

**CITY OF GILLETT**  
**HEALTH, PROTECTION, & LICENSING COMMITTEE**  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**MONDAY JUNE 27, 2016 – 6:00 PM**  
**MINUTES**

**Chairman Anderson** called the meeting to order at 6:00 PM.

**Roll Call**

**Present:** Alderpersons Tod Anderson, Marie Blaser, and Terry Nelson

**Also Present:** Mayor William Pecha, Deputy Clerk Treasurer Chelsea Henkel, Police Chief Jess Keplinger, Fire Chief Greg Rudie, and Alderperson Nanette Mohr

**Approval of Minutes** – May 25, 2016 and June 2, 2016

**MOTION: Blaser/Anderson**

*Motion to approve the minutes from May 25, 2016 and June 2, 2016.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

**PUBLIC INPUT:** None

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

1. Operator's License for Rick Raatz

**MOTION: Blaser/Anderson**

*Motion to approve Rick Raatz's Operators License application and to send onto council for approval.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

2. Review new sex offender residency map

**MOTION: Nelson/Blaser**

*Motion to approve the new Sexual Offender Residency Map with the changes recommended by Police Chief Jess Keplinger being the title on the map and ordinance number, to be sent to council for approval.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

3. Sale of 2012 Ford SUV Squad

**MOTION: Blaser/Nelson**

*Motion to approve put the model year 2013 Ford SUV squad for sale by sealed bids with the ability to reject or accept any or all bids for a period of three weeks to be determined by Chief of Police when it is ready to be put for sale, also to be sent to council for approval.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

4. Truancy Ordinance

**MOTION: Nelson/Blaser**

*Motion to approve the Truancy Ordinance to include the corrected ordinance number by the City Attorney and to send onto council for approval.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

5. Needs for outfitting and equipment for new squad car

**MOTION: Nelson/Blaser**

*Motion to use the Police Department assigned to Fund Balance money in the amount of \$4478.00 to outfit the new squad with the proposed items, the proceeds from the sale of the old squad will go back into the same fund, sending to council for approval.*

**Roll Call Vote:** All voting aye - **MOTION CARRIED**

**MOTION: Nelson/Blaser**

*Motion to move item #7 under item # 5.*

**Voice Vote:** All voting aye - **MOTION CARRIED**

6. Review department budget and submit to Finance

Get budget worksheets and add new column to describe what the budgeted money will be used for.

7. Review Job Descriptions

Need definitive job descriptions with specific duties for the Police chief and officers. Leave lay.

8. Set next meeting date

Next meeting date will be Monday, July 25, 2016 at 6:00PM

9. Adjourned at 7:35PM

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Chelsea Henkel, Deputy Clerk Treasurer

\*A quorum of the Common Council was in attendance of this meeting.