

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, October 4, 2018 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Irene Drake, Josh McCarthy, Matt Stroik, Sandra Hubbard, Nanette Mohr, Marie Blaser, Utility Operator Ron Anderson, Attorney Katherine Sloma, Police Chief Jess Keplinger, Assistant Fire Chief Jake Kulba, and Clerk Treasurer Kim Gruetzmacher. Public Cliff Gerbers, Todd Carlson, Wendy Vorpahl, Times Herald Editor Warren Bluhm, Thomas Resch. Public Works Foreman Shane Rank and Jake Steldt were excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:**

Cliff Gerbers and Todd Carlson presented information on the upcoming school referendum that would be a three year operational referendum of \$600,000 per year.

Thomas Resch, owner of apartments at the end of Robin hood Lane, proposed to the City that the City should consider putting in a splash pad in the park to attract people. He also addressed council with concerns of the concert last week. He stated that he has tenants that are complaining about the noise on outdoor events. The Mayor stated that the City will be working on an event ordinance and that Mr. Resch is welcome to attend the committee meeting.

4. Discussion & possible action on minutes for September 6, 2018.

MOTION: Mohr/Blaser

Motion to approve minutes from September 6, 2018 as printed.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr reported that MSA will be back for the meeting on October 17th. The camping season will be coming to an end and Ron will be winterizing as Mother Nature changes. The campground was full last weekend with an ATV event. It was suggested that the CDA reach out to other ATV clubs to promote the campground for club rides such as this prior weekend's event.

6. **Library Report:** Alderperson Mohr óWritten report

Alderperson Mohr reported that the library has a new children's librarian, Janie Guelig. The library is now back to regular hours and will be getting back into its outreach program with the Daycare and Serenity Gardens. The Gillett High School trades class is working on the community square. The library staff and volunteers are currently working on getting the Haunted House set up which will be open on October 19, 20, 26, and 27 at 6pm.

7. **Tourism & Marketing Commission Report:** Jake Steldt was excused ó no report.

8. **Financial Report:** Kim Gruetzmacher

- a. Updated Monthly Check Register Provided

MOTION: McCarthy/Mohr

Motion to accept the financial report.

Roll Call Vote: All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Keplinger was excused.

- a. Discussion on Incident Summary Report ó Incident report was provided for the month.
- b. Discussion on Training and Public Relations- Chief reported that he and Officer Schneider had lunch last week with Seneca to recap the summer with the migrant workers. The department is gearing up for counteract to begin in January with the Gillett Elementary School. Last week the Daycare got to have a live exercise utilizing their evacuation plan due to a gas leak at CESA. The Daycare evacuated to City Hall and everything worked out favorably. Chief reported that Officer Schneider will be attending evidence training this next week and the department will have a county wide in-service in December.

10. **Fire Department Report:** Fire Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report ó Assistant Fire Chief Kulba reported they had three calls in September, one being the gas leak at CESA and the other two were mutual aid calls. The department so far has had 29 calls for the year. The department's upcoming training includes mayday training, stop the bleed training, and CPR training. The department assisted with the Homecoming bon fire in the park on Sunday, September 30th and is planning their fire prevention week that will be at the Gillett School the week of October 18th. Engine 1912 is out of service as they are having difficulty finding parts to fix due to age.
11. **Health, Protection and License Committee Report:** Alderperson
 - a. Discussion and Possible Action on approving Resolution to accept Doty, Lakewood, and Townsend in joint court
MOTION: Drake/Stroik
Motion to approve resolution 11-2018 to accept Doty, Lakewood and Townsend in the joint court.
Voice Vote: All Ayes MOTION CARRIED
12. **Board of Public Works Committee Report:** Alderperson Stroik
 - a. Discussion and Possible Action on approval of construction bills and pay requests
MOTION: Drake/Mohr
Motion that we approve the public works portion of pay request #3 for \$113,306.61.
Roll Call Vote: All Ayes MOTION CARRIED
13. **Utility Committee Report:** Alderperson Drake
 - a. Discussion and Possible Action on approval of construction bills and pay requests
MOTION: Stroik/Mohr
Motion to accept construction pay request for water of \$106,489.22 and sewer of \$141,731.82.
Roll Call Vote: All Ayes MOTION CARRIED
 - b. Discussion and Possible Action on approval of 308 E. First Street Tree Removal ó leave lay until we have bids. Utility Operator Ron Anderson reported that the water tower diver's bill was \$11,000 more due to more sentiment than expected in the tower, which is all clean now. The wiring is done in the water tower for the mixer that the DNR approved and will be placed the week of October 15th. The wastewater prescreen is wore out and needs to be replaced, which the DNR approved the ability to pay with replacement funds.
14. **Finance and Personnel Committee Report:** Alderperson Mohr reported that the committee is working on the budget and the next meeting is October 8th at 5pm.
15. **Park and Cemetery Committee Report:** Alderperson Hubbard
 - a. Discussion and Possible Action on tree removal with Bear's Tree service
MOTION: Mohr/Blaser
Motion to approve tree removal in Memorial Park, Zippel Park, and the Cemetery with Bear's Tree Service for the amount of \$2,100.
Roll Call Vote: All Ayes MOTION CARRIED
 - b. Discussion and Possible Action on slab of concrete at Diamond One with Fisher Concrete
MOTION: Drake/Mohr
Motion to approve slab of concrete at Diamond One with Fischer Concrete in the amount of \$4,500.
Roll Call Vote: All Ayes MOTION CARRIED
 - c. Discussion and Possible Action on cemetery headstones
MOTION: Drake/Hubbard
Motion to approve headstone repair and movement in the amount of \$2,920 with Oconto City Monument.
Roll Call Vote: All Ayes MOTION CARRIED
16. **Planning Committee Report:** Alderperson McCarthy
 - a. Discussion and Possible Action on raze order for 212 E Main Street ó Attorney Sloma stated the next step would be to reach out to the owner to see when we can get a building inspector there. Alderperson McCarthy will follow up with building owners.
17. **Clerk Treasurer's Report:** Clerk reported that they are busy with budget preparation.
18. **Attorneys Report:** Attorney Sloma - no report

19. **Mayor's Report:** Mayor Beaton reported that this week is homecoming and that on Friday, October 5th there will be activities at the football field from 5pm-6:45pm as well as events happening at half time of the football game and encouraged all to attend.

20. Adjournment at 7:06 PM.

MOTION: Mohr/Blaser

Motion to adjourn.

Voice Vote: All Ayes - MOTION CARRIED

Respectfully Submitted,
Kim Gruetzmacher, Clerk Treasurer