

CITY OF GILLETT  
**PARKS & CEMETERY COMMITTEE MEETING**  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**TUESDAY, MAY 2, 2017 – 4:30 PM**  
**MINUTES**

**Chairman Mueller** called the meeting to order at 4:30 PM.

**Roll Call**

**Present:** Alderpersons Mark Sparks, Marie Blaser, and Josh McCarthy

**Also Present:** Deputy Clerk Treasurer Chelsea Henkel, Mayor William Pecha, Public Works Foreman Shane Rank, Alderpersons Irene Drake and Nanette Mohr, Diamond Club Rep Dawn Nelson

**Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.**

**PUBLIC INPUT:** Memorial Park will be mowed by the City of Gillett Public Works, it is owned by the City. The Veterans asked if we could take this over.

**AGENDA ITEMS:**

1. Discussion and Possible Action on minutes from March 2, 2017-Leave Lay.
2. Discussion and Possible Action on Gillett Diamond Club use of Orby Jones Sports Complex  
**MOTION: McCarthy/Blaser**  
*Motion to approve TBall and Coaches Pitch to use Diamond 1 at Orby Jones Sports Complex.*  
Voice Vote: All voting aye – **MOTION CARRIED**  
No boys hard ball team this year, having others use the diamond will help the upkeep.  
Saputo representatives will be coming tentatively May 24 for the game for recognition for their donation of the scoreboards.
3. Discussion and Possible Action on Mulch Purchase for Gillett Parks  
\$1,300 for a semi load of mulch: budgeted for 2017.
4. Discussion and Possible Action on fire protection billing on parks  
**MOTION: Blaser/McCarthy**  
*Motion to approve making a budget line item for next year for the unoccupied lots that the city pays fire protection on so it will no longer come out of "Park Supplies" and to send 315 W Park Street bill to Utility for Parks to get their money back because it is a water detention reservoir enforced by the DNR and it non buildable, which should not be charged.*  
Voice Vote: All voting aye – **MOTION CARRIED**
5. Discussion and Possible Action on Honey Park building roof  
**MOTION: Blaser/McCarthy**  
*Motion to approve the quote of \$69.00 for Robert Davis to fix the Honey Park shelter roof.*  
Voice Vote: All voting aye – **MOTION CARRIED**
6. Discussion and Possible Action on CIP (Capital Improvement Plan)  
Changes made to CIP plan will be forwarded to Finance and Personnel. Took out camera for Zippel Park, Park Lot Gravel for Sports Complex, concrete under bleachers, trees for parks, landscaping for parks, and put all park equipment under one line.
7. Adjournment at 5:20 PM. Next meeting date 5/17/17 at 5 PM.

Respectfully Submitted by  
Chelsea Henkel, Deputy Clerk Treasurer