

**CITY OF GILLETT**  
**PUBLIC WORKS COMMITTEE**  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124  
**THURSDAY, JANUARY 26, 2017 AT 5:30 PM**  
**MINUTES**

**Meeting Called to Order** by Alderperson Anderson called the meeting to order at 5:30 pm

**Roll Call Present:** Alderpersons Ron Anderson, Rick Raatz, and Nanette Mohr

**Also Present:** Mayor William Pecha, Deputy Clerk Treasurer Chelsea Henkel, Public Works Foreman Shane Rank, and Engineer Sarah Nunn

**PUBLIC INPUT** –None.

**AGENDA ITEMS:**

1. Discussion and Possible Action on approval of agenda.

**MOTION: Mohr/Raatz**

*Motion to approve the agenda as presented.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

2. Discussion and Possible Action on approval of minutes from 12/8/2016.

**MOTION: Raatz/Mohr**

*Motion to approve the minutes from 12/8/2016.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

3. Discussion and Possible Action on road design projects

Richmond and First Street needs to be back in the road right of way. Corner of First and Richmond will be reconstructed with sidewalk. City wants to divert storm water back to Zippel Park, need DNR approval. Soil testing samples did not come back with great soil statistics, meaning more gravel would be needed for the sidewalks and roads because the soil does not allow for water drainage. First Street also needs more storm water inlets. Birch Street would need the storm water sewer drains to be moved along with the electric poles. Orchard Circle also has a storm water issue.

**MOTION: Mohr/Raatz**

*Motion to move forward with the road design from drawing C200 from Lynch Engineering, redoing the road corner with no stop sign, sidewalks will be decided at a later meeting.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

4. Discussion and Possible Action on Lynch bills

**MOTION: Mohr/Raatz**

*Motion to pay the Public Works portion of the Lynch Engineering Bills for \$14330.00 out of Street Machinery Fuel and Storm Water Repair budget 2016.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

5. Discussion and Possible Action on HWY 22 planning items

Parking from E Park Street to Washington would cost between \$25-30,000.

**MOTION: Raatz/Mohr**

*Motion to exclude parking lanes on Highway 22.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

**MOTION: Raatz/Mohr**

*Motion put in 6 foot terraces on HWY 22.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

**MOTION: Raatz/Mohr**

*Motion put in a 4 foot urban shoulder on HWY 22.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

6. Discussion and Possible Action finding DOT point of contact

**MOTION: Raatz/Mohr**

*Motion to approve Public Works Foreman Shane Rank as the City of Gillett's point of contact for the Department of Transportation.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

7. Discussion and Possible Action on driveway ordinance

**MOTION: Raatz/R. Anderson**

*Motion to approve the driveway ordinance with changes and send to Attorney Tim Schmid.*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

Mohr Excused at 7:20PM

8. Discussion and Possible Action on landfill testing

**MOTION: Raatz/R. Anderson**

*Motion to approve the three year contract from Gene Lemmons to test the landfill twice a year for \$6,600.*

**Roll Call Vote:** All Voting Aye – **MOTION CARRIED**

9. Discussion and Possible Action on Kasten lease

**MOTION: Raatz/R. Anderson**

*Motion to terminate the lease with Marge Kasten and approve an easement with James Kasten with a fee of \$400 a year for City of Gillett access to the monitor wells and landfill.*

**Roll Call Vote:** All Voting Aye – **MOTION CARRIED**

10. Discussion and Possible Action on summer time hours for employees

**MOTION: Mohr/Raatz**

*Motion to recommend to Finance and Personnel to change the Public Works Work Hours from Memorial Day to Labor Day Monday through Thursday 6A-3P, and 7-11A on Friday (40 hours).*

**Voice Vote:** All Voting Aye – **MOTION CARRIED**

11. Set Next Meeting Date – Monday, February 20, 2017 at 5:30 PM

12. Adjournment at 8:05 PM

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Chelsea Henkel, Deputy Clerk Treasurer