

CITY OF GILLETT  
PLANNING COMMITTEE MEETING  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

MONDAY, AUGUST 27, 2018 AT 6:00 PM  
MINUTES

Chairman McCarthy called the meeting to order at 6:00 pm.

**Roll Call**

**Present:** Alderperson Josh McCarthy, Sandy Hubbard, and Matthew Stroik.

**Also Present:** Deputy Clerk Treasurer Chelsea Henkel, Mayor James Beaton, Alderperson Nanette Mohr, and Public Works Foreman Shane Rank. Public Jody Bierhals, Dawn Nelson, Amy Umentum, Jim Cornelius, Orby Jones, Jillane (Jones) Gorman, Trisha Ondik, John Baumgartner (John E Bø), Debbie Rudie, and Chris Engebretsen.

**Public Input: None**

**AGENDA ITEMS:**

1. Discussion and Possible action on Minutes from July 23, 2018

**MOTION: Stroik/Hubbard**

*Motion to accept minutes from July 23, 2018.*

Voice Vote: All Ayes ó **MOTION CARRIED**

2. Discussion and Possible action on John Baumgartner variance request for 104 N Richmond to make commercial for 3 years- John Baumgartner asked to have water and sewer put in his garage residence where the road construction is almost completed. The road is not paved yet but new curb and gutter will have to be cut open. The city said they will stub in the water and sewer on the Main Street side where new construction was not done.

**MOTION: Stroik/Hubbard**

*Motion to give John Baumgartner a home occupation permit pursuant of approval from the state health codes, to go to Health, Protection, and Licensing Committee.*

Voice Vote: All Ayes ó **MOTION CARRIED**

3. Discussion and Possible action on 121 E First Street, 212 E Main, and 133 E First- Jody Bierhals read a letter stating the scope of work for 121 E First Street. They will immediately repair the failing brickwork, grading of the land by foundation, repair roof, gutter, fascia, downspouts, and remove chimney and trash, etcetera. (See letter) The board feels the unsafe brick wall needs to be secured within the next 30 days.

**MOTION: Stroik/Hubbard**

*Motion to suspend building permits for 212 E Main Street and to start a raze order on the building. The committee will send information to Attorney Katherine Sloma to start the process.*

Voice Vote: All Ayes ó **MOTION CARRIED**

4. Discussion and Possible action on housing standards- The second letter was issued with more specific details of financing options, such as Oconto County Loans and Block Grant Loans, and timelines. Many have contacted city hall to provide details.
5. Discussion and Possible action on Chapter 21-10 Site Plan Approval-Committee will review.
6. Set Next Meeting Date- September 24, 2018 at 6:00 PM.
7. Adjournment at 6:50 PM.

**MOTION: Stroik/Hubbard**

*Motion to adjourn.*

Voice Vote: All voting aye ó **MOTION CARRIED**

Respectfully Submitted by  
Deputy Clerk Treasurer Chelsea Henkel