

CITY OF GILLETT
COMMITTEE MEETING
August 27, 2015
Finance and Personnel Minutes

Chairperson Deborah Erickson called the meeting to order at 6:00 pm. Present were Alderpersons Deborah Erickson, Terry Nelson, Nanette Mohr, and William Pecha. Also present was Mayor Drake, Clerk Beth Rank, and Librarian Kay Rankel. Public present were Library Board members: Theresa Nelson, Linda Hougas, Tami McQuillan, and Diane Wilke. Alderperson Marilyn Mueller was excused.

Roll was taken and the open meeting law had been complied with.

Public Input: The Library Board discussed concerns regarding a letter sent by Clerk Rank.

Motion by Nelson, second by Erickson to approve the minutes from August 10, 2015 and August 18, 2015, motion carried.

Discussion was had with the Library Board regarding part time staffing. The Library would like their part-time employees to work over 1,200 hours. This will be discussed later in the meeting.

Clerk Rank updated the committee on the sales tax. Rank has talked to the WI Department of Revenue and at this point the City's sales will not be taxable as the WI Department of Revenue will roll all of the past sales into a new account just for the campground.

Discussion was had on the Memorandum of Understanding for Network Support with Oconto County. Motion by Nelson, second by Erickson to approve the Memorandum of Understanding for Network Support with Oconto County, motion carried on a roll call vote.

Discussion was had on the 2016 budget. Erickson would like to know what direction the committee would like to go with the budget. It was suggested to start by telling the departments how much money each department has to work with. This figure would be the 2015 figures minus any savings. Any savings would be used for raises, benefits, and capital outlay. The budget timeline was looked at.

Discussion was had on the part-time hours. The Employee Manual states part-time employees must work under 1,200 hours per year. Erickson suggested raising part-time hours to 1,508 hours to allow departments to utilize the part-time employees they have. Motion by Nelson, second by Erickson to increase the part-time hours from 1,200 hours per year to 1,508 hours per year (an average of 29 hours per week) to start upon the approval of council on September 3, 2015 with the stipulations that the additional part time hours cannot average more than 29 hours per week during 2 quarters and wages and retirement costs for these additional hours must fit within the present department budgets, motion carried. Discussion was had on comp time. All departments will be asked what their thoughts are regarding comp time before a decision is made.

The next meeting is set for September 14, 2015 at 6:00 pm.
Beth Rank, Clerk