

CITY OF GILLETT
PARKS & CEMETERY COMMITTEE MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

MONDAY, JULY 17, 2017 – 5:45 PM
MINUTES

Chairman Sparks called the meeting to order at 5:45 PM.

Roll Call

Present: Alderpersons Mark Sparks, and Marie Blaser
Alderperson Josh McCarthy was absent.

Also Present: Clerk Treasurer Kim Gruetzmacher, Acting Mayor Nanette Mohr, Public Works Foreman Shane Rank, Oconto County Fair President Chris Engebretsen, and Oconto County Fair Representative Clara Luther. Medically Excused Mayor Pecha.

Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.

PUBLIC INPUT: None

AGENDA ITEMS:

1. Discussion and Possible Action on minutes from May 17, 2017

MOTION: Blaser/Sparks

Motion to accept the minutes from May 17, 2017.

Voice Vote: All voting aye – **MOTION CARRIED**

***MOTION: Blaser/Sparks**

Motion to move agenda items 6 & 7 before cemetery agenda item.

Voice Vote: All voting aye – **MOTION CARRIED**

2. Discussion and Possible Action on Fair Board Contract
Discussed communication between City and Fair Board regarding the usage/rental of the fair buildings in Zipple Park. Fair Board agreed to share calendar with City.

MOTION: Blaser/Sparks

Motion to approve the Oconto County Fair Board to use all bleachers in park system for use of their fair from Saturday, August 11, 2017 through the conclusion of the fair to be returned.

Voice Vote: All voting aye – **MOTION CARRIED**

3. Discussion and Possible Action on Trees in Zippel Park
Discussion with Oconto County Fair Board to explain the trees planted in Zipple Park for phytoremediation. City plans to place orange fence around trees prior to the fair to keep foot traffic out.

4. Discussion and Possible Action on Cemetery maintenance and repair

MOTION: Blaser/Sparks

Motion to approve Shane to obtain quotes for repair of monuments and headstones in cemetery comparable to work currently being done.

Voice Vote: All voting aye – **MOTION CARRIED**

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5. Discussion and Possible Action on volleyball court in Zippel Park and OBJ
MOTION: Blaser/Sparks
Motion to close volleyball court in Zippel Park.
Voice Vote: All voting aye – **MOTION CARRIED**

6. Discussion and Possible Action on sign in Orby Jones Sports Complex
Sign with foam filler is currently falling apart. Last year obtained an estimate from Jeff Hertwig of \$300 to replace with an aluminum sign with plastic core.
MOTION: Blaser/Sparks
Motion to get quote from Jeff Hertwig.
Voice Vote: All voting aye – **MOTION CARRIED**

7. Discussion and Possible Action on fee related to park usage
Discussion on cleaning fees if park bathrooms are not cleaned appropriately when park is rented. Shane will call around to area municipalities (Oconto Falls, Suring, etc.) to see what their policies are. Alderperson Sparks to call Chris Engebretsen when park Kiosk goes in to have a donation box added to Kiosk for parking lot maintenance.

8. Adjournment at 7:12 PM.
MOTION: Blaser/Sparks
Motion to adjourn.
Voice Vote: All voting aye – **MOTION CARRIED**

Respectfully Submitted by
Kimberly Gruetzmacher, Clerk Treasurer