

CITY OF GILLETT COMMON COUNCIL  
NOTICE OF REGULAR MEETING  
COUNCIL CHAMBERS  
150 N McKenzie Ave., Gillett, WI  
MINUTES  
**Thursday, June 6, 2019 at 6:00 PM**

1. **Aldersperson McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

**Roll Call**

**Present:** Mayor James Beaton (appeared by phone), Alderspersons Debbie Rudie, Marie Blaser, Josh McCarthy, Matthew Stroik, Clerk Treasurer Kim Gruetzmacher, Police Chief Kevin Schneider, Fire Chief Kurt Hicks, Public Works Foreman Shane Rank, Utility Operator Ron Anderson, Attorney Katie Sloma, Warren Bluhm Times Herald, WE Energies Paul Tadda, and Public Kevin Smith. Nanette Mohr and Sandra Hubbard were excused. Jake Steldt was absent.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for Common Council May 2, 2019

**MOTION: Stroik/Blaser**

*Motion to approve the minutes from May 2, 2019.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

5. **CDA Report:** Aldersperson McCarthy

- a. Discussion and Possible action on Easement

**MOTION: Rudie/Stroik**

*Motion to approve the WE Energies easement as spelled out in the information provided.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

6. **Library Report:** Aldersperson Rudie óWritten report

Aldersperson Rudie reported that the downtown market started today in the community square and they had a couple vendors. The library is also having their book sale along with the market. The new employee is working out great. The Pergola is as complete as it will get with school being out for summer now. Potentially there are some community members that may volunteer to finish the Pergola up.

7. **Tourism & Marketing Commission Report:** Jake Steldt- absent, no Report.

8. **Financial Report:** Kim Gruetzmacher

- a. Updated Monthly Check Register Provided

**MOTION: Stroik/Rudie**

*Motion to approve the May check register as printed.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Interim Police Chief Kevin Schneider

- a. Discussion on Incident Summary Report ó Interim Chief Schneider provided the incident report.

- b. Discussion on Training and Public Relations ó He also reported that Officer Roesch is fully trained and will be assisting with the new officer field training. The department completed emergency vehicle operator training with the County last week, which is bi-annual training that is required.

10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report ó Chief Hicks reported that they had 2 calls for the month which included a lift assist and a gas leak on Birch Avenue. For training the department had driver operator class last week. There is one new member which brings the roster to 26 total. The department will be tending bar for the Roy Hubbard Truck Show this next weekend.

11. **Health, Protection and License Committee Report:** Alderperson Rudie

- a. Discussion and Possible action on Aid Agreement

**MOTION: Blaser/Rudie**

*Motion to approve the Aid Agreement.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- b. Discussion and Possible action on Bond Schedule Fee for Special Event

**MOTION: Stroik/Blaser**

*Motion to approve the Bond Schedule Fee for special events contingent on clerk's office confirming final ordinance number.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- c. Discussion and Possible action on Rental Maintenance Ordinance

**MOTION: Stroik/Blaser**

*Motion to approve the rental maintenance ordinance as written.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- d. Discussion and Possible action on Lash Extension Home Occupation permit for 130 S. Elm Ave

**MOTION: Blaser/Stroik**

*Motion to approve the Lash Extension Home Occupation permit for 130 S. Elm Ave.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- e. Discussion and Possible Action on Gillett Civic Club and City of Gillett Fire Department Picnic License

**MOTION: Rudie/Stroik**

*Motion to approve the Gillett Civic Club and Gillett Fire Department Picnic licenses contingent upon the Fire Association providing insurance coverage documentation.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- f. Discussion and Possible action on Fireworks Permits for the Truck Show and Fourth of July

**MOTION: Blaser/Rudie**

*Motion to approve the fireworks permits for the Truck Show and the Fourth of July celebration contingent upon all business owners signing waivers.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- g. Discussion and Possible Action On Operator Licenses for Ed Erickson, Patricia Randals, David Dietrich, Kimberly Borkovec, Denise Hicks, Kirk Pearsall, Donna Olson, Ali Elsner, Nancy DesJarlais, Gary Pemrich, Tracie Delzer, Dana Peterson, LouAnn Cibulka, Jean Farley, Rachel Borneman, Heather Adamski, Jacqueline Pendleton, Richard Moffat, Anna Verhagen, Roxanne Reed, Nicholas Blumreich, Esther Verhagen, Donna Kilmer, Bonnie Wetzel, Emilee Kondi, Anastasia Lizarraga, Chris Engebretsen, Rick Raatz, Sandra Koszarek, and Katie Caelwaerts

