

CITY OF GILLETT
UTILITY COMMITTEE MEETING
Clerk's Office – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
JUNE 9, 2016 – 5:30PM

Chairman Mohr called the meeting to order at 5:30 pm.

Roll Call

Present: Alderpersons Nanette Mohr and committee members Louie Danielson and Ruth Spang.

Also Present: Mayor William Pecha, Clerk Treasurer Assistant Chelsea Henkel, Utility employee Robert Schroeder, and Sarah Nunn from Lynch and Associates. Mike Hull Plant Manager of Seneca and Laura Mushinski director of Environmental Affairs for Seneca. Tod Anderson and Terry Nelson were excused.

Approval of Minutes – 5-23-2016

MOTION: Spang/ Nelson

Motion to approve minutes from May 23, 2016 with corrections.

Voice Vote: All voting aye – **MOTION CARRIED**

PUBLIC INPUT: None

DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:

1. Seneca Easement

Seneca needs to get plans to us so we can proceed with an easement on our railroad grade for them to put in a sewer line to the Oconto River and not to interfere with the City sewer line. The water from Seneca will only be the cooling water put on the cans.

2. Financial Report-No Action Taken

3. CCR -Consumer Confidence Report- Safe Drinking Water

MOTION: Danielson/Spang

Motion to approve the CCR and mail out the pamphlet, post on the city website, and post at the Gillett Public Library, Gillett City Hall, and Gillett Post Office.

Voice Call Vote: All voting aye– **MOTION CARRIED**

4. Public Fire Protection

MOTION: Danielson/Spang

Motion to approve the Public Fire Protection information packet and to add to the mailing of the CCR pamphlet, to post on the city website, and post at the Gillett Public Library, Gillett City Hall, and Gillett Post Office

Voice Call Vote: All voting aye– **MOTION CARRIED**

5. Kubota Lawn Mower-Leave Lay

6. Open bids for locator

MOTION: Spang/Danielson

Motion to purchase a locator RD1071DL from Locators and Supplies, INC, not to exceed \$3,700.00 to come out of water equipment fund and sewer equipment fund.

Voice Vote: All voting aye– **MOTION CARRIED**

7. Great Lakes bid for sewer repair

MOTION: Danielson/Spang

Motion to go with Great Lakes TV Sealing for the repairs of the 8 inch sewer line on Cedar Street and 10 inch sewer line on HWY 22/N. McKenzie Avenue for the quoted price of \$4,990.00, coming out of outside services sewer fund.

Voice Vote: All voting aye– **MOTION CARRIED**

8. Job Descriptions

MOTION: Danielson/Spang

Motion to approve job descriptions and submit to Finance once changes are made and typed.

Voice Vote: All voting aye– **MOTION CARRIED**

9. Review Budget- Get budget worksheet to department

10. Adjournment at 7:40 PM

Chelsea Henkel, Clerk Treasurer Assistant

*A quorum of the Common Council was in attendance of this meeting.