

**CITY OF GILLETT**  
**HEALTH, PROTECTION, & LICENSING COMMITTEE**  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**WEDNESDAY, APRIL 26, 2017 –5:30 PM**  
**MINUTES**

**Chairman Blaser** called the meeting to order at 5:38 PM.

**Roll Call**

**Clerk informs the Open Meeting Law has been complied with**

**Present:** Alderpersons Marie Blaser, Nannette Mohr, Mark Sparks, and Irene Drake

**Also Present:** Clerk Treasurer Kim Gruetzmacher, Mayor William Pecha, Police Chief Jess Keplinger, and Public Works Foreman Shane Rank.

**PUBLIC INPUT:** None

1. Approval of Minutes of March 1, 2017

No approval since committee changed and Blaser is only remaining committee member.

2. Discussion and Possible action on Street Use Permit

**MOTION: Mohr/Blaser**

*Motion to approve street use permit with corrections*

**Voice Vote:** All Ayes **MOTION CARRIED**

Reviewed ordinance, made corrections, see attached.

3. Discussion and Possible action on Operator License for Craig Hensberger

**MOTION: Mohr/Sparks**

*Motion to approve sending Craig Hensberger Operator License to attorney for approval.*

**Voice Vote:** All Ayes **MOTION CARRIED**

Chief Keplinger to review with Attorney Schmid and bring back to committee.

4. Discussion and Possible action on Official Traffic Map.

**MOTION: Mohr/Sparks**

*Motion to authorize Lynch & Associates to form official traffic map not to exceed \$600.*

**Roll Call Vote:** All Ayes **MOTION CARRIED**

Lynch & Associates would create an AutoCAD official traffic map. City would maintain rights to make copies as the deemed necessary, and have an electronic version of the map so changes could be easily made in the future.

5. Discussion and Possible action on Report Out on Computer Network

Chief Keplinger communicated network items that the City is having issues with. There was a lack of communication between FlexTech, Packerland Broadband, and Oconto County Technology Services Department with the set-up of the City's new computer network. Server issues are being resolved with assistance of Wayne Sleeter from Oconto County.

6. Discussion and Possible action on Police Department Building Maintenance

**MOTION: Mohr/Sparks**

*Motion to allow police department to utilize from their building maintenance budget to cover flooring, painting, and cleaning.*

**Roll Call Vote: All Ayes MOTION CARRIED**

7. Set next meeting. Meeting will be on 5/18/2017 at 5:30 PM

8. Adjourn at 6:46 pm

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Clerk Treasurer, Kim Gruetzmacher