

CITY OF GILLETT
FINANCE & PERSONNEL
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

MONDAY, MARCH 20, 2017 – 5:30 PM
MINUTES

Chairperson Raatz called the meeting to order at 5:30 PM.

Roll Call

This public meeting is in compliance with all Open Meeting Laws.

Present: Alderpersons Rick Raatz, Tod Anderson, and Marilyn Mueller
Alderman Ron Anderson and Nanette Mohr, Mayor William Pecha, and Deputy Clerk
Treasurer Chelsea Henkel

PUBLIC INPUT: None

1. Approval of agenda as presented
MOTION: T. Anderson/Mueller
Motion to approve the agenda as presented.
Voice Vote: All Ayes **MOTION CARRIED**

2. Approval of Minutes of February 27, 2017
MOTION: T. Anderson/Mueller
Motion to approve the minutes from February 27, 2017
Voice Vote: All Ayes **MOTION CARRIED**

3. Discussion and possible action on equipment sale money from garbage truck, snow blower, and dumpsters
MOTION: Mueller/T. Anderson
Motion to open a savings account for equipment sale funds, to forward onto Council.
Roll Call Vote: All Ayes **MOTION CARRIED**

4. Discussion and possible action on amendments to city employee manual
MOTION: T. Anderson/Mueller
Motion to change the Tuesday City Hall hours to 4:00 PM, add Public Works and Utility Summer Hours Memorial Day to Labor Day of Monday – Thursday 6:00 AM – 3:00 PM and Friday 7:00 AM – 11:00 AM, and update front cover. Give to all employees.
Roll Call Vote: All Ayes **MOTION CARRIED**

5. Discussion and possible action on finalizing job descriptions
MOTION: T. Anderson/Mueller
Motion to finalize Utility and Public Works job descriptions.
Voice Vote: All Ayes **MOTION CARRIED**

6. Set Next Meeting Date- April 20, 2017 at 5:30 PM

7. Adjournment at 6:15 PM

Deputy Clerk Treasurer, Chelsea Henkel