

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, May 3, 2018 at 6:00 PM

1. **Acting Mayor Mohr called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Irene Drake, Josh McCarthy, Matt Stroik, Nanette Mohr, Marie Blaser, Sandra Hubbard, Utility Operator Ron Anderson, Public Works Foreman Shane Rank, Police Chief Jess Keplinger, Attorney Katherine Sloma, Tourism & Marketing Chairman Jake Steldt, County Supervisor Greg Sekela, and Deputy Clerk Treasurer Chelsea Henkel. Public Kevin Smith, Debbie Rudie, Danial Wright, Tom and Linda Resch, Times Herald Warren Bluhm. Fire Chief Kurt Hicks was excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Tom Resch owns the rental buildings on Robin Hood Lane near Sleepy Hollow and Wildfire Trail Bar; he is getting complaints about loud noise. He has heard she has applied for a permit for outdoor bands and a stage, he feels this is going to hurt his business substantially. He stated he has cleaned up his properties and spends a lot of money to keep it updated and looking nice for his tenants.
4. Discussion & possible action on minutes for 4/5, 4/16, and 4/17/18 Common Council, Special Council, and Organizational Meeting.

MOTION: Drake/Blaser

Motion to approve minutes from 4/5, 4/16, and 4/17/18.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **County Supervisor Report:** Greg Sekela- Land Sale sealed bids will be opened on May 10, 2018.
6. **CDA Report:** Alderperson Mohr reported that the campground is open for business.
7. **Library Report:** Alderperson Mohr - Written report
Mohr reported that the library will be having a position open for 29 hours.
8. **Tourism & Marketing Commission Report:** Jake Steldt- Steld reported on his Community Insight Project and his resources. He stated it was only a 67 dollar cost to the city and some tools that were made are:
gillettcommunity.com, the Gillett Community App, the Gillett Community and Events Facebook page, created groups, shared events on nationwide apps, points system for rewarding Gillett Business shoppers, surveys, and doing an assessment of Gillett.
 - a. Discussion and Possible Action on Live Streaming Meetings-No Action Taken
 - b. Discussion and Possible Action on Gillett Community Insight Project-No Action Taken
9. **Financial Report:** Chelsea Henkel
 - a. Updated Monthly Check Register Provided

MOTION: Mohr/Drake

Motion to approve the monthly check register as provided.

Roll Call Vote: All Ayes - **MOTION CARRIED**

10. **Police Department Report:** Police Chief Keplinger
 - a. Discussion on Incident Summary Report – Chief Keplinger provided the incident report for the month.
 - b. Discussion on Training and Public Relations- Chief reported it was a busy month. Set up an in service day for legal training for the departments as well as armed barricaded training. Looking for heated storage for armored personnel carrier that was acquired. Recently finished up the counteract program with the Gillett Elementary School. Public Relations: All Police Offices helped with snow storm Evelyn and received many praises for their efforts. National Bike to School day is Wednesday, May 9, 2018. The route is planned out and the officers will accompany the route.
11. **Fire Department Report:** -Written Report
 - a. Discussion on Training, Public Relations, and Incident Summary Report –
Fire Chief Hicks wrote that they had 4 calls this month. The department has training on active shooters on 5-3-18. He also reported all the trucks have been pump tested and passed inspections.

