

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, March 1, 2018 at 6:00 PM

1. **Acting Mayor Mohr called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Alderperson/Acting Mayor Nanette Mohr, Alderpersons Irene Drake, Josh McCarthy, Marie Blaser, Mark Sparks, Utility Operator Ron Anderson, Public Works Foreman Shane Rank, Police Chief Jess Keplinger, Attorney Tim Schmid, and Deputy Clerk Treasurer Chelsea Henkel. Public James Beaton, Kevin Smith, Jonathan Gildemeister, and Times Herald Warren Blum. Mayor Pecha was excused. Tourism & Marketing Chairman Jake Steldt was absent.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Jonathan Gildemeister wanted to know if a cross walk could be added on State Highway 22/McKenzie Ave. The council informed him that it is a state highway and we could investigate what could be done.
4. Discussion & possible action on minutes for February 1, 2018 and Special Meeting February 5, 2018
MOTION: Drake\McCarthy
Motion to approve minutes from February 1, 2018 and February 5, 2018.
Voice Vote: All Ayes - **MOTION CARRIED**
5. **CDA Report:** Alderperson Mohr reported that public works department is half done with the maintenance on the picnic tables for the campground and CDA Member Luther is working on the sale.
6. **Library Report:** Alderperson Mohr - Written report
Mohr reminded everyone of the community event of the Easter Egg Hunt on March 21st at 6PM.
7. **Tourism & Marketing Commission Report:** Jake Steldt– No Report.
8. **Financial Report:** Kim Gruetzmacher
a. Updated Monthly Check Register Provided
MOTION: McCarthy/Blaser
Motion to approve the monthly check register as presented.
Roll Call Vote: All Ayes - **MOTION CARRIED**
9. **Police Department Report:** Police Chief Keplinger
a. Discussion on Incident Summary Report – Chief Keplinger handed out incident report for the month.
b. Discussion on Training and Public Relations- Chief reported for public relations they are currently working on the Counteract Program with 5th grade students. He attended a County Chiefs Meeting where they discussed the potential of a Special Response Team.
10. **Fire Department Report:** Fire Chief Hicks was excused and submitted a written report stating the department calls for the month of February. Chief stated in the report planned trainings, upcoming equipment upgrades, and a Fire Association Meat Raffle on March 17, 18 at 4:00 pm at Spirits of Gillett.
11. **Health, Protection and License Committee Report:** Alderperson Blaser
a. Discussion and Possible action on **Class B Fermented Malt Beverage & Class B Liquor-Me and My House D/B/A The Carriage House LLC**: -Pamela Ellman, 100 N. Lake St, Gillett, WI 54124
MOTION: Drake/Sparks
Motion to approve Class B Fermented Malt Beverage & Class B Liquor-Me and My House D/B/A The Carriage House LLC: -Pamela Ellman, 100 N. Lake St, Gillett, WI 54124
Voice Vote: All Ayes - **MOTION CARRIED**
12. **Board of Public Works Committee Report:** Alderperson Drake
a. Discussion & possible action on approving the Contract with Lynch and Associates on bidding, construction, administration, and observation
MOTION: Drake/Blaser
Motion to approve the Contract with Lynch and Associates on bidding, construction,

administration, and observation for approximately \$78,775.00

Roll Call Vote: All Ayes **MOTION CARRIED**

- b. Discussion & possible action on approving Lynch and Associates to advertise for bids

MOTION: Sparks/McCarthy

Motion to approve Lynch and Associates to advertise for bids for First Street, Birch, and Richmond. Bid opening set for March 29, 2018.

Roll Call Vote: All Ayes **MOTION CARRIED**

13. **Utility Committee Report:** Alderperson

- a. Discussion and Possible action on Resolution Amending Resolution Nos. 2007-10, 24-2009, 10-2011 to Separate the Pledge of Water System Revenues and Sewerage System Revenues

MOTION: Drake/Blaser

Motion to approve the Resolution 1-2018 Amending resolutions Nos 2007-10, 24-2009, 10- 2011 to separate the pledge of water system revenues and sewerage system revenues.

Roll Call Vote: All Ayes **MOTION CARRIED**

Utility Operator Ron Anderson reported that they had a main break in Orchard Circle and a main break and a hole in the sanitary sewer on Robinhood lane. Wiskow Electric updated and installed 3 new electrical panels for the utility. State DNR reports are done and submitted. The PSC will be submitted shortly. A written report was submitted and included other updates.

14. **Finance and Personnel Committee Report:** Alderperson Mohr

- a. Discussion & possible action on Health Insurance Resolution

MOTION: Drake/Sparks

Motion to accept the Resolution 2-2018 for Inclusion Under the WI Public Employers Group effective April 1, 2018.

Roll Call Vote: All Ayes **MOTION CARRIED**

15. **Park and Cemetery Committee Report:** Alderperson Sparks reported the civic club is interested in putting up a fence by the Boy Scout cabin in Zippel Park, quotes will be obtained. Public Works has finished all the maintenance on the park picnic tables.

16. **Planning Committee Report:** Alderperson McCarthy stated there was no update on the Trailhead and the Raze Order for 121 E First Street was not making progress and action needs to be taken.

17. **Clerk Treasurer's Report:** Clerk reported that the next Election is April 3, 2018 and the EMC Audit will be March 27th, 2018 at 9am.

18. **Attorneys Report:**

- a. Committee may go into closed session to discuss matters of legal counsel for the governmental body who is rendering advise concerning strategy with respect to litigation that the city is currently involved in pursuant to 19.85 (1)(g) Wis. Stats.

MOTION: Sparks/Drake

Motion to go into Closed Session to include Attorney, Council Members, Acting Mayor, and Deputy Clerk. Council will return into Open Session.

Roll Call Vote: All Ayes **MOTION CARRIED**

- b. Committee will return to open session and may take action on matters discussed in closed session.

MOTION: Drake/Sparks

Motion to return into Open Session.

Voice Vote: All Ayes **MOTION CARRIED**

19. **Mayor's Report:** Acting Mayor and Alderperson Mohr – Mohr stated that the City Attorney and Council will follow up the pending law suit.

20. Adjournment at 7:05 PM.

MOTION: Drake/Sparks

Motion to adjourn.

Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Chelsea Henkel, Deputy Clerk Treasurer