

CITY OF GILLETT COMMON COUNCIL

NOTICE OF REGULAR MEETING

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, APRIL 1, 2021 AT 6:00 PM

MINUTES

1. Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Roll Call

Present: Mayor Josh McCarthy, Alderpersons Nanette Mohr, Sandra Hubbard, Debbie Rudie, Marie Blaser, Gary Spaulding via phone, and Matthew Stroik, Clerk Treasurer Chelsea Anderson, Police Chief Kevin Schneider, and Utility and Public Works Department Head Ron Anderson. Public Kevin Smith, Zachary Tickel, and Katie Daul. Fire Chief Kurt Hicks was excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **Public Input:** None

4. Discussion & possible action on minutes for March 4, 2021

MOTION: Mohr/Blaser

Motion to approve minutes from March 4, 2021

Voice Vote: All Voting Aye - **MOTION CARRIED**

5. **CDA Report:** No Report

6. **Library Report:** Alderperson Rudie – The Library Board hired a new librarian, Shannon Stoner, a published author and poet, she already has the school degree for the position, and is very committed to the job. She has amazing ideas to bring to the library. She will start May 1, 2021; her prior job requires a 30-day notice. Still interviewing for a library aid, 22 hours a week position. During the transition, the library hours are reduced and Rita Barke is taking great care of the library and keeping everything running.

7. **Tourism & Marketing Commission** –Had a meeting last month and donated \$100 to the Roy Hubbard Memorial Truck Show, \$1000 to the Civic Club for 4th of July Fireworks, and spoke about marketing ideas such as T-shirts. Mayor McCarthy asked to appoint Katie Daul to Tourism and Marketing Commission.

MOTION: Mohr/Stroik

Motion to appoint Katie Daul to Tourism and Marketing Commission.

Voice Vote: All Voting Aye - **MOTION CARRIED**

8. **Financial Report:** Clerk Treasurer

- a. Updated Monthly Check Register Provided and Budget

MOTION: Stroik/Mohr

Motion to approve March 2021 Check Register.

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Schneider

- a. Discussion on Incident Summary Report –Chief Schneider provided the incident report.

Discussion on Training and Public Relations- The Department had a High Enforcement Detail Task Force of Counties Marinette, Forest, Oconto, and Shawano, K-9s and Officers worked the area of HWY 141 all the way to County R. It was very successful, took many drugs off the streets, and they served many warrants. The Sheriff's Department invited and organized the detail so all officers can work the entire area.

10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report- Chief Hicks was excused but gave a paper report. It stated there were 5 fire calls, 2 lift assists, a car accident, a gas leak, and an alarm in home.

CITY OF GILLETT COMMON COUNCIL

Public Awareness- Participated in Dick Gardebrechts funeral as honor guard with Suring Firefighters, Chief stated in the letter that it was an honor to do so.

Informational- Tim Christensen after 20 plus years and Kevin Rudie after many years retired from the department. Their experience will be greatly missed and we are truly grateful for the years of service they have given us. Rudie thanks all the firefighters for their time, commitment, and energy and wanted them to know how much we appreciate them. Cody Anderson has asked to be placed on the reserve list as his family commitments made it hard to commit to firefighting at this time. We look forward to the day when he can again serve.

11. Health, Protection and License Committee Report: Alderperson Blaser

- a. Discussion and possible action on Roxann Elsner and Michelle Anker's Operator License

MOTION: Rudie/Stroik

Motion to approve Roxann Elsner and Michelle Anker's Operator Licenses.

Voice Vote: All Voting Aye - **MOTION CARRIED**

12. Board of Public Works Committee Report: Alderperson Stroik

- a. Discussion and Possible Action on Street closure for FFA Alumni Event on April 18, 2021 from 6a-6p of East Park Street

MOTION: Mohr/Rudie

Motion to approve the street closure for the FFA Alumni.

Voice Vote: All Voting Aye - **MOTION CARRIED**

- b. Discussion and action on wood chipper

MOTION: Mohr/Hubbard

Motion to approve purchasing of a Morbark Eger Beever 1215 gas model for \$31,535.88

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

13. Utility Committee Report: Alderperson Chair Mohr- Utility Operator Ron Anderson reported that the employees have been cleaning the garage and new utility garage. The crew is ready for spring and will start cleaning out our cold storage building. The new utility building looks great and is getting many compliments on the new metal siding and windows; the inside has many updates as well. A furnace went out at a well station building and is being replaced. Audit for wastewater passed with substantial compliance. A few hydrants are in need of repair and will be fixed. Hydrant flushing will be April 19-21, 2021. Public Works Employee Russ Gable will start training in the water department for on call weekends. Hydrocorp does our Cross Connection Inspection Program and they are getting costly; committee will look into cost effective ways to comply with state law of testing for cross connections.

14. Finance and Personnel Committee Report: Alderperson Hubbard

- a. Discussion and action on hiring Deputy Clerk Treasurer

MOTION: Rudie/Mohr

Motion to offer the part time Deputy Clerk Position to Lisa Anderson.

Voice Vote: All Voting Aye - **MOTION CARRIED**

15. Park and Cemetery Committee Report: Alderperson Rudie

- a. Discussion and possible action on transferring \$30,000 from extra road project loan money for purchase of park equipment in the Parks budget- Our parks have been neglected for a while, we have wanted to upgrade our park equipment for many years but our budget did not reflect that.

MOTION: Hubbard/Stroik

Motion to transfer \$30,000 from extra road projects borrowed money to Parks budget.

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

CITY OF GILLETT COMMON COUNCIL

- b. Discussion and action on Orby Jones Sports Complex- Offered to Gillett School District at no cost. Waiting for School Board to decide, they are very interested in ownership with a 3-year commitment from the City of \$5,000.

MOTION: Stroik/Hubbard

Motion to approve a 3-year contract of \$5,000 to Gillett School District with no further assistance.

Roll Call Vote: Rudie, Stroik, Hubbard Ayes, Mohr Abstains, Blaser, Spaulding Nay-

MOTION CARRIED

16. Planning Committee Report: Alderperson Spaulding

- a. Discussion and action on building permits

MOTION: Stroik/Blaser

Motion to approve the new garage permit at 215 Ridgewood Drive, the sign permit at La Mexicana and the bath remodel and La Mexicana 101 East Main Street.

