

CITY OF GILLETT COMMON COUNCIL  
NOTICE OF REGULAR MEETING  
COUNCIL CHAMBERS  
150 N McKenzie Ave., Gillett, WI  
MINUTES  
**Thursday, May 4, 2017 at 6:00 PM**

1. **Mayor called the meeting to order at 6:00 and the Pledge of Allegiance was recited.**

**Roll Call**

**Present:** Alderpersons Nanette Mohr, Ron Anderson, Marie Blaser, Mark Sparks, Josh McCarthy, Irene Drake, Mayor William Pecha, Clerk/Treasurer Kim Gruetzmacher, Attorney Tim Schmid, Public Works Foreman Shane Rank, Utility Operator Bob Schroeder, Police Chief Jess Keplinger, and Fire Chief Greg Rudie. Also present were Kevin Smith, Sarah Nunn, Michelle Hoskins, and Weston Hoskins.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Weston Hoskins brought to Council's attention that the Gillett Elementary School garden has a tree whose limb broke off and is in the garden. Weston would like branch removed and chipped. Shane Rank will remove the limb on Friday, May 5, 2017.
4. Discussion & possible action on minutes for April 6, April 17 Special Meeting, April 18 Organizational Meeting, and April 26, 2017 Special Meeting

**MOTION: Anderson/Mohr**

*Motion to approve minutes as written with correction to Thursday, April 17, 2017 Special Meeting minutes to correct Engineer Sarah Nunn's name.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr  
Mohr reported Nicolet Trail Campground is open and already had campers. Mohr informed the Council that the PECFA Funds should be available in May. Alderperson McCarthy informed Council that they have an individual that will be selling campfire wood at campground. Individual has permits and own lockbox to handle funds.
6. **Library Report:** Alderperson Mohr - Written report  
Mohr reported Teen Zone on Wednesdays is going well. Kay Rankel was one of four librarians selected to present on the Community Square at Indian Head Federated Library System.
7. **Tourism & Marketing Commission Report:** Alderperson Mohr for Jake Steldt  
Mohr reported new banners are up on Main Street. Committee will have a marketing banner promoting tourism & marketing at all Gillett Celebrations held during the year.
8. **Financial Report:** Kim Gruetzmacher
  - a. Written reports provided óCheck registerClerk reported auditors are working on finalizing financial statements.
9. **Police Department Report:** Police Chief Keplinger
  - a. Discussion on Incident Summary Report
  - b. Discussion on Training and Public RelationsChief Keplinger reported the Oconto County Sheriff's Department purchased a drone and this tool will benefit the city with assistance in future. Police Department will have training with the county over next few months with this new tool. Officer Sherman from Oconto County Sheriff's Department will be training city officers on ATV enforcement this month. Counter Act Program wrapped up with field trip to the Oconto County Courthouse. National Bike to School Day will be Wednesday, May 10<sup>th</sup>; children will be biking to school on various side streets from the park to school with the police department.

10. **Fire Department Report:** Chief Rudie  
 Chief Rudie reported there was one call for month which was a mutual aid structure fire call to assist Oconto Falls. Next training event will be testing hose and the Underhill Fire Department will be joining for the training. The grant that the fire department applied for is starting to award funding and the department is awaiting to here is anything is awarded to them. The Fire Association purchased a new thermal imaging unit for approximately \$1,500 which is one third the size as the old unit. Upcoming community fundraisers will be June 3, 2017 ATV/UTV Poker Run with meat raffle; August 11, 2017 Corn Roast at the park; and August 12, 2017 motorcycle ride that ends in the park with a pig roast. RAMS on ladder truck are fixed and 5 year non destruct test will be held Friday, May 5, 2017.
11. **Health, Protection and License Committee Report:** Alderperson Blaser  
 a. Discussion and Possible Action On Operators License for Craig Hensberger  
**MOTION: Mohr/Drake**  
*Motion to approve operator license for Craig Hensberger.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
12. **Board of Public Works Committee Report:** Alderperson Drake  
 a. Discussion and Possible Action On Lynch Contract  
**MOTION: Anderson/Blaser**  
*Motion to accept new rewritten contract from Lynch and Associates for Phase 13 project of Richmond storm sewer design for \$18,000 not to exceed \$18,000 and Phase 14 final design of Birch Street for \$2,000 not to exceed \$2,000.*  
**Roll Call Vote:** All Ayes - **MOTION CARRIED**  
 Drake reported public works is working on finalizing driveway ordinance. Public Works foreman, Shane Rank, reported sports complex and parks are open.
13. **Utility Committee Report:** Alderperson Anderson  
 Utility Operator reported hydrant flushing will start next week. PLC was here last week and did some research for future projects.
14. **Finance and Personnel Committee Report:** Alderperson Mohr  
 Mohr reported that committee is working on 5 year capital improvement plan with committees.
15. **Park and Cemetery Committee Report:** Alderperson Sparks  
 Sparks reported committee met with Diamond Club regarding the sports complex schedule. Honey Park shelter had some wind damage which was repaired. Ten trees were delivered from the tree grant so will begin planting those; remaining trees will be coming soon.
16. **Planning Committee Report:** Alderperson McCarthy  
 McCarthy reported Oconto County Economic Development Member, Paul Ehrfurth, will be coming to give annual report on City of Gillett at the next planning meeting on Monday, May 22, 2017.
17. **Attorneys Report:** Attorney Schmid  
 Attorney Schmid reported that there was a Federal Court case regarding sexual offender ordinance in some municipalities being unconstitutional and advised City on the outcome of the case.
18. **Mayor's Report:** Mayor Pecha  
 a. Board of Review will meet June 15, 2017 from 4p-6p  
 b. Open Book for Board of Review will be May 31, 2017 from 10a-12  
 Board of Review adjourned until June 15, 2017 with open book being on May 31, 2017.
19. Adjourn at 6:47 pm.

Respectfully Submitted by Kim Gruetzmacher  
 Clerk Treasurer