

**CITY OF GILLETT**  
**BOARD OF REVIEW**  
**Council Chambers – Municipal Building**  
**150 N McKenzie Ave – Gillett, WI 54124**  
**TUESDAY, MAY 21, 2019 – AT 4:00 PM**  
**AGENDA**

1. Call to Order
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices.
4. Discussion and Possible action on Selecting a Chairperson for Board of Review
5. Discussion and Possible action on Selecting a Vice-Chairperson for BOR.
6. Verification of a member meeting the mandatory training requirements specified in Sec. 70.46(4).
7. Verification that the City has an ordinance for the confidentiality of income and expense information provided to the assessor under state law Sec. 70.47(7)(af).
8. Review of new laws.
9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony.
10. Receipt of assessment roll from Assessor
11. Examination of Tax Roll
12. Consideration of:
  - a. Waivers of the required 48-hour notice of intent to file an objection
  - b. Requests for waiver of the BOR hearing
  - c. Requests to testify by telephone or submit written statements
  - d. Subpoena request
  - e. Other legally allowed/required BOR matters
13. Review Notices of Intent to File objections.
14. Proceed to hear objections, unless scheduled for another date.
15. Consider/act on scheduling additional BOR date(s), if necessary.
16. Adjourn (to future date if needed.)