

CITY OF GILLETT
BOARD OF PUBLIC WORKS MEETING
October 28, 2015
Minutes

Aldersperson Nelson called the meeting to order at 6:00 pm.

Roll call was taken and open meeting law was complied with.

Committee members present were alderpersons: Terry Nelson and Marilyn Mueller. Council members present were William Pecha, Deborah Erickson, and Marie Blaser. Also present was Mayor Irene Drake, Clerk Beth Rank, Public Works employees Shane Rank and Megan Carroll, Utility employee Robert Schroeder, and Police Officer Daniel Woodke. Public present were Michelle Hoskins. Mohr was excused.

Public Input: Nelson heard that Mayor Drake went to the employees and told them she was going to have extortion charges brought against him. Drake said she did not but felt like it was extortion. Drake stated she was doing her homework with Nunn. Nelson stated the City had a chance with Anderson. Drake stated you have to go through the proper channels. Drake stated that Anderson made his choice to leave.

Motion by Mueller, second by Nelson to approve the minutes from October 7, 2015, motion carried.

An update on the LRIP funds was given. The paperwork is done and needs to be submitted. B.Rank will submit the papers before November 1, 2015.

Discussion was had on increasing the refuse collection fee to cover the cost of collection in 2016. 2016 estimated collection cost is \$54,000. Motion by Nelson, second by Mueller to increase the refuse collection fee to \$90/parcel in 2016, motion carried on a roll call vote.

Discussion was had on residential identification for the recycling center. A barcode scanner will be looked into.

Discussion was had on hiring a part-time snow plow operator. Current part-time employees can help but S.Rank feels we should have more help available. Motion by Nelson, second by Mueller to place an ad for a part-time snow plow operator requiring a CDL, motion carried. Nelson will write the ad. Erickson suggested the wage to be set at \$12.12/hour. Motion by Nelson, second by Mueller to set a wage of \$12.12/hour for a part-time snow plow operator, motion carried on a roll call vote.

Discussion was had on the Public Works Department Head job description. B.Rank asked why the job description was not a combined job description with Utility. It was

suggested that there be a joint meeting to define the job description. No action was taken.

Discussion was had on the day-to-day operations of the Public Works department. It was decided that S.Rank will make the decisions regarding the day-to-day operations of the department.

Next meeting was set for November 4, 2015 at 5:30 pm.

Motion by Mueller, second by Nelson to adjourn into closed session under WI§ 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically non-represented personnel. Concerning monetary concerns of Public Works Employees. Committee will not reconvene. Motion to include alderpersons present, Mayor Drake, Shane Rank, and Beth Rank with B.Rank excusing herself from closed session, motion carried.

Meeting adjourned.

Beth Rank, Clerk