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

- b. Discussion and action on Ridgewood Lots- No Action Taken, committee had an offer for \$3000, they will counter offer at \$12,900.

- c. Discussion and action on housing standards- No Action Taken

17. Clerk Treasurer's Report: Clerk Treasurer – Clerk Anderson reported that the office has been very busy with end of month reports, water bills, accounts payable and daily tasks. The April 6 Election is next week from 7am to 8 pm for city wards, city judge, State Superintendent of Public Instruction, School Board Members, and Court of Appeals Judge. Initial Court appearances are the next day, 4-7-2021. Lisa Anderson accepted the position and has to give her job a two-week notice then training will start. The office had complaints on a flag that was flown outside the city with profanity on it, garbage piling up at a residence, and non-operable cars at a residence, the police department has taken care of the issues. With the weather getting nicer, many owners have come in to apply for building permits and asking about chipping, leaf pickup and the recycling center. It was brought up again to ask the council for a spring clean up day.

18. Attorneys Report: Hanaway Ross Law Firm-No Report

19. Mayor's Report: Mayor McCarthy reported he had a complaint about Iron Horse and the mess outside. He wants to make an auto sales and recycling center ordinance.

20. Adjournment

MOTION: Rudie/Stroik

Motion to adjourn.

Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,
Clerk Treasurer Chelsea Anderson

**CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING**

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, APRIL 1, 2021 AT 6:00 PM

AGENDA

Council may deviate from agenda as needed

1. Mayor calls meeting to order. Pledge of Allegiance
2. Clerk takes roll and informs the Council that the Open Meeting Law has been complied with
3. Public Input
4. Discussion & possible action on minutes for March 4, 2021
5. **CDA Report:**
6. **Library Report:** Alderperson Rudie - Report
7. **Tourism & Marketing Commission -Report**
8. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided and Budget
9. **Police Department Report:** Police Chief Schneider
 - a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Fire Department Report:** Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report
11. **Health, Protection and License Committee Report:** Alderperson Blaser
 - a. Discussion and possible action on Roxann Elsner and Michelle Anker's Operator License
12. **Board of Public Works Committee Report:** Alderperson Stroik
 - a. Discussion and Possible Action on Street closure for FFA Alumni Event on April 18, 2021 from 6a-6p of East Park Street
 - b. Discussion and action on wood chipper
13. **Utility Committee Report:** Alderperson Mohr
14. **Finance and Personnel Committee Report:** Alderperson Hubbard
 - a. Discussion and action on hiring Deputy Clerk Treasurer
15. **Park and Cemetery Committee Report:** Alderperson Rudie
 - a. Discussion and possible action on transferring \$30,000 from extra road project loan money for purchase of park equipment in the Parks budget
 - b. Discussion and action on Orby Jones Sports Complex
16. **Planning Committee Report:** Alderperson Spaulding
 - a. Discussion and action on building permits
 - b. Discussion and action on Ridgewood Lots
 - c. Discussion and action on housing standards
17. **Clerk Treasurer's Report:** Clerk Treasurer
18. **Attorneys Report:** Hanaway Ross Law Firm
19. **Mayor's Report:** Mayor McCarthy
20. Adjourn

Posted: City Hall and City Website----**Agenda subject to change up to 24 hours prior to meeting** Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept. Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

"An Equal Opportunity Employer"

**CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING**

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, MARCH 4, 2021 AT 6:00 PM

MINUTES

1. Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Roll Call

Present: Mayor Josh McCarthy, Alderpersons Nanette Mohr, Sandra Hubbard, Debbie Rudie, Marie Blaser, Gary Spaulding, and Matthew Stroik, Clerk Treasurer Chelsea Anderson, Police Chief Kevin Schneider, Fire Chief Kurt Hicks, and Utility and Public Works Department Head Ron Anderson. Public Kevin Smith and Katie Pecha Daul.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **Public Input:** None

4. Discussion & possible action on minutes for January 7, 2021

MOTION: Mohr/Rudie

Motion to approve minutes from January 7, 2021

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** No new report.

6. **Library Report:** Alderperson Rudie – Librarians last day was March 4, 2021 and library aid gave two-week notice. Library board is actively looking to fill the positions. The librarian wage is set for 23 dollars an hour or less depending on certifications and experience, and the Aid position is by experience. The community center roof project is completed and there is no further damage or leaking. The library is extremely organized and clean, looking the best it ever has. The CARL system for library is implemented and running smoothly. Until further staffing is available, the library will be closed Mondays and Fridays.

7. **Tourism & Marketing Commission Report:** Meeting set for March 15, 2021 at 5:00 PM

8. **Financial Report:** Clerk Treasurer

- a. Updated Monthly Check Register Provided

MOTION: Rudie/Blaser

Motion to approve January and February 2021 check registers.

Roll Call Vote: All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Kevin Schneider

- a. Discussion on Incident Summary Report –Chief Schneider provided the incident report.

- b. Discussion on Training and Public Relations – The Squad Grant is waiting on equipment bids. Training- Gillett Officers went to CPR training at the Gillett Ambulance Garage, which also included AED training, which is a two-year certification. Public Relations- Officers do a School check every week including a walk through. A County K9 officer got to train in our city hall building and garage.

10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report – Chief Hicks reported that they had three calls for the month: smoke detector, carbon monoxide detector, and a lift assist for Gillett EMS. Trained last Tuesday with Suring, Underhill and City of Gillett on the burn house. Training drills included were “Denver drill” and new training methods. Denver drill is a method of extraction, in a confined space with small opening, method involves more firefighters to get the victim out safely and fast. Trainers were all in PPE, in another segment of training, the rapid intervention team called for mayday calls for extraction. Officer meeting Tuesday, then another training Saturday at the burn house. Stations will be set up for drills like search and rescue, always working and training with other departments. Roster is full for the Fire Department. RAM and Engine 1912 will be DOT inspected- they have to be every two years. Pump testing will also be done.

