

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Thursday, February 1, 2018 at 6:00 PM

1. **Acting Mayor Mohr called the meeting to order at 6:24 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Alderperson/Acting Mayor Nanette Mohr, Alderpersons Josh McCarthy, Irene Drake, Mark Sparks, Marie Blaser, Clerk/Treasurer Kim Gruetzmacher, Attorney Tim Schmid, Police Chief Jess Keplinger, Public Works Foreman Shane Rank, Utility Department Head Ron Anderson, Fire Chief Kurt Hicks. Also present was Kevin Smith. Mayor William Pecha was medically excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Acting Mayor Mohr informed the City Council that the Wisconsin Legislature Bill AB 361 is trying to take control away from municipalities by taking away the wheel tax. Our wheel tax contributes \$28,330 per year which helps with the cost of crack sealing and street repair. Representatives are listed on the letter and Mohr encouraged all to contact the representatives and tell them to vote no.

4. Discussion & possible action on minutes for January 4, 2018 and Special Meeting January 9, 2018

MOTION: Drake/Sparks

Motion to approve minutes from January 4, 2018 without the t in Attorney Schmid's name and January 9, 2018.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr reported that there was no meeting this past month and that Shane and public works are starting maintenance on the picnic tables.
6. **Library Report:** Alderperson Mohr - Written report
The ice rink has been being utilized by a lot of people. Mohr thanked Shane and the Fire Department for all of their help with getting the rink ready. The library will be hosting tax preparation beginning February 6th through April 15th for the VITA program. The program does tax preparation for people earning \$54,000 or less. VITA will be open on Tuesdays from 9-5. The library is currently doing a mitten drive to get mittens for all of the people who come to use the ice rink who do not have warm mittens. Library board is working on the community center agreement. It costs approximately \$450 a month to run the center so the library board is asking for a \$10 donation for nonprofit organizations who wish to use the center (with an annual maximum of \$50.) The regular \$75 for regular individual or businesses will remain the same.

7. **Tourism & Marketing Commission Report:** Jake Steldt was absent ó no report.

8. **Financial Report:** Kim Gruetzmacher

- a. Updated Monthly Check Register Provided

MOTION: McCarthy/Drake

Motion to approve the monthly check register as presented.

Roll Call Vote: All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Keplinger

- a. Discussion on Incident Summary Report ó Chief Keplinger handed out incident report for the month.
- b. Discussion on Training and Public Relations- Chief reported that the department staff (all but two individuals) have gone through the MILO (decision based shooting) training. Coming up there will be training with the Attorney General's office and sovereign citizen training. As for public relations they are currently in week two of counteract.

10. **Fire Department Report:** Fire Chief Hicks reported that department had four calls for the month of January. Two calls were to Warvels for a busted pipe, one was a Mavis call to assist Oconto Falls with a structure fire, and the fourth was to assist Underhill for a trailer fire. They are having trucks services and DOT inspected. The pumps will be tested in March. The department will be fit for face masks with vendor Five Alarm next week. The Chief, Assistant Chief and a couple firemen will be trained on how to test the equipment and when this needs to be completed annually the department will not incur a fee. Chief has been cleaning up the firehouse and welcomes anyone to come attend their meetings on the 1st and 3rd Tuesdays of the month.

**** MOTION: Drake/Blaser**

Motion to move agenda item number 19 b. up under 10 a.

Voice Vote: All Ayes - MOTION CARRIED

11. **Mayor's Report**

b. Discussion & possible action on Ron Anderson's Resignation of Alderperson Ward 2

MOTION: Drake/McCarthy

Motion that we accept Ron Anderson's resignation.

Voice Vote: All Ayes - MOTION CARRIED

Acting Mayor Mohr read Ron's resignation letter to the council.

12. **Health, Protection and License Committee Report:** Alderperson Blaser

a. Discussion and Possible action on Operators License for Pamela Ellman and Jackie Pendleton.

MOTION: Drake/Sparks

Motion to approve two Operators Licenses for Pamela Ellman and Jackie Pendleton.

Voice Vote: All Ayes - MOTION CARRIED

13. **Board of Public Works Committee Report:** Alderperson Drake

a. Discussion & possible action on Resolution on use of streets and alleys

MOTION: Blaser/Sparks

Motion to approve the resolution for use of streets and alleys.

Voice Vote: All Ayes MOTION CARRIED

b. Discussion and Possible Action on NCLED purchase of street lighting heads and installation for \$3600

MOTION: Sparks/Drake

Motion to approve NCLED purchase of street lights not to exceed \$3,600.

Roll Call Vote: All Ayes MOTION CARRIED

Alderperson Drake also report that the old street sweeper sold for \$4,355 and that the DOT will be meeting with the City officials in February to discuss the Hwy 22 project.

Public works foreman Rank reported that he has been working on easements and drive way items for the upcoming street projects. There have been a few snow storms and salt is running low at the state level.

14. **Utility Committee Report:** Alderperson Anderson

**** MOTION: Drake/Sparks**

Motion to move agenda item number 13 c. above 13 a.

Voice Vote: All Ayes - MOTION CARRIED

a. Discussion and Possible Action on the Utility Operator Position

MOTION: Drake/Blaser

Motion that we hire Ron Anderson for the utility operator position with a start date of today.

Voice Vote: All Ayes MOTION CARRIED

b. Discussion & possible action Water and Sewer Budget

MOTION: Sparks/McCarthy

Motion to accept water and sewer budget as presented.

Roll Call Vote: All Ayes MOTION CARRIED

c. Discussion and Possible Action on contract with Hydrocorp ó leave lay

- d. Discussion and Possible Action on Resolution No. 1-2018 RESOLUTION AMENDING RESOLUTION NOS. 2007-10, 24-2009, 10-2011 TO SEPARATE THE PLEDGE OF WATER SYSTEM REVENUES AND SEWERAGE SYSTEM REVENUES ó leave lay Utility Department Head Anderson reported that PSC report is coming up that he will be working on.
15. **Finance and Personnel Committee Report:** Alderperson Mohr
- a. Discussion & possible action on approval of obtaining loan from Peshtigo National Bank for air packs.
MOTION: Drake/Blaser
Motion to approve that we get loan from Peshtigo National Bank for air packs a seven year note at 3.9% for a total of \$121,000 with a payment of \$1,607 per month and \$19,284 annually.
Roll Call Vote: All Ayes **MOTION CARRIED**
16. **Park and Cemetery Committee Report:** Alderperson Sparks reported there will be 20 trees planted in the parks sometime in June. Will need special council meeting to approve the payment of half down so that we can order the trees.
17. **Planning Committee Report:** Alderperson McCarthy
- a. Discussion & possible action to approve Duff Leaver for our building inspector for 2018
MOTION: Drake/Sparks
Motion that we approve Duff Leaver as building inspector for 2018 for \$5,000.
Roll Call Vote: All Ayes **MOTION CARRIED**
18. **Clerk Treasurer's Report:** Clerk reported that we should have state health insurance rates in early March and that office is preparing for annual audit next Monday & Tuesday.
19. **Attorneys Report:** Attorney Schmid reported that he is working on USDA project.
20. **Mayor's Report:** Acting Mayor and Alderperson Mohr
- a. Discussion & possible action on invitation for Valentine Dinner and Dance Sponsored by Gillett Civic Club
Mohr read invitation and wished everyone a Happy Valentines.
21. Adjournment at 7:17 PM.
MOTION: Sparks/Blaser
Motion to adjourn.
Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Kimberly Gruetzmacher, Clerk Treasurer