

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, July 5, 2018 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Irene Drake, Josh McCarthy, Matt Stroik, Sandra Hubbard, Nanette Mohr, Marie Blaser, Utility Operator Ron Anderson, Public Works Police Chief Jess Keplinger, Attorney Katherine Sloma, Fire Chief Kurt Hicks, and Clerk Treasurer Kim Gruetzmacher. Public Norm Finnell, Danial Wright, Times Herald Warren Bluhm, Kevin Smith, Chris Engebretsen, and Judge Doug Kurek. Public Works Foreman Shane Rank and Jake Steldt were excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for June 7, 2018.

MOTION: Stroik/Drake

Motion to accept minutes from June 7, 2018.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr reported that the campground is doing well. She also thanked Ron and Shane along with the utility and public works departments for all of their assistance.

6. **Library Report:** Alderperson Mohr óWritten report

Alderperson Mohr reported that there was no downtown market today since the library was closed due to the water being turned off for the road construction projects. The part-time position has been filled; the library welcomes Melissa Tachick who will be working approximately 15 hours a week. On August 9th, Scott Winkler will be at the library for a book signing. Farmerø Market will continue on Thursdays from 4pm-6pm.

7. **Tourism & Marketing Commission Report:** Jake Steldt was excusedó no report.

8. **Financial Report:** Kim Gruetzmacher

- a. Updated Monthly Check Register Provided

MOTION: McCarthy/Stroik

Motion to approve the financial report.

Roll Call Vote: All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Keplinger

- a. Discussion on Incident Summary Report ó Chief Keplinger provided the incident report for the month.
- b. Discussion on Training and Public Relations- Chief reported they are ahead of schedule on training and heø received the training reimbursement which is to \$160 per officer for the year. Chief will be gone on FMLA leave most of August. Chief also reported that he received numerous calls from various Civic Club members that said the officers did great at the 4th of July event and it was the smoothest event. Newest full-time officer, Zak, is doing very well and is currently in the shadow phase of training and will be solo at the end of the month.

10. **Fire Department Report:** Fire Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report ó
Fire Chief Hicks reported on June 13 they responded to a call on Pine Street where a lawn mower ran over a gas line, and Wisconsin Gas was called in on that. Chief reported that there is a lot of training going on in the department. They utilize the parades as training for new members to drive the rigs. Their upcoming trainings include a family picnic to wash the trucks, drafting & pushing water will be next session. The department helped with the beer stand on July 3rd which they are trying to be out in the community and get exposure more. On Sept 8th they have rented the burn town at NWTC in Green Bay for search and rescue training. The department is trying to get Oconto Falls and Underhill to join to defray the cost. Chief will be attending Stop the Bleed training that is coming up.

11. **Health, Protection and License Committee Report:** Alderperson Blaser was excused; Alderperson Drake reported on her behalf.
 - a. Discussion and Possible Action on Picnic License for Wildfire in Exile July 21, 2018
MOTION: Drake/McCarthy
Motion that we approve picnic license for Wildfire in Exile July 21, 2018.
Voice Vote: All Ayes **MOTION CARRIED**
 - b. Discussion and Possible Action on Approval of Picnic License for the Oconto County Fair
MOTION: Mohr/Drake
Motion to approve picnic license for Oconto County Fair.
Voice Vote: All Ayes **MOTION CARRIED**
 - c. Discussion and Possible Action on Operators Licenses Chris Engebretsen, Michael Isbell, Douglas McMahon, Clara Luther, and Phil Dixon
MOTION: Mohr/Stroik
Motion to approve operator's licenses for Chris Engebretsen, Michael Isbell, Douglas McMahon, Clara Luther, and Phil Dixon contingent upon background checks.
Voice Vote: All Ayes **MOTION CARRIED**
 - d. Discussion and Possible Action on Home Occupation Licenses for Janelle Schroeder, Jeff Hertwig, and Tami Temple
MOTION: Drake/Mohr
Motion to approve home occupation licenses for Janelle Schroeder, Jeff Hertwig, and Tami Temple.
Voice Vote: All Ayes **MOTION CARRIED**
 - e. Discussion and Possible Action on Joint Municipal Court Contract
MOTION: McCarthy/Stroik
Motion that we look into revising the Joint Municipal Court Contract with increased costs.
Roll Call Vote: All Ayes **MOTION CARRIED**
12. **Board of Public Works Committee Report:** Alderperson Stroik
 - a. Discussion and Possible Action on Gillett Historical Society Road Closure 7/14/18
MOTION: Mohr/Blaser
Motion to close Garden Street for the Gillett Historical Society on July 14, 2018 from 9:00 am until 4:00 pm.
Voice Vote: All Ayes **MOTION CARRIED**
Alderperson Stroik also reported that the department got all of the street painting done and the trees for the tree grant planted. They continue to work on the road construction projects.
13. **Utility Committee Report:** Alderperson Drake reported that Ron's report is included in the packet. Ron reported that three residences had water shut off today and all were notified ahead of time and it went well. Currently Construction Company is working on setting the storm sewer man hole.
14. **Finance and Personnel Committee Report:** Alderperson Mohr
 - a. Discussion and possible action on Resolution 9-2018 For Inclusion Under The Income Continuation Insurance Plan with the State of Wisconsin
MOTION: Drake/Blaser
Motion that we approve Resolution 9-2018 for Inclusion Under the Income Continuation Insurance Plan with the State of Wisconsin.
Roll Call Vote: All Ayes **MOTION CARRIED**
 - b. Discussion and Possible action on Resolution 10-2018 For Inclusion Under Group Life Insurance with the State of Wisconsin
MOTION: McCarthy/Stroik
Motion that we approve Resolution 10-2018 for Inclusion Under Group Life Insurance Plan with the State of Wisconsin.
Roll Call Vote: All Ayes **MOTION CARRIED**

15. **Park and Cemetery Committee Report:** Alderperson Hubbard
 - a. Discussion and Possible Action on Trailhead ó leave lay; will request new quotes. There was a poll placed on Facebook letting the residences respond to which location they preferred for the project and the results were evenly divided between the two proposed locations.
 - b. Discussion and Possible Action on concert in the park on July 21 ó no action.
16. **Planning Committee Report:** Alderperson McCarthy reported that the committee went over the housing standards at the last meeting. McCarthy also reported that the CESA 8 parking lot will need another meeting.
17. **Clerk Treasurer's Report:** Clerk reported that she and deputy clerk will be attending Clerk-Treasurer Institute the week of July 16th, and that the office is getting ready for budget preparation.
18. **Attorneys Report:** Attorney Sloma reported that the law is changing with licensing and anything over one year old cannot be held against the applicant. She will be working on the delinquent personal property taxes soon.
19. **Mayor's Report:** Mayor Beaton reported that a number of new businesses have opened of which many are on Main Street. Letters have been sent out to property owners with safety issues.
20. Adjournment at 6:41 PM.

MOTION: McCarthy/Drake

Motion to adjourn.

Voice Vote: All Ayes - MOTION CARRIED

Respectfully Submitted,
Kim Gruetzmacher, Clerk Treasurer