

CITY OF GILLETT
PARKS & CEMETERY COMMITTEE MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

**MONDAY, AUGUST 27, 2018 –IMMEDIATELY FOLLOWING PLANNING
COMMITTEE
MINUTES**

Chairman Hubbard called the meeting to order at 6:50 PM.

Roll Call

Present: Alderpersons Sandy Hubbard, Josh McCarthy, and Matthew Stroik.

Also Present: Deputy Clerk Treasurer Chelsea Henkel, Mayor James Beaton, Alderperson Nanette Mohr and Public Works Foreman Shane Rank. Public Debbie Rudie, Chris Engebretsen, Amy Umentum, Orby Jones, Jim Cornelius, Trisha Ondik, Jillane (Jones) Gorman, John Baumgartner (John E B's), Dawn Nelson, and Jody Bierhals.

Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.

PUBLIC INPUT

AGENDA ITEMS:

1. Discussion and Possible Action on minutes from July 23, 2018

MOTION: McCarthy/Stroik

Motion to accept minutes from July 23, 2018.

Voice Vote: All Voting Aye – **MOTION CARRIED**

2. Discussion and Possible Action on Orby Jones Rules- Orby Jones spoke on why he made the rules when he donated the land to the city. He will review the rules and talk with the Diamond Club and draft a new set of rules. He will submit them to the city and we will have our attorney review.

3. Discussion and Possible Action on storing AED- The Diamond Club wants to donate an AED- Automated External Defibrillator- to the city to be mounted at Orby Jones Sports Complex during the summer months. The committee will talk to the Police Department for storage and maintenance. Public Works will mount the device.

MOTION: Stroik/McCarthy

Motion to accept the AED device contingent on storage facility.

Voice Vote: All Voting Aye – **MOTION CARRIED**

4. Discussion and Possible Action on Planting Donated Bushes at Memorial Park

MOTION: Stroik/McCarthy

Motion to plant the bushes at Memorial Park, Public Works will coordinate with Jane Frederick to plant.

Voice Vote: All Voting Aye – **MOTION CARRIED**

5. Discussion and Possible Action on flower baskets on main street- In an effort to beautify Main Street, Mayor Beaton suggested an adoption type program to buy a flower basket to put on the light pole by their business. The poles need to be painted before brackets would be put on. The flower shop quoted \$43 per basket. City would need a wand, water tank, and pump to care for the flowers. Committee will get prices on brackets, flowers, paint, and get other information on the businesses and equipment needed. Leave Lay.

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6. Discussion and Possible Action on Rental Agreement for Events in Park-Committee should develop a plan and rules for large events in the park. Leave Lay.
7. Discussion and Possible Action on Lighting in Zippel Park-No lighting was used in Zippel Park for the previous concert, concerns were brought up for safety. This should be added to the park rental agreement.
8. Discussion and Possible Action on Wildfire Application Fee- Mayor Beaton asked the committee to consider refunding the park rental fee because the park was cleaned, all invoices were promptly paid, and all rules were followed during the concert. No action was taken.
9. Discussion and Possible Action on Comprehensive Outdoor Recreational Plan-Public Works will follow up with MSA on a quote for the Comprehensive Outdoor Recreational Plan. Clerk's office updated our previous draft. Leave lay.
10. Discussion and Possible Action on Trailhead- Chairperson Hubbard reported that she contacted Crest for an updated quote and is still waiting to hear back from them. Alderperson McCarthy contacted MSA for an updated quote as well and asked them to send updated documents to him and Shane. City has until the year 2020 to spend the grant funds. Clerk's office to contact Greg Sekela for contact information for Concrete Modular and Huffcut Concrete. Ayres was also contacted for a quote. The old volleyball court is potentially the most cost effective site.

MOTION: Stroik/McCarthy

Motion to choose site number two (the old volleyball court), to go to council.

Roll Call Vote: Stroik/McCarthy Voting Aye- Hubbard Nay – **MOTION CARRIED**

11. Set Next Meeting Date – September 24, 2018 following Planning Committee.
12. Adjournment at 7:50 PM
MOTION: Stroik/McCarthy
Motion to adjourn.
Voice Vote: All Voting Aye – **MOTION CARRIED**

Respectfully Submitted by,
Deputy Clerk Treasurer Chelsea Henkel