11. Health, Protection and License Committee Report: Alderperson Blaser

- a. Discussion and possible action on the tobacco and smoking policy-Leave lay
- b. Discussion and possible action on the burning ordinance-Leave lay
- c. Discussion and possible action on the solar power ordinance-Leave lay
- d. Discussion and possible action on picnic license for Roy Hubbard Memorial Truck

MOTION: Mohr/Stroik

Motion to approve the Roy Hubbard Memorial Truck Show picnic license contingent upon showing proof of insurance for the event.

Voice Vote: All Ayes - MOTION CARRIED

12. Board of Public Works Committee Report: Alderperson Stroik

- a. Discussion and possible action on a sidewalk program with an agreement between the city and a homeowner to help repair or reconstruct their sidewalk where the homeowner pays half and city pays half for 2022.

MOTION: Mohr/Spaulding

- b. *Motion to approve the sidewalk program with an agreement between the city and a homeowner to help repair or reconstruct their sidewalk where the homeowner pays half and city pays half.*

Roll Call Vote: All Ayes - MOTION CARRIED

- c. Discussion and possible action on raising the labor charges on snow removal to \$75 per time, salting \$50 per time, chipping per minute \$5, special trip charge for chipping \$50, no half hour minimum, weed cutting by hand \$85, weed cut machine \$150, lawn mow man and machine \$150 per hour, chainsaw \$85, tree trimming per minute \$5, front end loader \$200, extra man \$75, 1 ton and man \$125, dump truck and man \$200, sweeping man and machine \$125, compactor \$85, sanding with truck \$150, storm sewer permit \$75, and street opening permit \$25

MOTION: Spaulding/Rudie

Motion to approve raising the charges on the fee schedule listed above.

Roll Call Vote: All Ayes - MOTION CARRIED

- d. Discussion and possible action on approving the purchase of a used leaf vacuum from Old Dominion Brothers, 10 years old, diesel motor, dust collection, hydraulic pump and arms, 25 cubic yards, not to exceed \$35,000, 30-day warranty starts when we start leaf collection. Sell current leaf vacuum as is on auction site Gov-Deals.

MOTION: Rudie/Blaser

Motion to approve the purchase of the new leaf vacuum with a 6-month warranty, and the sale of the old leaf vacuum to be deposited into the equipment savings account.

Roll Call Vote: All Ayes - MOTION CARRIED

- e. Discussion and possible action on approving the bid for a new truck for public works with Monroe box, not to exceed \$70,000.

MOTION: Blaser/Hubbard

Motion to approve the bid for the new truck for public works with a Monroe box, not to exceed \$70,000 for a 2022 Ford F550 from Petersons in Oconto Falls, sale of old truck goes to equipment savings account.

Roll Call Vote: All Ayes - MOTION CARRIED

- f. Discussion and possible action on approving garbage ordinance.

MOTION: Mohr/Hubbard

Motion to approve the garbage ordinance with the changes of the bins not to be removed from the city, fine of \$50 for prohibited items, and add excessive in front of clothing.

Roll Call Vote: All Ayes - MOTION CARRIED

- 13. Utility Committee Report: Alderperson Mohr-** Utility Operator Ron Anderson reported that they put a new recirculation pump at the wastewater treatment plant because the previous one quit. We had a yellow water complaint, this is because May to October the city pumps a million gallons of water a day, mostly because of the canning factory, during the off-season of canning we pump only 60,000 a day, so the water is not moving as much. Spring and Fall we always flush the hydrants, no flushing in

winter because with frost we don't want to cause a water main break. Cleared water mains by flushing, iron in water because of old water mains, flushing should remove and discoloration.

- a. Discussion and possible action on the purchase of the Zahn Building for \$55,000.

MOTION: Rudie/Stroik

Motion to approve purchasing the old Zahn's Garage building at 137 S Lake Street for \$56,123.00 with title fees.

Roll Call Vote: All Ayes - **MOTION CARRIED**

14. Finance and Personnel Committee Report: Alderperson Hubbard

- a. Discussion and action on Election inspectors; Kevin Smith, Theresa Nelson, Carol Swim, Leone Christensen, Autumn Covert, Betty Bubolz, Jane Frederick, and Darlene Fleishman-Rudie asked clerk to advertise the position on the city website and facebook.

MOTION: Blaser/Mohr

Motion to approve the election inspectors including list above and Marie Blaser.

Roll Call Vote: All Ayes - **MOTION CARRIED**

15. Park and Cemetery Committee Report: Alderperson Rudie- Department Head Ron Anderson reported that AARP has a grant for small communities for parks, and that he will write a grant for new playground equipment, ours is over 20 years old, the grant is due by April 15. The parks committee also got a quote to turn the tennis court at Orby Jones Sports Complex to a Pickle ball court. The tennis court is in bad shape.

- a. Discussion and possible action on park rental form-raising rental prices.

MOTION: Rudie/Spaulding

Motion to approve raising the park rental prices.

Roll Call Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and possible action on Bear's Tree Service bid for \$1250.00 to take down 3 trees, grind stumps, and remove wood.

MOTION: Mohr/Stroik

Motion to approve the bid from Bear's Tree Service to removed trees in the cemetery.

Roll Call Vote: All Ayes - **MOTION CARRIED**

- c. Discussion and possible action on Truck Show June 17-20, 2021, FFA Alumni, and Fourth of July park rental.

MOTION: Stroik/Blaser

Motion to approve the park rental for The Roy Hubbard Memorial Truck Show, FFA Alumni, and The Fourth of July contingent upon all showing proof of insurance and applying for street closures.

Roll Call Vote: All Ayes - **MOTION CARRIED**

16. Planning Committee Report: Alderperson Spaulding- Next meeting March 15, 2021 at 4:15 PM

- a. Discussion and possible action on Ridgewood lots- Leave Lay

17. Clerk Treasurer's Report: Clerk reported that the Deputy Clerk resigned and the finance committee is looking for a replacement after listing the job on indeed, website, and in the paper. Also reported that we have an upcoming election on April 6, 2021, which includes the wards and judge.

