

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Wednesday, February 13, 2019 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Irene Drake, Sandra Hubbard, Nanette Mohr, Marie Blaser, Josh McCarthy, Fire Chief Kurt Hicks, Clerk Treasurer Kim Gruetzmacher, and Police Chief Jess Keplinger. Public Times Herald Editor Warren Bluhm, Louie Danielson, Craig Schuh with Ayres Associates, and Art Bahr with MSA. Utility Operator Ron Anderson, Public Works Foreman Shane Rank, Alderperson Matthew Stroik, and Jake Steldt were excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** The Mayor informed council that we received an invoice from WE Energies regarding the gas cutoff that was struck last summer while mowing lawn, and that the promissory note with DeGroot has been resolved.
4. Discussion & possible action on minutes for January 3, 2019.
MOTION: Mohr/Blaser
Motion to approve minutes from January 3, 2019 as printed.
Voice Vote: All Ayes - **MOTION CARRIED**
5. **CDA Report:** Alderperson Mohr reported that Art Bahr is in attendance of our meeting this evening and that he will be returned for the CDA meeting on February 20, 2019 at 6pm to go through options for the TIF. Art reported that all of the amendment paperwork for the TIF has been submitted to the State of Wisconsin.
6. **Library Report:** Alderperson Mohr óWritten report
 - a. Discussion and Possible Action on appointing Rachel Weckler City Representative for library board
MOTION: Drake/Hubbard
Motion to approve appointment of Rachel Weckler as City Representative for the library board.
Voice Vote: All Ayes - **MOTION CARRIED**Alderperson Mohr reported that Kay is working on the annual report for the library, and she is currently in the process of interviewing two candidates for the part-time position that is available. The Pergola project is still on hold since the building tradeø class does not have any students this semester. Kay is to follow up with Mr. Zimmerman to see what can be done to complete the project.
7. **Tourism & Marketing Commission Report:** Jake Steldt was excused ó no report.
8. **Financial Report:** Kim Gruetzmacher
 - a. Updated Monthly Check Register Provided
MOTION: McCarthy/Mohr
Motion to approve the January check register as printed.
Roll Call Vote: All Ayes - **MOTION CARRIED**
9. **Police Department Report:** Police Chief Keplinger
 - a. Discussion on Incident Summary Report ó Incident report was provided for the month.
 - b. Discussion on Training and Public Relations- Chief Keplinger reported that the counteract program is bumped back 3 weeks due to the school schedule with the weather. He also reported that the officers are attending CPR refresher training this evening.
10. **Fire Department Report:** Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report ó Chief Hicks reported that they had zero calls for the month. The department is currently training with the Underhill fire department on the burn house which is every other Saturday. They received their new gear and are currently working on having the fire trucks new lettering and striping put on. They are working on updating the bylaws of the department since it has been sometime since they have been reviewed.

11. **Health, Protection and License Committee Report:** Alderperson Blaser
 - a. Discussion and Possible Action on Picnic License
MOTION: Drake/Mohr
Motion to approve the Temporary Class B picnic license for the Finnegan Lake Walleye Club.
Voice Vote: All Ayes - **MOTION CARRIED**
12. **Board of Public Works Committee Report:** Alderperson Stroik
 - a. Discussion and Possible Ayres Contract
MOTION: Drake/Blaser
Motion to approve Ayres & Associates contract not to exceed \$6,500 for reconstruction of Birch.
Roll Call Vote: All Ayes **MOTION CARRIED**
 - b. Discussion and Possible on snow removal on Main Street ó no action taken. The Mayor reported that he received a complaint regarding snow removal on Main Street past John Baumgartner house. To be discussed when public works foreman is present.
13. **Utility Committee Report:** Alderperson Drake reported that the new software has been installed. There was a huge water main break on E. Main Street that has been cold patched for now and will need to be fixed in spring.
14. **Finance and Personnel Committee Report:** Alderperson Mohr reported that there will be a meeting tonight following council, otherwise, no new report.
15. **Park and Cemetery Committee Report:** Alderperson Hubbard
 - a. Discussion and Possible Action on Trailhead ó no action taken. Hubbard reported that they have received new proposals and will be discussing in committee at next meeting.
 - b. Discussion and Possible Action on UTV Agreement with Gillett School District
MOTION: Drake/Mohr
Motion to approve the two year UTV Agreement with Gillett School District.
Voice Vote: All Ayes - **MOTION CARRIED**
16. **Planning Committee Report:** Alderperson McCarthy reported that the committee will be finishing up the housing standards at the next meeting later this month.
17. **Clerk Treasurer's Report:** Clerk reported that they are busy preparing for audit that is tomorrow and Friday.
18. **Attorneys Report:** Attorney Sloma was excused, no report.
19. **Mayor's Report:** Mayor Beaton reported that public works and the utility departments have done an excellent job with keeping the City open and assisting with the water main break. He also reported that the bakery on Main Street is now open. A reminder was made that the Gillett Civic Club and Business Association will be hosting the Valentine's Dance at Golden Sands Golf Course this Saturday, February 16th at 6pm. The Mayor also mentioned that the Gillett nursing home is closing but they are currently inquiring on turning the building into an AL/RC.
20. Adjournment at 6:26 PM.
MOTION: Mohr/Blaser
Motion to adjourn.
Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Kim Gruetzmacher, Clerk Treasurer