

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, May 2, 2019 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Debbie Rudie, Sandra Hubbard, Nanette Mohr, Marie Blaser, Josh McCarthy, Deputy Clerk Treasurer Chelsea Anderson, Interim Police Chief Kevin Schneider, Fire Chief Kurt Hicks, Public Works Foreman Shane Rank, Utility Operator Ron Anderson, Attorney Katie Sloma, Jake Steldt, Warren Bluhm Times Herald, and Ayres Engineer Trace Hubbard. Matthew Stroik was excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for Common Council April 4, 2019 and April 16, 2019

MOTION: Rudie/Mohr

Motion to approve the minutes from April 4, 2019 and Reorganizational April 16, 2019 excluding the nonresident appointments to Community Development Authority and Tourism and Marketing and to leave the spots vacant.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson McCarthy plans to have a meeting May 6, 2019, no report.

6. **Library Report:** Alderperson Rudie –Written report

Alderperson Rudie reported she has been to two meetings since appointed to Library Board and they are getting ready for their summer reading program and the farmers market will start the first Thursday is June. The library has had a shortage of staffing and will be interviewing on Monday, May 6, 2019. The pergola project is still on hold because the high school class is very small and progress is slow. Another project starting is the Boy Scouts will be installing a checker board behind the community center.

7. **Tourism & Marketing Commission Report:** Jake Steldt- No Report. Plans to have a meeting 5/6/19.

8. **Financial Report:** Chelsea Anderson

- a. Updated Monthly Check Register Provided

MOTION: McCarthy/Blaser

Motion to approve the April check register as printed.

Roll Call Vote: All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Interim Police Chief Kevin Schneider

- a. Discussion on Incident Summary Report – Interim Chief Schneider provided the incident report.

- b. Discussion on Training and Public Relations – He also reported that the department recently participated in Dementia Training. The department has currently hired 3 new part time officers and are in field training. The Tiger Chase is this weekend and the Bike to School Day is May 8, 2019.

10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report – Chief Hicks reported that they had 2 calls for the month which included one major assistance call to a barn fire where the ladder truck was used and a fire pit burning issue in the City of Gillett. For training the department has one new member and is looking to sign an Automatic Aid agreement with the Town of Underhill. The agreement will notify all pagers for Town of Underhill and City of Gillett of calls. Many other departments have signed agreements in place. Chief went to Suring to participate in Active Shooter Training. They will have pump testing done on the trucks to stay in compliance. Assistant Fire Chief Jake Kulba will be leaving at the end of this school year. His replacement will be voted on at his time of resignation.

11. **Health, Protection and License Committee Report:** Alderperson Rudie
 - a. Discussion and Possible action on Parking Passes- Alderperson Rudie reported that the parking passes were done and a letter was sent out to the Main Street businesses informing them of the passes and how to obtain and use them.
 - b. Discussion and Possible action on Event Ordinance-Leave Lay
 - c. Discussion and Possible action on Operator License for Crystal Moesch
MOTION: McCarthy/Mohr
Motion to approve the operator's license for Crystal Moesh.
Voice Vote: All Ayes - **MOTION CARRIED**
12. **Board of Public Works Committee Report:** Public Works Foreman reported that they are opening up all the parks, sweeping streets, and putting up the flags on Main Street.
13. **Utility Committee Report:** Alderperson Mohr- No meeting planned. Operator Ron Anderson informed the council that Degroot put in the water lateral for the Trailhead and the Utility Department donated the time, parts, and equipment needed. There was an issue at the lift station at the Wastewater Treatment Plant, the rails broke that the pumps are attached to because of the high influent coming in from the rain and snow melt and is being repaired. There was a water main break on East Main Street that was also repaired. Well #3 is almost complete with testing and will be back online soon. Degroot will start on Birch Street in the morning installing water laterals. The Utility Department is still looking for help.
14. **Finance and Personnel Committee Report:** Alderperson McCarthy- Meeting set for May 20, 2019
15. **Park and Cemetery Committee Report:** Alderperson Hubbard
 - a. Discussion and Possible action on approving the quotes and estimates for \$92,810.97 of Huffcutt's quote for Wolverine Restroom of \$74,475.00, WE Energies put in electrical service quote of \$1,910.97, Marlin Wiskow electrical work for \$1,135.00, KS Soper Plumbing quote \$2,000.00, Fischer Concrete footings \$2,790.00, Gumieny Escavating for footings estimate \$7,000.00, blacktop estimate \$2,000.00, and concrete sidewalk estimate of \$1,500.
MOTION: Mohr/Hubbard
Motion to approve the quotes and estimates for \$92,810.97 of Huffcutt's quote for Wolverine Restroom of \$74,475.00, WE Energies put in electrical service quote of \$1,910.97, Marlin Wiskow electrical work for \$1,135.00, KS Soper Plumbing quote \$2,000.00, Fischer Concrete footings \$2,790.00, Gumieny Escavating for digging footings estimate and fill estimate for \$7,000.00, blacktop estimate \$2,000.00, and concrete sidewalk
Roll Call Vote: All Ayes - **MOTION CARRIED**
 - b. Discussion and Possible action on approving the quote/Contract from Ayres and Associates for surveying, services, and administration work for \$6,550.00.
MOTION: McCarthy/Blaser
Motion to approve the Ayres Contract for \$6,550.00 for the Trailhead.
Roll Call Vote: All Ayes - **MOTION CARRIED**
16. **Planning Committee Report:** Alderperson Blaser plans to have a meeting 5/6/19 at 6:00 pm, no report.
17. **Clerk Treasurer's Report:** Deputy Clerk reported Kim is at Treasurer Training, the delinquent Personal Property taxes have been reported to our Attorney, the liquor and tobacco licenses are being renewed at the next council meeting, Open book is tomorrow, Friday, May 3, 2019 10a-12pm and Board of Review is May 21, 2019 at 4pm.
18. **Attorneys Report:** Attorney Sloma- No Report
19. **Mayor's Report:** Mayor Beaton reported he would be out of town May 27-June 12 but will call in for the Council Meeting. Mohr and Hubbard will be excused for the council meeting as well. The Mayor and City Council congratulate Kevin Schneider on being promoted to The City's new police chief.
20. Adjournment at 6:35 PM.
MOTION: Blaser/Mohr *Motion to adjourn.*
Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
 Chelsea Anderson, Deputy Clerk Treasurer