

CITY OF GILLETT  
**PARKS & CEMETERY COMMITTEE MEETING**  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**THURSDAY, SEPTEMBER 28, 2017 – 5:00 PM**  
**MINUTES**

**Chairman Sparks** called the meeting to order at 5:00 PM.

**Roll Call**

**Present:** Alderpersons Mark Sparks, Josh McCarthy, and Marie Blaser

**Also Present:** Deputy Clerk Treasurer Chelsea Henkel, Alderpersons Ron Anderson, Irene Drake, Acting Mayor Nanette Mohr, and Public Works Foreman Shane Rank. Excused: Mayor Pecha.

**Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.**

**PUBLIC INPUT:** None

**AGENDA ITEMS:**

1. Discussion and Possible Action on minutes from September 11, 2017

**MOTION: McCarthy/Blaser**

*Motion to approve the minutes from September 11, 2017.*

Voice Vote: All voting aye – **MOTION CARRIED**

2. Discussion and Possible Action on Orby Jones Family Complex sign-  
New design was shown for the new sign, approved in the previous meeting with minor picture change.
3. Discussion and Possible Action on Cemetery maintenance and repair

**MOTION: Blaser/McCarthy**

*Motion to approve the quote from Oconto City Monument Company to fix the headstones.*

Voice Vote: All voting aye – **MOTION CARRIED**

4. Discussion and Possible Action on fee related to park usage/bathroom cleaning fee-  
Change fees on park reservation form for public and private; next meeting to approve new form.
5. Discussion and Possible Action on Park Map and Park Rules- Leave Lay.
6. Discussion and Possible Action on Park playground equipment maintenance

**MOTION: McCarthy/Blaser**

*Motion to have the small merry go round fixed by L&N Metal Works of Gillett for \$884 dollars and sand blasted and painted by C&L Contracting Of Gillett for \$0.*

Voice Vote: All voting aye – **MOTION CARRIED**

7. Discussion and Possible Action on DNR Urban Forestry & ATC Grant Applications

**MOTION: McCarthy/Blaser**

*Motion to approve the authorizing resolution to accept urban forestry grant money.*

All voting aye – **MOTION CARRIED**

8. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

**MOTION: McCarthy/Blaser**

*Motion to go into closed session at 6:05 pm including council members and Deputy Clerk.*

All voting aye – **MOTION CARRIED**

9. Committee will return to open session and may take action on matters discussed in closed session.

**MOTION: McCarthy/Blaser**

*Motion to return to Open Session at 6:30: All voting aye – **MOTION CARRIED***

10. Adjournment at 6:30 PM-**MOTION: McCarthy/Blaser** *Motion to adjourn.* Voice Vote: All voting aye – **MOTION CARRIED**

Respectfully Submitted by  
Chelsea Henkel, Deputy Clerk Treasurer