

CITY OF GILLETT COMMON COUNCIL  
NOTICE OF REGULAR MEETING  
COUNCIL CHAMBERS  
150 N McKenzie Ave., Gillett, WI  
MINUTES  
**Thursday, April 4, 2019 at 6:00 PM**

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

**Roll Call**

**Present:** Mayor James Beaton, Alderpersons Irene Drake, Sandra Hubbard, Nanette Mohr, Marie Blaser, Josh McCarthy, Matthew Stroik, Clerk Treasurer Kim Gruetzmacher, Interim Police Chief Kevin Schneider, Fire Chief Kurt Hicks, Public Works Foreman Shane Rank, Utility Operator Ron Anderson, Attorney Katie Sloma, and Jake Steldt. Public Betty Krueger, Sandy Fullerton, Debbie Rudie, Kevin Smith, Norm Finnell, Robert Luebke, and Dennis Heise.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Alderperson Drake reported that she felt that we should invite people to the Health, Protection & Licensing meeting on Monday at 4pm and also place a message on the City's facebook page. Dennis Heise inquired to the status of his open records request. Attorney Sloma advised to write on a piece of paper his open records request or stop at the Clerk's office or Police Department and fill out an open records request and then his item will be addressed.
4. Discussion & possible action on minutes for March 7, 2019 and March 25, 2019 Special Meeting.  
**MOTION: Stroik/Blaser**  
*Motion to approve minutes from March 7, 2019 and March 25, 2019.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
5. **CDA Report:** Alderperson Mohr reported that hopefully the campground will be opening on May 1<sup>st</sup> as the ATV trails are scheduled to open April 27<sup>th</sup> (weather permitting.) She also reported that Shane negotiated a lower rate for the porta potties for the season saving money, and the garbage pick-up is scheduled for the 3<sup>rd</sup> Wednesday of the month.
6. **Library Report:** Alderperson Mohr's Written report  
Alderperson Mohr reported that next Saturday is the Easter Egg Hunt that the library puts on at the Gillett Elementary School with the Assembly of God. Last year there was over 500 children that participated. Mr. Zimmerman continues to work on the Pergola project. The next meeting is May 22<sup>nd</sup> at 4pm.
7. **Tourism & Marketing Commission Report:** Jake Steldt reported that the committee agreed to spending \$1,000 on digital online advertising. He currently is working on the design of the trail signs.
8. **Financial Report:** Kim Gruetzmacher
  - a. Updated Monthly Check Register Provided  
**MOTION: Drake/Mohr**  
*Motion to approve the March check register as printed.*  
**Roll Call Vote:** All Ayes - **MOTION CARRIED**
9. **Police Department Report:** Interim Police Chief Kevin Schneider
  - a. Discussion on Incident Summary Report's Interim Chief Schneider provided the incident report.
  - b. Discussion on Training and Public Relations's He also reported that Officers Wagner and Hoeft recently participated in Active Shooter Training with the County. The department is currently looking at hiring some new part-time personnel to assist with coverage.
10. **Fire Department Report:** Chief Hicks
  - a. Discussion on Training, Public Relations, and Incident Summary Report's Chief Hicks reported that they had three calls for the month which included two major assistance calls's Oconto County Lumber and ST Paper both of Oconto Falls. The truck lettering and striping is complete. For training the department assisted Underhill with burning down the house that was donated to the department for training. The department will have representation at the St. John Lutheran Church for the Health Fair this upcoming weekend.

11. **Health, Protection and License Committee Report:** Alderperson Blaser
  - a. Discussion and Possible action on Picnic License for Steak Fry  
**MOTION: Drake/Mohr**  
*Motion to approve the Steak Fry picnic license for the Oconto County Fair Board.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
  - b. Discussion and Possible Action on Operator License for Emilee Kondi  
**MOTION: Mohr/Hubbard**  
*Motion to approve the operator's license for Emilee Kondi.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
  - c. Discussion and Possible action on Hiring Part-time Police Officers ó Leave lay
  - d. Discussion and Possible action on Joint Municipal Court Contract  
**MOTION: Drake/Mohr**  
*Motion to approve the Joint Municipal Court Contract.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
12. **Board of Public Works Committee Report:** Alderperson Stroik
  - a. Discussion and Possible Action on Ayres Associates Contract for Birch Street  
**MOTION: Blaser/Hubbard**  
*Motion to approve the Ayres and Associates contract for \$16,368 for Birch Street.*  
**Roll Call Vote:** All Ayes - **MOTION CARRIED**  
Public Works Forman, Shane Rank, informed council that they are working on the Orby Jones Complex to get it ready for the spring season as well as working on sweeping the City Streets.
13. **Utility Committee Report:** Alderperson Drake  
Utility Operator, Ron Anderson, informed Council that rehabilitation is still happening on the water well and they are currently working on the chemical treatment. The reservoir is ready for inspection.
14. **Finance and Personnel Committee Report:** Alderperson Mohr no new report.
15. **Park and Cemetery Committee Report:** Alderperson Hubbard reported that Shane received more quotes for the trailhead project and that the committee is having their next meeting on Monday night at 6pm.
16. **Planning Committee Report:** Alderperson McCarthy
  - a. Discussion and Possible action on New Construction Garage at 137 W Cedar St  
**MOTION: Stroik/Blaser**  
*Motion to approve the building permit for the new construction/garage at 137 W Cedar Street contingent upon building inspector approval.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
  - b. Discussion and Possible action on Selling Ridgewood Heights Lot 15  
**MOTION: Drake/Hubbard**  
*Motion to approve the sale of Lot 15 in Ridgewood Heights for the purchase of \$8,000 contingent upon the sale of the purchaser's home.*  
**Roll Call Vote:** All Ayes - **MOTION CARRIED**
17. **Clerk Treasurer's Report:** Clerk reported that they are working with the auditors to finish up the audit and that the election went well.
18. **Attorneys Report:** Attorney Sloma no new report.
19. **Mayor's Report:** Mayor Beaton reported that the City is actively working on the parking issue. There is a meeting on Monday that all are encouraged to attend. With the recent election there will be new committee chairs that will be announced at the reorganization meeting on Tuesday, April 16<sup>th</sup>. The Mayor thanked the previous committees for their service over the prior year.
20. Adjournment at 6:26 PM.  
**MOTION: Drake/Hubbard**  
*Motion to adjourn.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**

Respectfully Submitted,  
Kim Gruetzmacher, Clerk Treasurer