

CITY OF GILLETT  
PLANNING COMMITTEE MEETING  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

MONDAY, MARCH 18, 2019 IMMEDIATELY FOLLOWING  
PUBLIC WORKS COMMITTEE  
MINUTES

**Chairman McCarthy** called the meeting to order at 6:00 pm.

**Roll Call**

**Present:** Alderperson Josh McCarthy, Sandy Hubbard, and Matthew Stroik.

**Also Present:** Clerk Treasurer Kim Gruetzmacher, Mayor James Beaton, Alderperson Nanette Mohr, Irene Drake, and Public Works Foreman Shane Rank. Public Debbie Rudie, Chris Engebretsen, and Art Bahr from MSA.

**Public Input:** None

**AGENDA ITEMS:**

1. Discussion and Possible action on Minutes from February 25, 2019  
**MOTION: Stroik/Hubbard**  
*Motion to accept minutes from February 25, 2019*  
Voice Vote: All Ayes ó **MOTION CARRIED**
2. Discussion and Possible action on Commercial building permit approval ó It was discussed that all building permit should go through planning committee and then clerk's office can issue permits. If there is no ordinance of the building permit issuance then we need to have procedure to follow. It was discussed to contact our building inspector to see what other communities have for ordinances.
3. Discussion and Possible action on Commercial building permit revocation ó no action taken.
4. Discussion and Possible action on housing standards  
**MOTION: Stroik/Hubbard**  
*Motion to approve sending out letters to owners who haven't complied with initial letter or contacted us with a 45 day window to attend to items.*  
Voice Vote: All Ayes ó **MOTION CARRIED**
5. Discussion and Possible action on 20 Year Comprehensive Plan ó Get quotes on updating 20 Year Comprehensive Plan. It is due in 2020.
6. Set Next Meeting Date- TBD
7. Adjournment at 6:32 PM.  
**MOTION: Stroik/Hubbard**  
*Motion to adjourn.*  
Voice Vote: All voting aye ó **MOTION CARRIED**

Respectfully Submitted by  
Clerk Treasurer Kim Gruetzmacher