

**CITY OF GILLETT**  
**PUBLIC WORKS COMMITTEE**

Council Chambers ó Municipal Building  
150 N McKenzie Ave ó Gillett, WI 54124

**MONDAY, OCTOBER 16, 2017**

**MINUTES**

**Meeting Called to Order** by Alderperson Drake at 4:00 pm

**Roll Call Present:** Alderpersons Irene Drake, Ron Anderson, and Mark Sparks.

**Also Present:** Alderperson & Acting Mayor Nanette Mohr, Clerk Treasurer Kim Gruetzmacher, Public Works Foreman Shane Rank, and Jacob Kulba.

**PUBLIC INPUT –None**

**AGENDA ITEMS:**

1. Discussion and Possible Action on approval of minutes from October 2 and 9 and Joint September 27, 2017.

**MOTION: Anderson/Sparks**

*Motion to approve all minutes from Monday, October 9 as printed, Monday, October 2 as printed with corrections and September 27<sup>th</sup>.*

**Voice Vote:** All voting aye. ó **MOTION CARRIED**

2. Discussion and Possible Action on tree removal on South Elm

**MOTION: Anderson/Sparks**

*Motion that we give Jacob Kulba on South Elm Street until June 1, 2018 to remove the tree with cost born to homeowner as per our ordinance.*

**Voice Vote:** All voting aye. ó **MOTION CARRIED**

**\*\*MOTION: Anderson/Sparks**

*Motion to move #3 underneath #8.*

**Voice Vote:** All voting aye. ó **MOTION CARRIED**

3. Discussion and Possible action on authorizing Ehlers and Quarles & Brady to talk to potential funding sources for project borrowing.

**MOTION: Anderson/Sparks**

*Motion that we give authorization to Ehlers and Quarles & Brady to talk to potential funding sources for project borrowing.*

**Voice Vote:** All voting aye. ó **MOTION CARRIED**

**\*\*MOTION: Sparks/Anderson**

*Motion to flip flop items 5 & 6.*

**Voice Vote:** All voting aye. ó **MOTION CARRIED**

4. Discussion and Possible Action on Richmond Design Contract with Lynch

**MOTION: Anderson/Sparks**

*Motion to approve the design contract for Richmond with Lynch & Associates for phase 19 for \$6,500 and phase 20 for \$2,000 for a total of \$8,500.*

**Roll Call Vote:** All voting aye. ó **MOTION CARRIED**

Received answers to previous questions from Lynch & Associates regarding easements, costs for additional meetings, obtain separate set of plans for each Birch project and Richmond project, and items to be complete is survey marker is disrupted during project.

5. Discussion and Possible Action on road construction on Richmond, First, and Birch  
Birch Project ó discussion of temporary construction easements. City to put in contract that bidders need to include a fence on north side of temporary road due to children in area, as well as contractors being responsible for a gate to close the temporary road at night. Second driveways for two properties to be closed. City to obtain a copy of Methodist Church's minutes to know discussion on their second driveway. Ridgewood Lot 1 to potentially be staging area for contractors. Engineer wants to know if public works would like to be reimbursed for engineering paid year to date.  
First Street - None  
Richmond Project ó discussion of easements needed, ADA compliant cross walk, storm water manhole to be checked by Public Works Foreman at intersection of Washington & Richmond.
6. Discussion and Possible Action on Washington Street Bridge ó Semis continue to utilize; need to have enforcement.
7. Discussion and Possible Action on building permit for Northport's Garage ó no action
8. Discussion and Possible Action on Tree Ordinance ó no action
9. Set Next Meeting Date-Wednesday, November 1, 2017 at 4:30 PM.
10. Adjournment at 5:58 PM  
**MOTION: Sparks/Anderson**  
*Motion to adjourn.*  
**Voice Vote:** All voting aye. ó **MOTION CARRIED**

Respectfully Submitted by  
Clerk Treasurer Kim Gruetzmacher