aye ó **MOTION CARRIED**
  
2. Discussion and Possible action on Utility Coverage ó no action taken.  
Discussed monthly reports that are needed. Contact neighboring communities to see if available for help (emergency locates, etc.) as a private company would cost too much to contract with. Discussed additional people to contact regarding emergency locates if Suring or Oconto Falls are unable to assist. Discussed who will review Scada system and be on call for weekends as well as on call pay.
  
3. Discussion and Possible action on Search Grant Money  
**MOTION: Drake/Danielson**  
*Motion to put \$20,000 (\$10,000 for water and \$10,000 for sewer) into new utility equipment savings account at Peshtigo National Bank.*  
**Roll Call Vote:** All voting aye ó **MOTION CARRIED**
  
4. Discussion and Possible action on Operator and Assistant Position ó no action taken.  
Aldersperson Anderson informed group that he did research on salary surveys for municipalities with 0-1,500 people which resulted in wage scales for four different utility positions for one utility only. Non-licensed operator \$10 per hour; basic operator with license \$15-19 per hour; operator 3-5 years experience in management position (working manager) \$22-24 per hour; and experience 5 plus years experience in management position \$25-39 per hour. City discussed various employment levels and pay ranges.
  
5. Discussion and Possible action on authorizing Ehlers and Quarles & Brady to talk to Peshtigo National Bank regarding potential interim financing for the upcoming utility projects.  
**MOTION: Drake/Spang**  
*Motion to give Ehlers and Quarles & Brady permission to talk to Peshtigo National Bank.*  
**Roll Call Vote:** All voting aye ó **MOTION CARRIED**  
Clerk's office to type up a letter and send to Peshtigo National Bank giving authorization to Ehlers and Quarles & Brady.

6. Discussion and Possible action on reimbursement for previously paid water invoices for upcoming projects.

**MOTION: Spang/Danielson**

*Motion to not be reimbursed for water invoices for upcoming projects.*

**Roll Call Vote:** All voting aye ó **MOTION CARRIED**

7. Set Next Meeting Date ó Monday, October 16, 2017 immediately following Public Works.

8. Adjournment at 7:02 PM

**MOTION: Mohr/Spang**

*Motion to adjourn.*

**Voice Vote:** All voting aye ó **MOTION CARRIED**

Respectfully Submitted by  
Kim Gruetzmacher, Clerk Treasurer