

**CITY OF GILLETT**  
**UTILITY & PUBLIC WORKS COMMITTEE MEETING**  
**Council Chambers – Municipal Building**  
**150 N McKenzie Ave – Gillett, WI 54124**  
**SEPTEMBER 6, 2016 – 6:00 PM**  
**MINUTES**

**Chairperson Mohr** called the meeting to order at 6:00 PM.

**Roll Call**

**Present:** Alderpersons Tod Anderson, Terry Nelson, and Nanette Mohr, Deputy Clerk Treasurer Chelsea Henkel, Utility Public Members Louie Danielson and Ruth Spang, Utility Robert Schroeder, Public Works Foreman Shane Rank, Lynch Engineer Sarah Nunn. Mayor Pecha and Rick Raatz are excused.

**Open Meeting Law has been complied with**

**Approval of Minutes –None**

**PUBLIC INPUT:** Utility Operator informed the committee that there are meters in Zippel Park that do not get read every month but only when events take place. To make all billing fair and right, this needs to be addressed to figure out how to bill this meter evenly every month.

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

1. Accept Utility Operators resignation effective September 15, 2016  
The City of Gillett Utility Operator rescinded his resignation. No Action was taken.
2. Advertising for Utility Operator position- Leave Lay.
3. Seneca Pipeline in City right of way  
Discussion was had on the plans of the Seneca Pipeline to run underground through the City of Gillett's easement in the railroad grade. A few things will be required that Seneca and the engineers will need to change for the committees to approve the site plan; such as boring underneath roadways, taking a different route to stay farther away from a water main, and requiring a bond in case the construction does not hold up. The plan will be addressed again to finalize.
4. SEARCH Grant Projects and Information, Well 3 Rehab, Well Station 2 Electrical, Birch Street, First Street, Orchard Circle, Water Main Looping, and Storm Sewers  
Discussion was had on the above named projects that could be included in the SEARCH Grant. The SEARCH Grant can only include projects that will take place in the next three years. Items that will be included will be Birch Street, First Street, and Orchard Circle which includes utilities and all that is needed to redo the road and sidewalks.
5. Concrete Projects due to water main breaks and sidewalk repair  
Repairs need to be done on the city hall parking lot from a service break, Franklin, First Street, W Main Street, and E Main Street sidewalks from water service/main breaks.  
**MOTION: Nelson/Anderson**  
*Motion to accept Steve Fisher's bid to repair sidewalks, curbs, and parking lot for the amount quoted to be split between Public Works and Water and Sewer, not to exceed \$4,000.*  
**Roll Call Vote: All Ayes MOTION CARRIED**
6. Adjournment at 8:00 PM.

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Chelsea Henkel, Deputy Clerk Treasurer