

**CITY OF GILLETT  
UTILITY COMMITTEE MEETING  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124  
MONDAY, JANUARY 30, 2017 AT 5:30  
MINUTES**

**Chairman Mohr** called the meeting to order at 5:30 pm.

**Roll Call**

**Present:** Alderpersons Nanette Mohr, Ron Anderson, and Tod Anderson, Public committee members Ruth Spang and Louis Danielson.

**Also Present:** Mayor William Pecha, Deputy Clerk Treasurer Chelsea Henkel, Utility Operator Robert Schroeder and Utility Engineer Sarah Nunn

**PUBLIC INPUT:** None

**AGENDA ITEMS:**

1. Discussion and possible action on approval of agenda  
**MOTION: T. Anderson/Danielson**  
*Motion to approve the agenda as presented.*  
**Voice Vote:** All voting aye – **MOTION CARRIED**
2. Discussion and possible action on approval of minutes from 11-30-2016  
**MOTION: Spang/Danielson**  
*Motion to approve the 11/30/2016 minutes.*  
**Voice Vote:** All voting aye – **MOTION CARRIED**
3. Discussion and Possible Action on Network Upgrade  
**MOTION: Danielson/Spang**  
*Motion to approve the Network Upgrade.*  
**Voice Vote:** All voting aye – **MOTION CARRIED**
4. Discussion and Possible Action on 2017/2018 projects including schedule, funding, project costs, and easements.  
Working on moving the storm sewer deposits out of Savage Lake and Kasten Lake, the City has DNR approval to do so. The funding applications for USDA for the upcoming projects of First Street, Birch, and Orchard are 80% complete. Cost estimates will be available next meeting.
5. Discussion and Possible Action on high voltage at well stations 1, 2, and 3  
There have been numerous failures at the well stations because the VFD's (Variable Frequency Drives) are recognizing high voltage coming in.  
**MOTION: T. Anderson/Danielson**  
*Motion to look into 3 EMI (Electro Magnetic Interference) protectors for the 3 well stations, cost not to exceed \$2000.*  
**Voice Vote:** All voting aye – **MOTION CARRIED**
6. Discussion and Possible Action on chemical feed at wells stations 1 and 2  
The Utility Operator will change the solenoids on the chemical feeders to see if hard water build up is causing the SCADA alarm failures.

7. Discussion and Possible Action on well station 1 VFD  
The VFD in well station 1 was not fixable from the Car/Pole accident in November of 2016. The insurance will pay for the new one that has to be installed for \$4430.00 from our insurance claim.
8. Discussion and Possible Action on tires for the Chevrolet S-10  
Utility Operator will order tires using the maintenance budget.
9. Discussion and possible action on summer hours for utility employees  
**MOTION: Danielson/Spang**  
*Motion to recommend to Finance and Personnel to change the Utility Work Hours from Memorial Day to Labor Day Monday through Thursday 6A-3P, and 4 hours on Friday (40 hours).*  
**Voice Vote:** All voting aye – **MOTION CARRIED**
10. Set Next Meeting Date 2/13/17 at 5:30 PM
11. Adjournment at 6:30 PM

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Chelsea Henkel, Deputy Clerk Treasurer