

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Wednesday, October 4, 2017 at 6:00 PM

1. **Acting Mayor Mohr called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Alderperson/Acting Mayor Nanette Mohr, Alderpersons Marie Blaser, Ron Anderson, Josh McCarthy, Irene Drake, Mark Sparks, Clerk/Treasurer Kim Gruetzmacher, Attorney Tim Schmid, Utility Operator Bob Schroeder, Police Chief Jess Keplinger, and Public Works Foreman Shane Rank. Also present were Weston Hoskins, and Kevin Smith. Fire Chief Greg Rudie was excused. Mayor William Pecha was medically excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for September 7 & 28, 2017.

MOTION: Drake/Anderson

Motion to approve minutes as printed.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr reported no meeting held in September. Next meeting is October 18, 2017 at 6 PM. Trails will close October 31, 2017 at midnight, and campground would close at that time as well unless there is interest.
6. **Library Report:** Alderperson Mohr - Written report
Part-time employee resigned so library is short staffed by one person. This Saturday is fall market day with vendors in the community square. There will be events for children and food for all. Library is getting ready for haunted house at the community center which will be open from 6:00-8:30 PM on October 20, 21, 27, and 28. This is a family friendly event.
7. **Tourism & Marketing Commission Report:** Jake Steldt was absent; no report.
8. **Financial Report:** Kim Gruetzmacher
 - a. Updated Monthly Check Register Provided
MOTION: Drake/Blaser
Motion to approve check register as printed.
Roll Call Vote: All Ayes - **MOTION CARRIED**
9. **Police Department Report:** Police Chief Keplinger
 - a. Discussion on Incident Summary Report Report Included.
 - b. Discussion on Training and Public Relations- Chief reported Andrew and he attended IBR training at Shawano City Hall. Impromptu with school staff and students discussing weapons on school grounds. Parents contacted police department afterwards and said what a good education piece this was. Chief continued Alice training with grade school, children are very receptive. Halloween hours will be 3:30pm-6:00pm on Tuesday, October 31, 2017.
10. **Fire Department Report:** Fire Chief Rudie absent, no report.
11. **Health, Protection and License Committee Report:** Alderperson Blaser
 - a. Discussion and Possible action on Operators License for Bonnie Wetzel
MOTION: Drake/Sparks
Motion to approve operator's license for Bonnie Wetzel.
Voice Vote: All Ayes - **MOTION CARRIED**

- b. Approval of the loan from Peshtigo National Bank for air packs for a 7 year loan at 3.09 percent contingent upon a down payment. ó Leave lay
Fire Department has the loan detail for Peshtigo National Bank and has not gotten back to committee regarding this. Clerkø office to contact bank for extension until after November council meeting.

12. Board of Public Works Committee Report: Alderperson Drake

- a. Discussion and Possible Action on distribution of Search Grant Money

MOTION: Anderson/Sparks

Motion that we deposit the search grant for the amount of \$10,000 at Peshtigo National Bank in public works equipment fund saving account.

Roll Call Vote: All Ayes MOTION CARRIED

Public works foreman, Shane Rank reported that department is busy working on cleaning up leaves. All 5 ton signage is put up for the Washington Street Bridge.

13. Utility Committee Report: Alderperson Anderson

- a. Discussion and Possible Action on Utility Operatorø Resignation

MOTION: Sparks/Drake

Motion to accept resignation of utility operator, Robert Schroeder.

Voice Vote: All Ayes MOTION CARRIED

14. Finance and Personnel Committee Report: Alderperson Mohr reported that committee held budget workshop on September 18, 2017 and meet face to face with departments. Next budget meeting is Monday, October 30, 2017 at 3:45pm.

15. Park and Cemetery Committee Report: Alderperson Sparks reported on September 29, 2017 Youth Advisory had polka pancake breakfast and raised \$609. A special thank you went to Shane and Evan Rank who got all equipment to cook in short timeø notice. A lot of donations were given for the event which included: Breakfast on the Farm ó sausage, griddles & nescos; Rank Distributing ó milk and orange juice; Cory Rank Landscaping for use of trailer to haul all items; Civic Club ó use of stand to wash equipment; Patø Market ó posters and grocery bags; and Mark & Michelle Sparks ó pancake ingredients. Money earned is going to be donated to City parks department for playground equipment. Shane Rank reported that the merry-go-round is at CN&L and then will go to L&N for repairs. City sent in application for another tree grant with DNR and ATC. We are currently working on getting remaining items complete to become a Tree City USA. We would be the 2nd or 3rd in Oconto County to have this. Alderperson Sparks reported that he will be working with Jill Weyers for equipment grants for the park in the near future.

16. Planning Committee Report: Alderperson McCarthy

- a. Discussion on Updated Monthly Building Permit Log
- b. Discussion and Possible Action on building permit for Jerry Thollø accessory building and Northportø Garage.

MOTION: Drake/Sparks

Motion to approve Jerry Tholl's accessory building permit.

Voice Vote: All Ayes MOTION CARRIED

MOTION: Drake/Sparks

Motion to approve the permit pending the satisfaction of state approval of plans.

Voice Vote: 2 Ayes ó Drake & McCarthy; 3 Nays ó Blaser, Anderson, and Sparks

MOTION NOT CARRIED

MOTION: Anderson/Sparks

Motion that the plans get referred to public works for review.

Voice Vote: 4 Ayes ó Anderson, Blaser, McCarthy & Sparks; 1 Nay ó Drake

MOTION CARRIED

- c. Discussion and Possible Action on the raze order extension for Scott Krueger until November 1, 2017, after November 1 fines will incur per day. No persons allowed in the property besides property owner.

MOTION: Drake/Blaser

Motion that we extend Scott Krueger's raze order till November 1, 2017.

AMEND MOTION: Drake/Blaser

Motion that we extend Scott Krueger's raze order till November 1, 2017; no other person beside property owner is to be allowed in the building.

Voice Vote: 4 Ayes ó Anderson, Blaser, McCarthy & Drake; 1 Abstain ó Sparks

MOTION CARRIED

- d. Discussion and Possible Action on repealing the current selling contract for Ridgewood Heights lots

MOTION: Drake/Sparks

Motion that we repeal current selling contract for Ridgewood Heights lots.

Voice Vote: All Ayes **MOTION CARRIED**

- e. Discussion and Possible Action on approving Tiffany Holtz real estate company to list the vacant lots at Ridgewood Heights until November 1, 2018

MOTION: Sparks/Anderson

Motion to approve Tiffany Holtz real estate company to list vacant lots at Ridgewood Heights until November 1, 2018.

Voice Vote: All Ayes **MOTION CARRIED**

17. **Clerk Treasurer's Report:** Clerk reported that we are working continuing to work on budget items.
18. **Attorneys Report:** Attorney Schmid reported there is only one personal property tax that remains delinquent and a lawsuit is currently being drafted.
19. **Mayor's Report:** Acting Mayor and Alderperson Nanette Mohr thanked the council for changing the meeting date to Wednesday and wished everyone a happy Halloween.
20. Adjournment at 7:05 PM.

MOTION: Sparks/Anderson

Motion to adjourn.

Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Kimberly Gruetzmacher, Clerk Treasurer