18. Attorneys Report: No new report.

19. Mayor's Report: No new report.

20. Adjourn at 7:40

MOTION: Stroik/Rudie

Motion to adjourn.

Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Clerk Treasurer Chelsea Anderson

COUNCIL CHAMBERS
SIGN IN SHEET
Date:

City of Gillett
150 N McKenzie Ave
Gillett, WI 54124

Please sign in if you wish to speak.
Citizen in-put will be limited to 3 minutes.

PLEASE PRINT

Name	Address	Subject you wish to discuss
Phil Moore	215 Ridge wood pr	Bldg Permit
Zachary Tictal	212 E Main st	Repairs
Katie Daul	150 N Wallis	Listening
Craig Schuh	—	Ayres

	Fund: All Funds				
	2021 April	2021 Actual 04/01/2021	2021 Budget	Budget Status	% of Budget
TAXES	0.00	8,293.97	708,513.00	-700,219.03	1.17
SPECIAL ASSESSMENT REVENUE	0.00	0.00	9,756.00	-9,756.00	0.00
INTERGOVERNMENTAL REVENUES	0.00	57,037.30	725,693.00	-668,655.70	7.86
LICENSES AND PERMITS	0.00	603.50	11,375.00	-10,771.50	5.31
FINES, FORFEITS AND PENALTIES	0.00	7,642.18	17,450.00	-9,807.82	43.79
PUBLIC CHARGES FOR SERVICES	0.00	111,979.25	632,872.00	-520,892.75	17.69
FORFEITED DISC / LATE FEES	0.00	244.13	1,506.00	-1,261.87	16.21
MISC REVENUES-CO-LOCATOR	0.00	4,849.39	1,050.00	3,799.39	461.85
OTHER FINANCING SOURCES	0.00	225,629.81	991,519.00	-765,889.19	22.76
POWER & FUEL FOR PUMPING	0.00	93,901.01	470,126.00	-376,224.99	19.97
CHEMICALS	0.00	453.54	1,495.00	-1,041.46	30.34
=====					
Total Revenues	0.00	510,634.08	3,571,355.00	-3,060,720.92	14.30
=====					

	Fund: All Funds				
	2021 April	2021 Actual 04/01/2021	2021 Budget	Budget Status	% of Budget
REVENUES	496.57	2,727.32	92,750.00	90,022.68	2.94
SPECIAL ASSESSMENT REVENUE	0.00	0.00	287,242.00	287,242.00	0.00
GENERAL GOVERNMENT	4,530.07	65,006.56	217,774.00	152,767.44	29.85
PUBLIC SAFETY	15,783.24	137,766.76	497,645.00	359,878.24	27.68
PUBLIC WORKS	4,728.18	167,464.61	319,970.00	152,505.39	52.34
HEALTH AND HUMAN SERVICES	0.00	1,691.97	22,460.00	20,768.03	7.53
CULTURE, RECREATION AND EDU.	799.28	40,559.38	163,247.00	122,687.62	24.85
CONSERVATION AND DEVELOPMENT	0.00	1,100.00	6,030.00	4,930.00	18.24
MUNICIPAL ADVISOR FEE EXPENSE	0.00	266,403.81	389,200.00	122,796.19	68.45
DEBT SERVICE	0.00	91,845.81	253,646.00	161,800.19	36.21
OTHER FINANCING USES	0.00	0.00	446,168.00	446,168.00	0.00
Undefined Level	3,191.15	17,184.09	63,000.00	45,815.91	27.28
POWER & FUEL FOR PUMPING	0.00	3,672.41	36,000.00	32,327.59	10.20
CHEMICALS	0.00	0.00	6,000.00	6,000.00	0.00
MISC	0.00	4,276.04	9,900.00	5,623.96	43.19
CAPITAL OUTLAY	0.00	50,234.84	144,000.00	93,765.16	34.89
TRANSPORTATION EXPENSES	52.78	1,201.06	3,000.00	1,798.94	40.04
WAGES	1,299.21	18,054.81	95,200.00	77,145.19	18.97
WAGES	3,132.93	29,519.42	111,100.00	81,580.58	26.57
Undefined Level	0.00	10,055.56	16,500.00	6,444.44	60.94
ADMINISTRATIVE SALARIES	1,261.74	83,200.32	100,900.00	17,699.68	82.46

Fund: All Funds

	2021 April	2021 Actual 04/01/2021	2021 Budget	Budget Status	% of Budget
Total Expenses	35,275.15	991,964.77	3,281,732.00	2,289,767.23	30.23
Net Totals	-35,275.15	-481,330.69	289,623.00	770,953.69	-166.19



Gillett Police Department

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup	3
911 Open Line	4
Abandoned Vehicle	1
Assist Other Agency	2
Alarm	3
Request for ambulance	4
Animal Found	1
Animal Lost	1
Animal Problem	4
Building Check	54
Citizen Assist	12
Citizen Dispute	1
Civil Matter	9
Custodial Interference	3
Direct Traffic	1
Disturbance	4
Controlled Substance Problem	1
Found Property	2
Fraud	2
Attempted Fraud	1
Gas Leak	2
Harassment	1
Information Report	2
Juvenile Problem	4
Sex Offense	1
Lockout	3
Motorist Assist	4
Open Doors/Windows	1
Open Records Request	2
Ordinance Violation	5
Parking Problem	10
School Safety Check	4
Service Papers	4
Suspicious Person, Circumstnce	6
Theft	1
Threatening	2
Traffic Hazard	3
Traffic Miscellaneous	4
Traffic Violation	13
Traffic Stop	34
Truancy	2
Violate Court Order	1
Welfare Check	5

City of Gillett Council

Fire Calls:

February 14 - alarm in home-Gillett

March 3 - lift assist - Gillett EMS

March 9 - lift assist - Underhill-Gillett EMS

March 17 - gas leak - Gillett

March 22 - car accident - Underhill - auto aid

I personally would like to thank the Gillett Police Department with their assistance on the March 17th gas leak fire. They were needed and much appreciated.

Public Awareness:

Participated in the Dick Gardebrecht funeral as honor guard on Saturday, March 13. It was an honor to do so with our fellow Suring firefighters.

