

**CITY OF GILLETT
UTILITY COMMITTEE MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124**

**THURSDAY, APRIL 7, 2016 – IMMEDIATELY FOLLOWING COUNCIL
MINUTES**

Chairman Mohr called the meeting to order immediately following the Council meeting.

Roll Call

Present: Alderpersons Nanette Mohr, Terry Nelson, and William Pecha, and committee members Louie Danielson and Ruth Spang.

Also Present: Mayor Irene Drake, Alderpersons Marie Blaser and Marilyn Mueller, Clerk Beth Rank, Utility employee Robert Schroeder, Public Works Foreman Shane Rank, and Sarah Nunn from Lynch and Associates. Public: Kevin Smith

Approval of Minutes – March 8, 2016

MOTION: Spang, Danielson

Motion to approve minutes from March 8, 2016 with corrections.

Voice Vote: All voting aye – **MOTION CARRIED**

PUBLIC INPUT: None

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

1. Public Fire Protection

Nunn suggested getting information from the City Attorney and informing residents what Public Fire Protection is. Mohr will talk to the Attorney.

2. Cross Connection Inspection

The Utility is about 100 inspections behind. Schroeder will need training before he can do inspections. Nunn will check into the cost of hiring out to perform inspections.

3. Elm Street Water Main

Mohr would like to check infrastructure before repairing the street. Nunn will check into replacement costs. Schroeder would like to fill the hole with gravel for the time being.

4. Jetting & Televising Sewers

Birch St, First St, and Main St will be jetted and televised this year.

5. Ehlers Contract

MOTION: Spang/Danielson

Motion to entertain the contract with Ehlers.

Roll Call Vote: All voting aye – **MOTION CARRIED**

6. CMOM Report

CMOM report must be completed by August. Nunn will bring a proposal to the next meeting.

7. Water & Sewer Projects

Nunn has been looking at the Utility projects and has a few concerns. On Orchard Circle, half the shut offs are on personal property and part of the road is not in the road right of way. On Richmond and First St, a garage sits in the right of way. To perform water main looping the Utility would have to go across private properties. Seneca's pipeline may be able to connect to the City. These all need to be looked into.

8. Sewer Budget

Nunn questioned where the deficit is coming from. The Sewer can borrow from the Water funds but will need to pay back.

9. Job Descriptions for Utility Operator, Assistant Operator, and Part-Time Utility Employee

Leave lay.

10. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats. (Concerning Wage and Hiring of Utility Employee).

MOTION: Spang/Danielson

Committee may go into closed session to discuss matters of employment, promotions, compensation, or performance evaluation data of public employees pursuant to 19.85(1c) Wis. Stats. (Concerning Utility Employees) to include alderpersons that are present, Ruth Spang, Louie Danielson, and Mayor Irene Drake.

Voice Vote: All voting aye – **MOTION CARRIED**

11. Adjournment

Beth Rank, Clerk

*A quorum of the Common Council was in attendance of this meeting.