

CITY OF GILLETT  
UTILITY COMMITTEE MEETING  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

TUESDAY, MARCH 8, 2016 – 5:30 PM  
MINUTES

**Chairman Mohr** called the meeting to order at 5:30 pm.

**Roll Call**

**Present:** Alderpersons Nanette Mohr and Terry Nelson, and committee members Louie Danielson and Ruth Spang, Excused: Alderperson William Pecha

**Also Present:** Mayor Irene Drake, Alderpersons Deb Erickson and Marilyn Mueller, Clerk Beth Rank, Utility employee Robert Schroeder, and Sarah Nunn from GAI

**PUBLIC INPUT:** None

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

1. Financial Report – see report

**MOTION: Nelson/Danielson**

*Motion to approve financial report as presented.*

**Roll Call Vote:** All voting aye – **MOTION CARRIED**

2. Update regarding OEC Problem

The week of February 15, 2016, there were a lot of problems. Schroeder had Troy from CTW looking at the voltage. Schroeder contacted OEC and it was discovered that a regulator on Shawano Line Road was faulty. Since the regulator has been fixed, there have not been any problems.

3. VFD and Wiring of Lift Station at Waste Water Treatment Plant

Schroeder suggested leaving the VFDs at this time but would like to look into the wiring of the Lift Station. Schroeder and Nunn will look into bids for the cost of the wiring.

4. Problem at Well 4

The pump is out of the hole. There is an additional 150 feet of extra column pipe. The Column pipe and shaft will be saved for future projects. The pump is being set at 100 feet. The section of shaft needs to be replaced throughout the pump. The televising went well. CTW will start cleaning and the pump will be replaced next week with a pump test after. The chlorinator was leaking chlorine and is out to be fixed also. This should be returned around the second week of April.

5. Easement with Seneca Pipeline

Seneca uses City water to cool their cans and then the water is put into Christy Brook. The

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DNR has changed the regulations of water that can be placed into the water and the water is now too high in phosphorus. The DNR suggested to Seneca to run a pipeline down to the Oconto River (under Christy Brook, through the ATV/Snowmobile Trail, across Quarterline Road). Attorney Schimid can get something (Mayor Drake was not sure of the name) to allow Seneca access to the trail. This project needs to be completed by 2018 and Seneca would like to start in 2017. Nunn asked where Seneca is planning to place their pipe in proximity to the sewer main. Drake was unsure but would talk to Mike Hull and ask Hull to have Seneca's engineers call Nunn.

**MOTION: Nelson/Danielson**

*Motion to proceed with the investigation for the Seneca pipeline.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

6. Combining Utility and City Checkbooks

Leave lay

7. Line Item Budget

Budget was looked at and changed.

**MOTION: Danielson/Spang**

*Motion to rescind the December 30, 2015 approved budget and approve the current line item budget as presented with changes.*

**Roll Call Vote:** All voting aye – **MOTION CARRIED**

8. Public Fire Protection on Vacant Lots

Committee members were contacted by the following individuals who were not happy with the public fire protection changes: Bernie Young, Rachel Borneman, Norbert Novitski, Mrs. Carlson, Vic Milhans, Laurie Kirby, Betty Krueger, Matt Young, and Ron Lambrecht. Nunn talked to the PSC and the lots that are considered unbuildable do not need to be charged the fee. Drake asked if you could charge less for undeveloped lots; Nunn replied no. Nunn stated that the City does have the ability to incorporate into the Code Book what is buildable and non-buildable. If the Utility does not want to charge any vacant lots, the money collected from those lots needs to be distributed amongst all other lots. The committee will have a meeting with the Building Inspector to try and figure this out.

9. Bid for Skid Steer

Skid steer bids were looked at (enclosed).

**MOTION: Nelson/Spang**

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*Motion to purchase a Gehl R220 Skid Loader from Service Motor at the cost of \$14,500.00 to be split with Public Works with Utilities half costing \$7,250.00.*

**Roll Call Vote:** All voting aye – **MOTION CARRIED**

10. Committee may go into closed session to discuss matters of employment, promotions, compensation, or performance evaluation data of public employees pursuant to 19.85(1c) Wis. Stats. (Concerning Utility operator 60 day review)

**MOTION: Danielson/Spang**

*Committee may go into closed session to discuss matters of employment, promotions, compensation, or performance evaluation data of public employees pursuant to 19.85(1c) Wis. Stats. (Concerning Utility Employees) to include alderpersons that are present, Ruth Spang, Louie Danielson, Mayor Irene Drake, Clerk Beth Rank, and Sarah Nunn at 7:12 pm.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

11. Committee will return to open session and may take action on matters discussed in closed session.

**MOTION: Nelson/Danielson**

*Motion to return to open session at 7:40 pm.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

No discussion took place.

12. Utility Department Operations

Employees are doing a great job. Pecha's letter stated it all.

13. Adjournment: 7:44pm

Next meeting is set for March 28, 2016 at 5:30 pm as a joint meeting with Finance & Personnel.

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Minutes taken by Beth Rank, Clerk

\*A quorum of the Common Council was in attendance of this meeting.