

**CITY OF GILLETT**  
**UTILITY & PUBLIC WORKS COMMITTEE MEETING**  
**Council Chambers – Municipal Building**  
**150 N McKenzie Ave – Gillett, WI 54124**  
**MONDAY, JULY 30, 2018 4:30 PM**  
**MINUTES**

**Chairperson Stroik** called the meeting to order at 5:25 PM.

**Roll Call**

**Present:** Alderperson Irene Drake, Sandra Hubbard, Marie Blaser, Nanette Mohr and Matthew Stroik, Mayor James Beaton, Deputy Clerk Treasurer Chelsea Henkel. Public committee members Ruth Spang and Louie Danielson, Utility Operator Ron Anderson, Public Works Foreman Shane Rank, Owner Tim Lynch and Lynch Engineer Sarah Nunn.

**Open Meeting Law has been complied with.**

**PUBLIC INPUT:** None

**DISCUSSION AND POSSIBLE ACTION ON ANY OR ALL OF THE FOLLOWING:**

1. Discussion and possible action on approval of minutes from April 4, 2018  
**MOTION: Drake/Danielson**  
*Motion to approve the minutes from April 4, 2018 with correction to #4.*  
**Voice Vote: All Ayes MOTION CARRIED**
2. Discussion and possible action on Lynch Bill  
**MOTION: Drake/Blaser**  
*Motion to approve Lynch Bill \$13,294.12 for public works and water \$4,860.22 sewer 5,202.81.*  
**Roll Call Vote: All Ayes MOTION CARRIED**
3. Discussion and possible action on approval of pay requests and construction bills  
**MOTION: Drake/Blaser**  
*Motion to approve the pay request for Degroot contract of services but with the adjustment to pay only 88 feet of storm sewer line, on bill #111 CO City was over charged.*  
**Roll Call Vote: All Ayes MOTION CARRIED**
4. Discussion and Possible Action on road construction on Richmond, First, and Birch-  
Most utilities: water and sewer services, valves, and man holes are laid in Richmond Avenue, Main Street intersection needs to be shut down to lay the utilities in the intersection and put in man holes. Storm sewer and catch lines are also going in. Gravel will be well packed in the road for the fair. New gas lines were put in on Richmond and are being put in on Birch Avenue.
5. Discussion and Possible Action on purchasing R2 Unit for GIS-  
**MOTION: Drake/Mohr**  
*Motion to approve the purchase of a R2 Unit for GIS software, not to exceed \$7,000, pay half from public works storm sewer repair fund and half from water and sewer equipment fund.*  
**Roll Call Vote: All Ayes MOTION CARRIED**
6. Set Next Meeting Date: To Be Determined
7. Adjournment at 6:30 PM.  
**MOTION: Mohr/Drake**  
*Motion to adjourn.*  
**Voice Vote: All Ayes MOTION CARRIED**

Respectfully Submitted by  
Chelsea Henkel, Deputy Clerk Treasurer