

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
Minutes
February 4, 2016 6:00 PM

Mayor Irene Drake called the meeting to order at 6:00 pm. Pledge of Allegiance was said.

Present were Alderpersons Marilyn Mueller, William Pecha, Marie Blaser, Deb Erickson and Terry Nelson, Mayor Irene Drake, Attorney Tim Schmid, Clerk Beth Rank, Police Chief Jess Keplinger, Public Works Foreman Shane Rank, and Utility Operator Robert Schroeder. Public present were Kevin Smith, Tim Christensen, Chris Engebretsen, Dianna Smith, Andrew Lefevre, Daniel Woodke (left at 6:06 pm) and Joan Koehne (Times Herald). Excused: Greg Rudie and Nanette Mohr

Council was informed that the open meeting law had been complied with and roll call was taken.

Motion by Mueller, second by Blaser to approve the minutes from January 7, 2016, motion carried.

Public Input: Tim Christensen asked if he could ask questions during the committee reports. Attorney Schmid stated that was the not proper procedure.

CDA: No report.

Library Report: Report was handed out.

Tourism & Marketing Commission: No report.

Financial Report: Motion by Erickson, second by Pecha to approve the Financial report as presented, motion carried on a roll call vote.

Police Department Report: Report was handed out. Counteract is going well. Keplinger is working to get a Gillett officer to work with the Crisis Center Training.

Fire Department Report: Report was handed out.

Health, Protection, and License: Motion by Nelson, second by Erickson to approve operator licenses for Thomas C Hamilton, Ashley R Clarke, and Cameron C.L. Moffat, motion carried. Motion by Mueller, second by Erickson to hire Andrew Lefevre as a full-time officer with a starting date of February 5, 2016 at a starting wage of \$20.00/hour with an increase to \$20.50 upon a satisfactory review at 6 months and \$21.00/hour upon a satisfactory one year probation review, motion carried.

Public Works: Motion by Pecha, second by Mueller to refund businesses the \$90 service fee with proof of garbage and recycling pickup with the business also returning the stickers and the Residential Identification Card that they received. If only garbage is picked up at the business, the \$90 fee is still in effect. Businesses that show proof of pickup for garbage and recycling will be removed from the tax roll for future years on any and all parcels the pickup proof goes with. The businesses will be invoiced annually and must show proof of pickup to void the invoice, motion carried. Motion by Mueller, second by Pecha to approve the Cintas contract for uniforms for \$68.95/month, motion carried on a roll call vote. Motion by Erickson, second by Mueller to approve employee Identification Cards with a one-time fee of \$25.00 with a \$5.00/card fee, motion carried on a roll call vote. Motion by Erickson, second by Pecha to increase the sticker price from \$1.50 to \$1.75, motion carried on a roll call vote. Motion by Pecha, second by Nelson to approve Brett Schaal for outside help for

major snow storms with a cost of \$85.00/truck and \$125.00/loader, motion carried on a roll call vote. Motion by Erickson, second by Mueller to accept the bid from Bob Kruschke for \$23,700 for the garbage truck, motion carried on a roll call vote. Motion by Mueller, second by Blaser to accept the bid from 4 Seasons Disposal for \$4,504 for the lot of dumpsters, motion carried. Motion by Pecha, second by Mueller to accept the bid from Engebretsen Bros. LLC for \$1,201.01 for the snow blower attachment, motion carried on a roll call vote.

Utility Committee: Motion by Nelson, second by Pecha to approve the Cintas contract for uniforms for \$68.95/month, motion carried on a roll call vote. Motion by Nelson, second by Pecha to approve employee Identification Cards with a one-time fee of \$25.00 with a \$5.00/card fee, motion carried on a roll call vote.

Finance and Personnel: Motion by Nelson, second by Pecha to accept the agreement from Hawkins Ash CPAs in the amount of \$1,000.00 for additional services to complete GASB 68 and 71, motion carried on a roll call vote. Motion by Blaser, second by Mueller to approve election workers wages for the Chief Inspectors to \$9.00/hour and Election Workers to \$8.00/hour, motion carried on a roll call vote with Nelson abstaining.

Parks Committee: No report.

Planning Committee: Motion by Erickson, second by Nelson to approve the 2016 Building Inspector Employment Agreement for \$4,800.00, motion carried on a roll call vote.

Attorney Report: No report.

Mayor Report: No report.

Clerk/Treasurer Report: No report.

Other Business: No other business.

Motion by Erickson, second by Mueller to adjourn into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats. (Concerning Deputy Clerk/Deputy Treasurer probation and Utility employee probation) to include alderpersons present, Mayor Irene Drake, Clerk Beth Rank, and Attorney Tim Schmid, motion carried.

Motion by Mueller, second by Blaser to return to open session, motion carried.

Motion by Mueller, second by Blaser to extend the Deputy Clerk/Deputy Treasurer's probationary period for an additional six months with a performance review at three months; if review is satisfactory at the three month mark, the probation period may end, motion carried with Nelson abstaining.

Motion by Pecha, second by Blaser to approve Robert Schroeder's successful completion of the job performance plan as of January 20, 2016, motion carried.

Meeting adjourned at 6:45 pm.

Beth Rank, Clerk