Informational Item:

I would like to announce to the council the retirement of Kevin Rudie and Tim Christensen. Both have given many years of service to our department and to the City of Gillett. Their experience will be greatly missed but we wish them all the best retirement has to offer.

We also want to say thank you to Cody Anderson who has asked to go on the reserve-leave of absence list, as job and family commitments have made it hard to commit to firefighting at this time. We look forward to the day when Cody can again serve, as he is a fine young firefighter.

Sincerely,

Chief Hicks

To the City of Gillett Fire Department

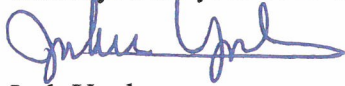
It is with a lot of thought I have decided to retire from the department. After 20 plus years of service I feel my time is done and I plan on focusing my time on my hobbies and family. I have a lot of great memories and have made friendships that will last a lifetime. I wish you all the best and know that every time a call goes out I will be wishing I was there with you guys my brothers my family of sorts. Making fire calls is easy part of it, meetings on the other hand have been hard to make for me with all I have going on. I can not put into words how I feel knowing that I will not be there to help protect the City and have your backs when needed but my time on the department will be treasured always.

Tim Christensen

To whom it may concern,

The Gillett FFA Alumni would like to request the closure of East Park Street on Sunday April 18th, 2021 from 6am to 6pm for the Alumni's consignment auction. If you have any questions please contact President Josh Yonker at 920-373-4901.

Thank you for your consideration,

A handwritten signature in blue ink, appearing to read "Josh Yonker", with a long horizontal flourish extending to the right.

Josh Yonker
Gillett FFA Alumni President

Orchard First St. Project

\$228,164.00

Richmond, Birch, First St. Project

\$52,344.07

Equipment Fund Outlay

\$10,281.40

Total - \$290,789.47

The two street projects listed above are left over money from those projects. There is one more draw yet of \$15,000 from the Orchard Circle and First St. project.

Fully eqipt truck roughly \$60,000

Leaf Vac roughly \$35,000

Still need to know what direction we are going for brush chipper.

Attached is the first note from the truck and leaf vac meetings.

Money Breakdown Wood Chipper

Roughly \$31,000 new

Roughly \$25,000 used

Roughly \$1500 rent per week

- Chip about 7 times a year
- I would like to see the service remain but selling the old chipper and renting a chipper for 3x a year.



March 24, 2021

Ron Anderson
City of Gillett
150 N. McKenzie Ave.
Gillett, WI 54124

Dear Ron:

It is my pleasure to present the following **Morbark Eger Beaver 1215** Quotation for your review and consideration:

QTY	ITEM #	DESCRIPTION	PRICE	Extended Total
1	MB1215 Gas	<p>STANDARD UNIT: 2021 MORBARK EGER BEEVER™ 1215</p> <p>Morbark orange urethane paint system Infeed with rigid tray and control handle to actuate feed wheels and dual safety pull cables Single horizontal feed wheel compression system with spring assisted down pressure Top horizontal feed wheel equipped with serrated teeth and knife bars Reversing automatic feed system 21-3/8" diameter x 14-1/2" wide staggered knife pocket drum with two (2) dual-edged chipper knives and dual sided chambered air impeller system</p> <p>24-1/2-gallon lockable fuel tank with drain plug and sight gauge 17-gallon lockable hydraulic reservoir with sight gauge, drain plug and clean-out cover Live hydraulics; ball valve, pump, motor and control valve Swivel discharge chute with 360° rotation and adjustable flipper end to deflect chips 8.2#, 6" channel frame with cross bracing for additional structural rigidity 5" x 3" tubular steel telescoping drawbar with (2) 12" extensions, adjustable hitch plate with 2-1/2" pintle ring and 3/8" thick safety chains with clasp hooks</p>	\$31,535.88	\$31,535.88

Under & Above Ground Equipment



The above prices may be subject to applicable taxes, shipping fees are included.

Quote valid until: **Thursday, April 15, 2021**

In-stock, demo, and pre-owned equipment is subject to availability.

Please ensure that this quote reflects the items we discussed and is to your expectation. Let me know if it is not and we can revise the quote to better reflect your needs.

Thank you for the opportunity to serve your needs, as always, should you have any questions and/or concerns please don't hesitate to contact me.

