

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, March 7, 2019 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Irene Drake, Sandra Hubbard, Nanette Mohr, Marie Blaser, Josh McCarthy, Matthew Stroik, Clerk Treasurer Kim Gruetzmacher, Fire Chief Kurt Hicks, Public Works Foreman Shane Rank, and Utility Operator Ron Anderson. Public Craig Schuh and Trace Hubbard with Ayres Associates, Kevin Smith, and Debbie Rudie. Attorney Katie Sloma was excused. Jake Steldt was absent.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Alderperson Drake reported she received a phone call from the school administrator regarding school safety, as did Alderpersons Blaser and Mohr. The Mayor stated we could address this at a later meeting. Kevin Smith thanked the City Crew for all of their hard work for keeping the City clean and open during the recent snow storms.
4. Discussion & possible action on minutes for February 13, 2019 Common Council and 2/25/19 Special Council.
MOTION: Drake/Mohr
Motion to approve minutes from February 25, 2019 and February 13, 2019.
Voice Vote: All Ayes - **MOTION CARRIED**
5. **CDA Report:** Alderperson Mohr reported there was no meeting this past month due to the snow storm and has been rescheduled for March 20 and Art Bahr from MSA will be in attendance and go over the TIF options.
6. **Library Report:** Alderperson Mohr óWritten report
Alderperson Mohr reported that Kay has hired a part-time employee ó Destiney and is training her. The children's librarian, Janie, is doing an excellent job and will be starting the outreach at the assisted living center and day care again. The library is working on getting ready for the Easter Egg Hunt event that they host with Assembly of God each year. Mr. Zimmerman has rounded up a crew to wrap up the Pergola project once the weather allows.
Tourism & Marketing Commission Report: Jake Steldt was absent ó no report.
7. **Financial Report:** Kim Gruetzmacher
 - a. Updated Monthly Check Register Provided
MOTION: Blaser/Mohr
Motion to approve the February check register as printed.
Roll Call Vote: All Ayes - **MOTION CARRIED**
8. **Police Department Report:** The Mayor reported that our Police Chief has resigned and today was his last day, no report given.
 - a. Discussion on Incident Summary Report
 - b. Discussion on Training and Public Relations
9. **Fire Department Report:** Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report ó Chief Hicks reported that they had four calls for the month which were all lift assist calls to the nursing home. The department had three fire fighters who recently passed their Cert 1 training. Four of the department's fire fighters are testing tonight for their entry level training. March 30th is the date for the burn house training that will be held in Underhill with their department. March 17th from 5-7pm will be the annual meat raffle event at Spirits of Gillett. The trucks striping and lettering is almost complete and flow testing was done this week on the air packs to keep them in compliance.
10. **Health, Protection and License Committee Report:** Alderperson Blaser
 - a. Discussion and Possible Action on Interim Police Chief/Police Chief
MOTION: Drake/Mohr
Motion to appoint Kevin Schneider as interim Police Chief.
Voice Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and Possible Action on Picnic License for Truck Show
MOTION: Mohr/Stroik
Motion to approve the picnic license for the truck show on June 14th through 16th.
Voice Vote: All Ayes - **MOTION CARRIED**
 - c. Discussion and Possible Action on Fireworks Permit for Truck Show
MOTION: Drake/Hubbard
Motion to approve the firework permit for the truck show pending requirements and insurance are met.
Voice Vote: All Ayes - **MOTION CARRIED**
 - d. Discussion and Possible Action on Operator License for Anastasia Lizarraga
MOTION: Mohr/Hubbard
Motion to approve the operator license for Anastasia Lizarraga.
Voice Vote: All Ayes - **MOTION CARRIED**
11. **Board of Public Works Committee Report:** Alderperson Stroik reported that the public works department is doing a fantastic job keeping the City clean and assisting with water main breaks.
 12. **Utility Committee Report:** Alderperson Drake
 - a. Discussion and Possible Action on Ayres Contract
MOTION: Hubbard/Drake
Motion to approve the Ayres contract for \$55,632.
Roll Call Vote: All Ayes - **MOTION CARRIED**
 Utility operator, Ron Anderson, reported that CTW will be here next week to work on pulling well #3 and to find out where the gravel pack is coming from. PLC will also be here to get the gravel pack out of the reservoir. A construction meeting for the Birch Street project will be next Wednesday, March 13, 2019 at 6:00pm at the Gillett High School.
 13. **Finance and Personnel Committee Report:** Alderperson Mohr no new report.
 14. **Park and Cemetery Committee Report:** Alderperson Hubbard reported that they received a quote from WE Energies to have electric installed at the trailhead and that the committee is working on getting the rest of the final quotes for the next committee meeting.
 15. **Planning Committee Report:** Alderperson McCarthy reported that the committee's number one issue is to talk about Iron Horse and what to do with their TVs at the next committee meeting. They also will be discussing having the building inspector come in May.
 16. **Clerk Treasurer's Report:** Clerk reported that they are working with the auditors to finish up the audit and are preparing for the Election on April 2nd.
 17. **Attorneys Report:** Attorney Sloma was excused, no report.
 18. **Mayor's Report:** Mayor Beaton reported the City received a bill from WE Energies regarding the gas riser that was hit last summer while grass mowing. The invoice was for \$1,069.15 and the matter has been resolved for \$658.57. The City has received notice from the State that Seneca is challenging their assessment and we are checking with R&R Assessing to see what the next step is. The Mayor also said all of the City departments have done a great job with the decrease in staff and keeping the City open and clean. He stated our City is in much better shape than other cities surrounding us.
 19. Adjournment at 6:28 PM.
MOTION: Drake/Blaser
Motion to adjourn.
Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
 Kim Gruetzmacher, Clerk Treasurer