

CITY OF GILLETT
FINANCE & PERSONNEL
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

MONDAY, OCTOBER 24, 2016 – 5:30PM
MINUTES

Chairperson Raatz called the meeting to order at 5:30 PM.

Roll Call

This public meeting is in compliance with all Open Meeting Laws.

Present: Alderpersons Rick Raatz, Marilyn Mueller, & Tod Anderson
Aldersperson Nannette Mohr, Mayor William Pecha, Clerk Treasurer Mark Rehberg, Deputy Clerk Treasurer Chelsea Henkel

PUBLIC INPUT: None

1. Approval of agenda as presented
MOTION: Anderson/Mueller
Motion to move up item #10 and #11 and approve the agenda.
Voice Vote: All Ayes **MOTION CARRIED**

2. Approval of Minutes of September 27, 2016
MOTION: Anderson/Mueller
Motion to approve the minutes from September 27, 2016
Voice Vote: All Ayes **MOTION CARRIED**

3. Discussion and possible action on CNA Surety Bonding
MOTION: Anderson/Mueller
Motion to approve Chelsea Henkel, Deputy Clerk Treasurer, as the named individual on the CNA Surety Bond for tax collection purposes.
Voice Vote: All Ayes **MOTION CARRIED**

4. Discussion and possible action on receiving emails on phones
No Action Taken, Need more information.

5. Discussion and possible action on Paypal Account for Tourism and Marketing
MOTION: Anderson/Mueller
Motion to approve Jake Steldt, Chairman of Tourism and Marketing, to use his personal credit card account through PayPal for marketing expenses and present bills for reimbursement.
Voice Vote: All Ayes **MOTION CARRIED**

MOTION: Anderson/Mueller
Motion to move item #10 and #11 on agenda and to go into Closed Session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85(1c) Wis Stats.
Voice Vote: All Ayes **MOTION CARRIED**

6. Adjourn to CLOSED SESSION to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85(1c) Wis Stats.
7. Committee will reconvene into OPEN SESSION
8. Discussion and possible action on reviewing quotes provided by health insurance brokers
Give copies of renewal information to city employees with city health insurance for their evaluation. Deputy Clerk will obtain quote from Jennifer Wasilew at Bayland Insurance Company for WPS to include Prevea. All 3 quotes will be provided to the 5 employees enrolled for further discussion later. Leave lay.
9. Discussion and possible action on the review and approval of City's 2017 Committee Budgets
Discussion took place on the budget and line items. This committee will approach other committees to find reductions. No Action Taken.
10. Discussion and possible action on approval of resignation for the Clerk Treasurer position
MOTION: Anderson/Mueller
Motion to accept the Clerk Treasurer's resignation.
Voice Vote: All Ayes MOTION CARRIED
11. Discussion and possible action on approving Clerk Treasurer ad
Run the ad as written except the date change. Applications will be due Friday, November 18, 2016 at 3:30 PM. Run ad in the Times Herald for two weeks, on Municipal Clerks Website, Craigslist, and City Website.
12. Set Next Meeting Date – November 10 at 5:30 PM and November 29 at 5:30 PM
13. Adjournment at 8:15 PM

Deputy Clerk Treasurer, Chelsea Henkel