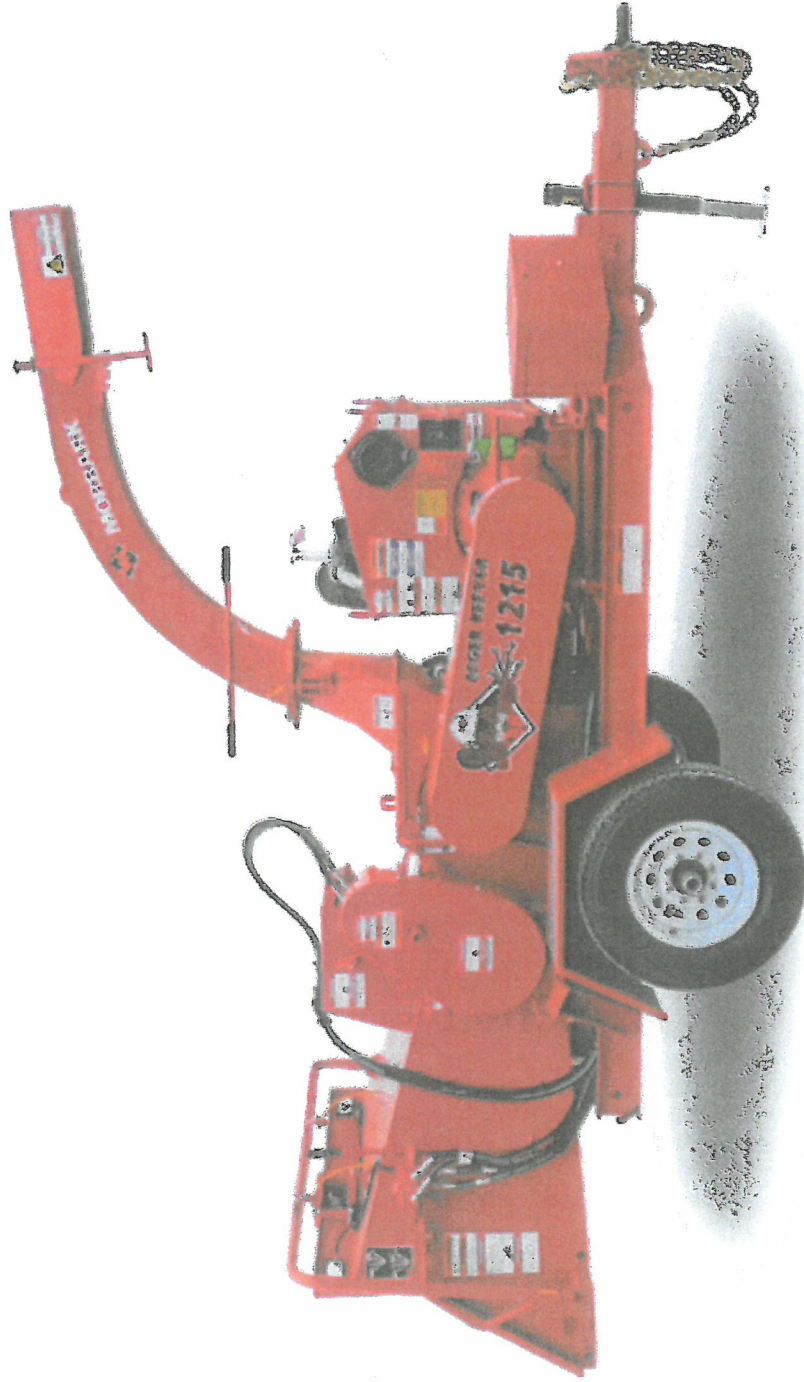
Sincerely,

Scott Green
920-412-8586
sgreen@lfgeorge.com

Under & Above Ground Equipment

Looking at

If last as
long as our current
one did costs out
to 1,212.00 a year



31,535.88

CITY OF GILLETT
Duff Leaver, Building Inspector
3405 Orchard Road; Antigo, WI 54409
715-216-4734
Hours: 8:30 - 4:30 M-F

BUILDING PERMIT

Permit No. _____

Parcel No. _____

Check No. _____

Permit Fee _____

Date: _____

Owner/Contractor Lorenzo Diaz Address 101 E Main St.

Project Type Bathroom Remodelation

Lot # _____ Subdivision _____ Zoning _____

Comments _____ Application Date _____

Why Issued

- ☐ New Building
☐ Addition
☒ Remodel-Interior
☐ Remodel-Exterior
☐ Deck

- ☐ Moving
☐ Siding
☐ Fence
Other _____

Estimated \$ _____

Type of Building

- ☐ One Family
☐ Two Family
☐ Multi-Family
☒ Commercial

- ☐ Garage-Attached
☐ Garage-Separate

Other _____

Building Size Information

O.A. Dimension _____ 1st Floor X
Basement Area _____ 2nd Floor _____
Garage Area _____ 3rd Floor _____
No. Stories _____ Volume _____
Height _____ Total Area _____

Set Backs Accessory Building

Front X
Main Bldg _____
Side Yard _____
Rear Yard _____

Lot Information

☐ Corner
☒ Interior
Type _____
Size _____
Area _____

Main Bldg Setbacks

Set Back X
Side Yard _____
Side Yard _____
Rear Yard _____

Type of Construction

☐ Frame
☐ Masonry
☐ Steel
Exterior Finish Restroom
Interior Finish _____

Foundation

☐ Full Bsmt
☐ Partial Bsmt
☐ Crawl Space
☐ Frost Wall
☒ Concrete Slab

Type of Foundation

☒ Concrete
☐ Block
☐ Pier Supports—Per Engineering
☐ Steel ☐ Wood
☐ Posts No. _____

Contractor my self. Address _____ Telephone (720) 396-9902

Contractor E-mail _____

Architect/Designer _____ Address _____ Telephone _____

The undersigned on behalf of itself, and as an authorized agent of the property owner when applicable, agrees to construct the above-described building in accordance with plans and specifications submitted herewith, and in strict compliance with all the provisions of the Building Code and Zoning Ordinance of the listed municipality and the Building Code of the State of Wisconsin, and to grant permission for periodic reasonable inspections, including inspections by the Building Inspector and Assessor or designee thereof, as a condition of receiving this permit.

Applicant (signature) Lorenzo Diaz Applicant (print) _____

State DC # _____ State DCQ # _____ Approved by _____

Permits granted by: ☐ Board of Appeals State Bldg Permit # _____ Stormwater # _____

