

CITY OF GILLETT
UTILITY COMMITTEE MEETING
Council Chambers – Municipal Building 150 N McKenzie Ave – Gillett, WI 54124
THURSDAY, MARCH 16, 2017 AT 5:30
MINUTES

Chairman Mohr called the meeting to order at 5:30 pm.

Roll Call

Present: Alderpersons Nanette Mohr, Ron Anderson, and Tod Anderson, Public committee member Ruth Spang.

Also Present: Mayor William Pecha, Deputy Clerk Treasurer Chelsea Henkel, Utility Operator Robert Schroeder, Utility Engineer Sarah Nunn, Public Works Foreman Shane Rank, and Utility Operator Assistant April Olinger. Louis Danielson was absent.

PUBLIC INPUT: Utility Operator Assistant April Olinger asked the committee for permission to have students from NWTC Waster Water Program come to Gillett for a tour of the Waste Water operations. The committee was excited for the opportunity.

AGENDA ITEMS:

1. Discussion and possible action on approval of agenda

MOTION: T. Anderson/Spang

Motion to approve the agenda as presented.

Voice Vote: All voting aye – **MOTION CARRIED**

2. Discussion and possible action on approval of minutes from 2/13/2017

MOTION: Spang/R. Anderson

Motion to approve the 2/13/2017 minutes.

Voice Vote: All voting aye – **MOTION CARRIED**

3. Discussion and possible action on Well #2 Update and lift station wiring

Energetics rewired the SCADA system at Well #2 on Washington Street through the VFD's (Variable Frequency Drives) to monitor the high voltage and it will call out the utility employees with any failure. The lift station at the Wastewater Treatment Plant was also rewired because the gases from the lift station corroded the old wires.

4. Discussion and possible action on high voltage line reactors

MOTION: T. Anderson/R. Anderson

Motion to spend \$2000 to put in 3 line reactors from Mueller Electric for the purpose of having a steady flow of electricity coming into our equipment at all well stations.

Voice Vote: All voting aye – **MOTION CARRIED**

High voltage has been a problem and We Energies said they had some sensors go out on their transformers on one phase. We Energies will monitor their voltage to see if they fixed their problem.

5. Discussion and possible action on CIP (Capital Improvement Plan)

Looked over and discussed the water and sewer CIP.

6. Discussion and Possible Action on financing/planning for upcoming Street-Utility projects

Questions from Lynch and Associates on design- need a joint meeting with Public Works for decisions.

7. Discussion and Possible Action on job descriptions

Clerk and Utility Operator will update the job descriptions and bring them back to committee.

8. Set Next Meeting Date 4/13/17 at 5:30 PM Joint with Public Works

9. Adjournment at 7:30 PM

Chelsea Henkel, Deputy Clerk Treasurer