

**CITY OF GILLETT**  
**PUBLIC WORKS COMMITTEE**

Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**WEDNESDAY, FEBRUARY 21, 2018 AT 4:00 PM**  
**MINUTES**

**Meeting Called to Order** by Alderperson Drake at 4:00 pm

**Roll Call Present:** Alderpersons Irene Drake and Mark Sparks.

**Also Present:** Alderperson & Acting Mayor Nanette Mohr, Deputy Clerk Treasurer Chelsea Henkel, Public Works Foreman Shane Rank, and Lynch Engineer Sarah Nunn.

**PUBLIC INPUT** – None

**AGENDA ITEMS:**

1. Discussion and Possible Action on approval of minutes from minutes from January 29, 2018.

**MOTION: Sparks/Drake**

*Motion to accept the committee meeting Minutes from January 29, 2018.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

2. Discussion and Possible Action on sale of street sweeper revenue

**MOTION: Sparks/Drake**

*Motion to deposit the money into the Equipment Savings Account and Peshtigo National Bank.*

**Roll Call Vote:** All voting aye. – **MOTION CARRIED**

3. Discussion & possible action on construction charges to property owners

**MOTION: Drake/Sparks**

*Motion to have the citizens pay half the cost up front, (before the work is done), and the remaining after the project is finished.*

**Roll Call Vote:** All voting aye. – **MOTION CARRIED**

4. Discussion and Possible Action on engineering contract for bidding and construction services

**MOTION: Drake/Sparks**

*Motion to approve the contract with the stipulation that the contract gets a new updated page with the public works observations page broken out between jobs and total amounts, send onto Council.*

**Roll Call Vote:** All voting aye. – **MOTION CARRIED**

5. Discussion and Possible Action on approving going out to bid for 2018 roadway projects

**MOTION: Drake/Sparks**

*Motion to approve Lynch and Associates to go out to bid for the 2018 road projects, to send onto Council.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

6. Discussion and Possible Action on road construction on Richmond, First, and Birch Easements need to be finished and Start and End Dates need to be decided.

7. Set Next Meeting Date- April 4, 2018 at 4:30 PM.

8. Adjournment at 4:40 PM

**MOTION: Drake/Sparks**

*Motion to adjourn.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

Respectfully Submitted by,  
Deputy Clerk Treasurer Chelsea Henkel