12. **Health, Protection and License Committee Report:** Alderperson Blaser reported they are working on getting officers hired to fill vacancies.
- a. Discussion and Possible Action on Picnic License for Steak Fry, Fourth of July, Gillett Area Firefighters Association, and Gillett Historical Society
MOTION: Drake/Mohr
Motion to approve Picnic Licenses for the Steak Fry, Fourth of July, Gillett Area Firefighters Association, and Gillett Area Historical Society.
Voice Vote: All Ayes **MOTION CARRIED**
 - b. Discussion and Possible Action on Operators License for Katie Caelwaerts and Rick Raatz
MOTION: McCarthy\Drake
Motion to approve Operators Licenses for Katie Caelwaerts and Rick Raatz.
Voice Vote: All Ayes **MOTION CARRIED**
 - c. Discussion and Possible Action on ATV/UTV Ordinance 19.9-2
MOTION: Mohr/Drake
Motion to approve Ordinance 19.9-2.
Voice Vote: All Ayes **MOTION CARRIED**
This will open all city streets in the city of Gillett year-round and raise the speed limit to vehicle traffic speed.
 - d. Discussion and Possible Action on approving a provisional liquor/cigarette/tobacco license for the R Store during the transition of ownership from May 30 to June 30.
MOTION: Mohr/Drake
Motion to approve a Provisional Liquor/Cigarette/Tobacco License for the R Store.
Voice Vote: All Ayes **MOTION CARRIED**
13. **Board of Public Works Committee Report:** Alderperson Stroik- Stroik thanked the Public Works and Utility crew on the snow storm clean up. He also reported public works will be doing maintenance of all trucks, street sweeping, opening bathroom, and prepping for the road construction.
14. **Utility Committee Report:** Alderperson Drake-
- a. Discussion and Possible Action on Resolution Authorizing the Issuance and Sale of a \$840,000 Sewerage System Revenue Bond Anticipation Note
MOTION: Mohr/Blaser
Motion to approve Resolution 7-2018 authorizing the issuance and the sale of \$840,000 Sewerage System Revenue Bond Anticipation Note
Roll Call Vote: All Ayes **MOTION CARRIED**
 - b. Discussion and Possible Action on Resolution Authorizing the Issuance and Sale of a \$1,363,000 Water System Revenue Bond Anticipation Note
MOTION: Stroik/ Mohr
Motion to approve Resolution 6-2018 for the issuance and sale of \$1,363,000 Water System Revenue Bond Anticipation Note
Roll Call Vote: All Ayes **MOTION CARRIED**
- Utility Operator Ron Anderson reported that spring flushing will be May 7-9. The electrical panel at well 2 is working well and they completed the wet test at that waste treatment plant. Currently the department is working on fixing water issues with the SCADA system.
15. **Finance and Personnel Committee Report:** Alderperson Mohr – No Report
16. **Park and Cemetery Committee Report:** Alderperson Hubbard
- a. Discussion and Possible Action on Trailhead
MOTION: Drake/Blaser
Motion to explore relocation of the trailhead site to the west side of the basketball court near East Park Street and North McKenzie Avenue.
Voice Vote: All Ayes **MOTION CARRIED**
17. **Planning Committee Report:** Alderperson- No Report
18. **Clerk Treasurer’s Report:** Clerk reported that the 2017 annual audit is completed and the 2017 recycling grant was submitted and we were awarded \$4,837.22.

19. **Attorneys Report:** Attorney Sloma reported on walking quorums and open meeting laws. Personal Property collection letters will go out tomorrow.

20. **Mayor's Report:**

a. Discussion and Possible Action on appointing Debbie Rudie to Police and Fire Disciplinary Committee

MOTION: Mohr/Stroik

Motion to Approve Debbie Rudie to the Police and Fire Disciplinary Committee.

Voice Vote: All Ayes MOTION CARRIED

b. Discussion and Possible Action on appointing Ron Lambrecht to Community Development Authority

MOTION: Drake/Mohr

Motion to appoint Ron Lambrecht to the CDA Committee.

Voice Vote: All Ayes MOTION CARRIED

Mayor Beaton reported he spent time with the crossing guard, the clerk's office, the police department, and the utility department. Thursday, May 24 at library will be a luncheon.

21. Adjournment at 6:55 PM.

MOTION: Mohr/Drake

Motion to adjourn.

Voice Vote: All Ayes - MOTION CARRIED

Respectfully Submitted,

Chelsea Henkel, Deputy Clerk Treasurer