THIS PERMIT DOES NOT COVER PLUMBING, ELECTRICAL OR HEATING INSTALLATIONS

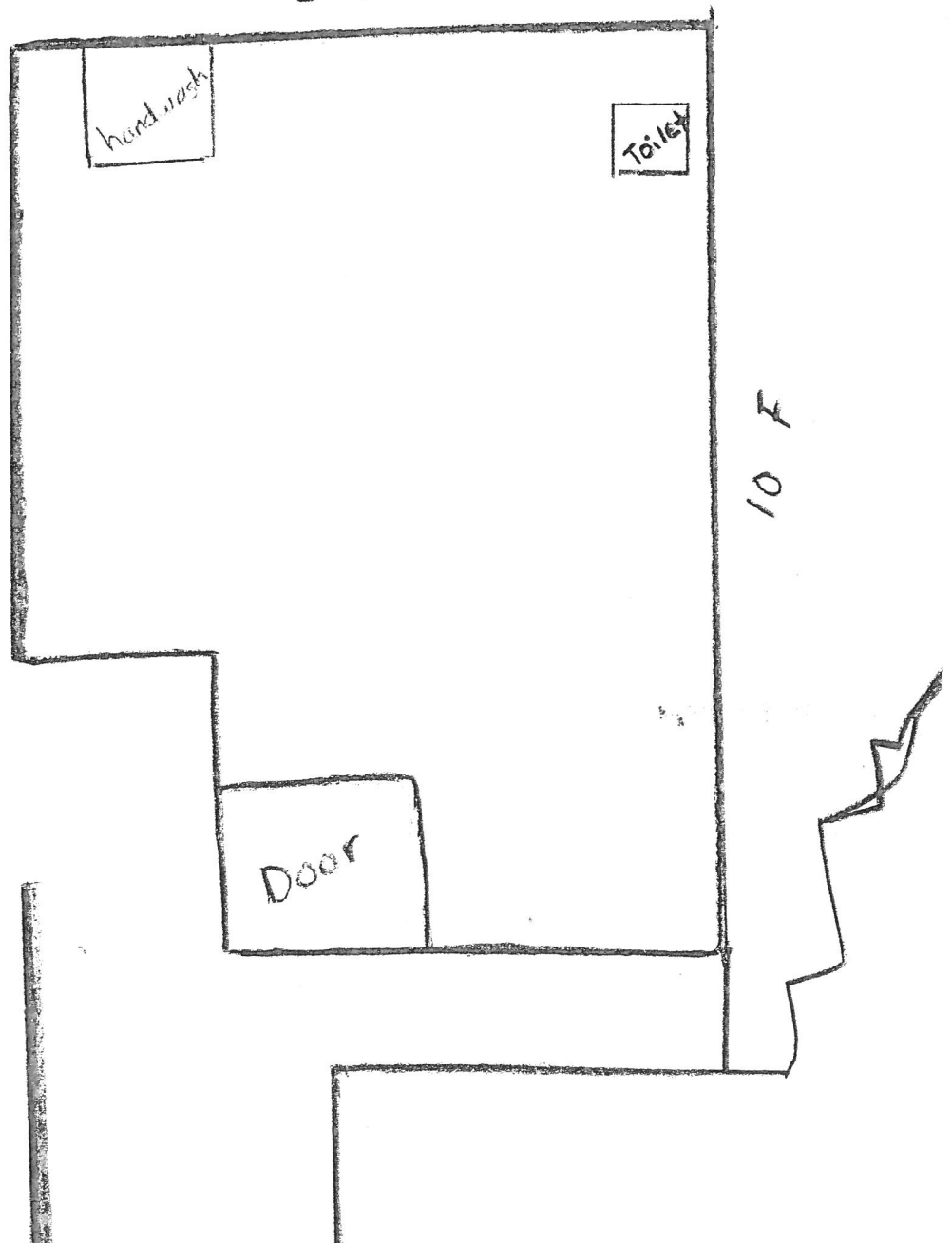
APPLICANT SHALL CALL THE INSPECTION DIVISION FOR REQUIRED INSPECTION: 715-216-4734

Reasonable Accommodations for persons with disabilities will be made upon request and if feasible

101 main st

Bath

5 F



City of Gillett

Fence/Yard Shed/Sign Application

City of Gillett | 150 N McKenzie Ave | Gillett, Wisconsin 54124

Phone (920) 855-2255 | Fax (920) 855-6283 |



*Property Owner

Type of Application: Fence Sign Yard Shed

Name: LORENZO DIAZ
Address: 101 E. Main St
City State Zip: Gillett WI 54124
Phone: (920) 396-9902

Application Date:

*Contractor Information

Name: G-L Print & SIGNS
Address: 714 N. Irwin Ave. Green
City State Zip: Green Bay WI 54302
Phone: (920) 634-1763

Zoning: Front window

Estimated Cost: \$500.00

Description of Project: 57 inch x 10 F.

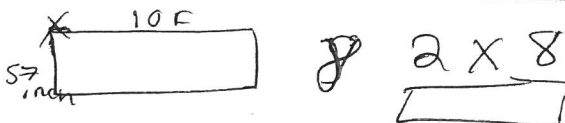
Name LA MEXICANA Store

The applicant certifies that the information submitted herein is accurate, agrees to comply with the WI Admin.

Code, Municipal Ordinance, and with the conditions of this permit, and understands the permit issuance

creates no legal liability, expressed or implied, on the Department of Municipality.

SIGN DIMENSIONS: 57 inch X 10 F



Location of sign(s) Front window

Applicant Name: LORENZO DIAZ. "LA MEXICANA"

Applicant Signature:

Date: 3-31-21

Lorenzo DIAZ

sign

LA MEXICANA
STORE

2x8

window
sign

57 X 10 F.
inch

window
sign

57 X 10 F.
inch

DOOR

101 main st.

CITY OF GILLETT
 Duff Leaver, Building Inspector
 3405 Orchard Road; Antigo, WI 54409
 715-216-4734
 Hours: 8:30 - 4:30 M-F

BUILDING PERMIT

Permit No. _____
 Parcel No. _____
 Check No. _____
 Permit Fee _____
 Date: _____

pd

Owner/Contractor Philip Moore Address 215 Ridgewood Dr
 Project Type Garage Detached
 Lot # 14 Subdivision Ridgewood Heights Zoning _____
 Comments _____ Application Date 3/31/2021

Why Issued		Type of Building	
<input checked="" type="checkbox"/> New Building	<input type="checkbox"/> Moving	<input type="checkbox"/> One Family	<input type="checkbox"/> Garage-Attached
<input type="checkbox"/> Addition	<input type="checkbox"/> Siding	<input type="checkbox"/> Two Family	<input checked="" type="checkbox"/> Garage-Separate
<input type="checkbox"/> Remodel-Interior	<input type="checkbox"/> Fence	<input type="checkbox"/> Multi-Family	Other _____
<input type="checkbox"/> Remodel-Exterior	Other _____	<input type="checkbox"/> Commercial	
<input type="checkbox"/> Deck			
Estimated \$ <u>14,000</u>			

Building Size Information		Set Backs Accessory Building	Lot Information
O.A. Dimension <u>24'x24'</u>	1st Floor <u>24'x24'</u>	Front <u>64'</u>	<input type="checkbox"/> Corner
Basement Area <u>NA</u>	2nd Floor <u>0</u>	Main Bldg <u>14'</u>	<input checked="" type="checkbox"/> Interior
Garage Area <u>576 Sq Ft</u>	3rd Floor <u>0</u>	Side Yard <u>13'</u>	Type _____
No. Stories <u>1</u>	Volume <u>4608 cu ft</u>	Rear Yard <u>52'</u>	Size <u>132'x180'</u>
Height <u>14'</u>	Total Area <u>576</u>		Area <u>.59 Acre</u>

