

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Thursday, January 3, 2019 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Irene Drake, Sandra Hubbard, Nanette Mohr, Marie Blaser, Matthew Stroik, Josh McCarthy, Attorney Katherine Sloma, Fire Chief Kurt Hicks, Public Works Foreman Shane Rank, Clerk Treasurer Kim Gruetzmacher, and Jake Steldt. Public Times Herald Editor Warren Bluhm, Debbie Rudie, and Kevin Smith. Utility Operator Ron Anderson and Police Chief Jess Keplinger were excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for December 6, 2018.

MOTION: Mohr/Blaser

Motion to approve minutes from December 6, 2018 as printed.

Voice Vote: All Ayes - **MOTION CARRIED**

5. Discussion and possible action on Dark Store Loopholes 101 video – no action taken – video was shown to council.

6. **CDA Report:** Alderperson Mohr reported that there was no meeting held this past month; however, will be meeting soon to review TIF district items with Art Bahr from MSA. Also reported that working with Perry Gilbertson to get information regarding campground rental to more ATV groups throughout the state.

7. **Library Report:** Alderperson Mohr –Written report

Alderperson Mohr reported that the library is looking for a part-time person as Melissa is leaving. The position is for a library aid/cleaning for 23 hours per week. The wreath hunt finished yesterday and 18 families participated and were awarded prizes. Outside pergola project is at a stall due to no students in the building trades class this next semester. Kay is working with the teacher to get the project wrapped up. The library meetings will now be on Wednesdays instead of Thursdays to allow more participation by board. The library recently purchased 8-9 new computers that were installed this month.

8. **Tourism & Marketing Commission Report:** Jake Steldt reported that there is nothing new to report and a meeting will be held in January.

9. **Financial Report:** Kim Gruetzmacher

- a. Updated Monthly Check Register Provided

MOTION: Stroik/Drake

Motion to approve the December check register as printed.

Roll Call Vote: All Ayes - **MOTION CARRIED**

10. **Police Department Report:** Police Chief Keplinger was excused.

- a. Discussion on Incident Summary Report – Incident report was provided for the month.

- b. Discussion on Training and Public Relations- no action

11. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report – Chief reported that they had a lift assist call on the 25th, power line down on the 18th, and another lift assist call on the 1st. For the year the department had 45 total calls of which 12 were false alarms, 4 mavis calls, 8 lift assist calls, 2 calls to assist with snow removal on barns, 3 gas meter calls, 1 call to assist Oconto Falls, 2 carbon dioxide checks, 1 traffic call, and 1 structure fire call. Upcoming training for the next three months will be with Underhill and the donated burn house in the township. New firefighter training will be conducted next month. The department is currently finishing up the lettering and striping on the trucks. The department purchased new helmets and ordered 4 new sets of turnout gear. Two new members were recently voted into the department which now they have a roster of 24 firefighters.

12. **Health, Protection and License Committee Report:** Alderperson Blaser did not have anything new to report and that a meeting will be set up in the next month.

13. **Board of Public Works Committee Report:** Alderperson Stroik
 - a. Discussion and Possible Action on Ayres Associates Pay Request
MOTION: Drake/Mohr
Motion to approve bill to Ayres & Associates for \$664.51 from public works for pay request.
Roll Call Vote: All Ayes **MOTION CARRIED**
Public Works Foreman Shane Rank reported that they are trying to keep the streets clean with the snow/ice. All of our street lights should now be in working order.
14. **Utility Committee Report:** Alderperson Drake
 - a. Discussion and Possible Action on Well #3
MOTION: Drake/Mohr
Motion to approve that we go ahead and approve up to \$40,000 for pump inspection and rehabilitation of Well House #3.
Roll Call Vote: All Ayes **MOTION CARRIED**
 - b. Discussion and Possible Action on Ayres Engineering
MOTION: Mohr/Blaser
Motion to approve the \$5,033.53 for Ayres and Associates pay request.
Roll Call Vote: All Ayes **MOTION CARRIED**
15. **Finance and Personnel Committee Report:** Alderperson Mohr – no report.
16. **Park and Cemetery Committee Report:** Alderperson Hubbard reported that she is working on the quotes for the trailhead project to determine total costs. The committee approved the 2019-2020 contract to Corey & Company Landscaping to care for cemetery, and weed killing at parks.
17. **Planning Committee Report:** Alderperson McCarthy reported that the committee will be working on the housing standards at the next meeting. Also reported he traveled with the 5th graders for Junior Achievement Business Town and helped them run their City Hall.
18. **Clerk Treasurer's Report:** Clerk reported that they are busy collecting tax payments and getting the year end accounting wrapped up and preparing for audit that will be in February.
19. **Attorneys Report:** Attorney Sloma reported that she hasn't heard anything back from the Lynch Engineering attorney since our response.
20. **Mayor's Report:** Mayor Beaton reported that there will be an emergency council meeting tonight at 7:54pm to discuss a water & sewer matter. The Gillett Civic Club and Business Association will be hosting the Valentine's Dance at Golden Sands Golf Course on February 16th at 6pm. The truck show for June has been marked in the books for Father's Day weekend. This will be a free event open to the public. Also reported that will be starting to work on the ordinance for events.
21. Adjournment at 6:41 PM.
MOTION: Drake/Mohr
Motion to adjourn.
Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Kim Gruetzmacher, Clerk Treasurer