

CITY OF GILLETT
COMMITTEE MEETING
March 12, 2015
Finance and Personnel Minutes

Chairperson Deborah Erickson called the meeting to order at 6:00 pm. Present were Alderpersons Deborah Erickson, Marilyn Mueller, Nanette Mohr, and Marie Blaser. Also present was Mayor Drake and Clerk Beth Rank.

Roll was taken and the open meeting law had been complied with.

Public Input: None

Motion by Mohr, second by Mueller to approve the minutes from February 26, 2015, March 2, 2015, and March 5, 2015 with corrections, motion carried.

Discussion was had on the WRS unfunded liability. Clerk Rank looked into this and the City owes \$7,858.00. Payments are being made of 1% of the Police Department wages on a monthly schedule. The committee asked that Clerk Rank look at interest rates to see if the loan could be paid off with saving the City money.

Discussion was had on the Resolution to reduce the tax equivalent payable to the City of Gillett by the City of Gillett Utility. Utility Department Head Ron Anderson discussed that to freeze the tax equivalent for 1 year may be hard for the PSC to figure a rate case on. The PSC suggests freezing the rate for a few years. The City has the option of giving the PSC a few rates to see how the rate case would turn out. Motion by Mueller, second by Mohr to give the Utility department the preliminary numbers of \$80,000, \$90,000, and the tax equivalent to forward to the PSC for the rate case. Motion carried.

Discussion was had on the Deputy Clerk/Treasurer position. The position would be 32 hours per week with benefits prorated accordingly. The job description was discussed. Motion by Mohr, second by Mueller to send the Deputy Clerk/Treasurer job description (example #2) with revisions onto council, motion carried. Discussion was had on creating a wage scale for the Deputy Clerk/Treasurer position. Motion by Mueller, second by Mohr to create a wage scale for the Deputy Clerk/Treasurer position of \$10.00 to \$16.00, motion carried on a roll call vote. It was decided that an ad should be placed by the middle of May. The ad should be placed in the Times Herald, Oconto County Reporter, Shawano Leader, the Shopper, Messenger, Craigslist, Fox11 Job Finder, Rural Water, and the Clerks Network. The committee would like to see someone start by the middle of July. The ad will be looked into at the April meeting.

Next meeting is set for April 6, 2015 at 6:00 pm.

Beth Rank, Clerk