Main Bldg Setbacks	Type of Construction	Foundation	Type of Foundation
Set Back <u>22'</u>	<input checked="" type="checkbox"/> Frame	<input type="checkbox"/> Full Bsmt	<input type="checkbox"/> Concrete
Side Yard <u>29'</u>	<input type="checkbox"/> Masonry	<input type="checkbox"/> Partial Bsmt	<input type="checkbox"/> Block <u>NA</u>
Side Yard <u>75'</u>	<input type="checkbox"/> Steel	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Pier Supports—Per Engineering
Rear Yard <u>90'</u>	Exterior Finish <u>Vinyl Siding</u>	<input type="checkbox"/> Frost Wall	<input type="checkbox"/> Steel <input type="checkbox"/> Wood
		<input checked="" type="checkbox"/> Concrete Slab	<input type="checkbox"/> Posts No. _____

Contractor Self Address 215 Ridgewood Dr Telephone 920-750-9110
 Contractor E-mail prespanther@aatt.net
 Architect/Designer _____ Address _____ Telephone _____

The undersigned on behalf of itself, and as an authorized agent of the property owner when applicable, agrees to construct the above-described building in accordance with plans and specifications submitted herewith, and in strict compliance with all the provisions of the Building Code and Zoning Ordinance of the listed municipality and the Building Code of the State of Wisconsin, and to grant permission for periodic reasonable inspections, including inspections by the Building Inspector and Assessor or designee thereof, as a condition of receiving this permit.

Applicant (signature) Philip Moore Applicant (print) Philip G Moore
 State DC # _____ State DCQ # _____ Approved by _____

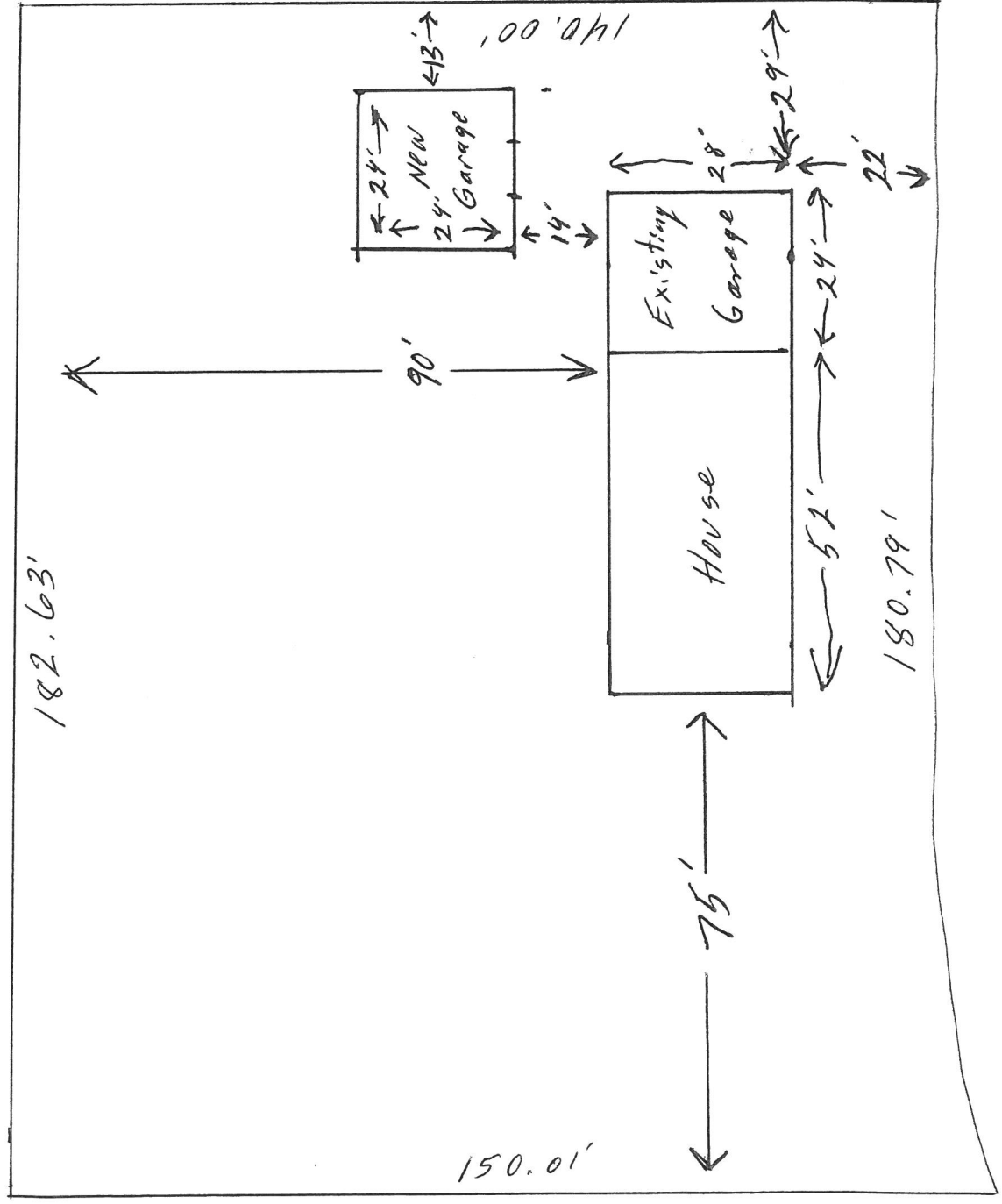
Permits granted by: ☐ Board of Appeals State Bldg Permit # _____ Stormwater # _____

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APPLICANT SHALL CALL THE INSPECTION DIVISION FOR REQUIRED INSPECTION: 715-216-4734

Reasonable Accommodations for persons with disabilities will be made upon request and if feasible

West



North

South

Building Permit
Application
Philip Moore

Ridge wood Dr

East