**MOTION: Stroik/Blaser**

*Motion to approve the operator's licenses as presented.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- h. Discussion and Possible Action On Alcohol Licenses for Renewals to recommend to council

**Class A Fermented Malt Beverage**

-Patø Market, Inc. d/b/a Patø Market; Agent-Dayton Borneman, 117 N McKenzie Ave, Gillett, WI 54124

**Class B Fermented Malt Beverage & Class B Liquor**

-Spirits of Gillett LLC; Agent-Vicky Pemrich, 145 N McKenzie Ave, Gillett, WI 54124

-Me and My House LLC d/b/a Carriage House, Agent- Legal Inc Corp Services, President-Pamela Ellman, 100 N Lake Ave, Gillett, WI 54124

-Sleepy Hollow Motel & Resort LLC d/b/a Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

-Thomas Fullerton d/b/a Fullertonø Bar, 109 N Lake Ave, Gillett, WI 54124

-Todd Druckrey d/b/a The Fifth Wheel, 206 East Railroad Street, Gillett, WI 54124

**Class A Fermented Malt Beverage & Class A Liquor**

-Riiser Fuels, LLC. d/b/a R Store #19; Agent-Amber Zubricky, 200 N McKenzie Ave, Gillett, WI 54124

**MOTION: Stroik/Blaser**

*Motion to approve the alcohol licenses as presented.*

**Voice Vote: All Ayes - MOTION CARRIED**

- i. Discussion and Possible Action On Tobacco License Renewals to recommend to council

-Patø Market Inc. d/b/a Patø Market; Agent-Dayton Borneman, 117 N McKenzie Ave, Gillett, WI 54124

-Family Dollar Stores of Wisconsin, Inc. #29424, 109 N McKenzie Ave, Gillett, WI 5412

-Thomas Fullerton d/b/a Fullertonø Bar, 109 N Lake Ave, Gillett, WI 54124

-Riiser Fuels, LLC. d/b/a R-Store #19; Agent-Amber Zubricky, 200 N McKenzie Ave, Gillett, WI 54124

-Sleepy Hollow Motel & Resort LLC d/b/a Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

**MOTION: Stroik/Blaser**

*Motion to approve the tobacco licenses as presented.*

**Voice Vote: All Ayes - MOTION CARRIED**

12. **Board of Public Works Committee Report:** Alderperson Stroik reported that the Birch project is going good and the public works department is getting ready for the 4<sup>th</sup> of July and getting all of the lawn mowed. Public Works Foreman reported that they are busy with the road construction project and other road repair.

13. **Utility Committee Report:** Alderperson Mohr-

- a. Discussion and Possible Action on Wisconsin Department of Natural Resources NR-208 ó Compliance Maintenance Resolution #5-2019

**MOTION: Stroik/Rudie**

*Motion to approve the Wisconsin Department of Natural Resources NR-208 Compliance Maintenance Resolution #5-2019*

**Voice Vote: All Ayes - MOTION CARRIED**

Operator Ron Anderson informed the council that water and sewer is completed up to Fourth Street. The first two blocks on Birch are off of the temporary water and back on their regular water lines. Well three is back online and running.

14. **Finance and Personnel Committee Report:** Alderperson McCarthy

- a. Discussion and Possible Action Resolution #4-2019 for Wisconsin Public EmployersøGroup Health Insurance Program

**MOTION: Stroik/Rudie**

*Motion to approve Resolution #4-2019 for the Wisconsin Public Employer's Group Health Insurance Program.*

**Voice Vote: All Ayes - MOTION CARRIED**

15. **Park and Cemetery Committee Report:** Alderperson Hubbard

- a. Discussion and Possible Action on Purchasing Mulch

**MOTION: Stroik/Blaser**

*Motion to approve the purchase of a truck load of mulch for the parks not to exceed \$1,800.*

**Roll Call Vote: All Ayes - MOTION CARRIED**

Public Works Forman Rank informed the council that the new water line is in at Honey Park for the shelter. The Footings and walls for the trailhead were being poured today.

16. **Planning Committee Report:** Alderperson Blaser

- a. Discussion and Possible action on Bay Lake Regional for 20 Year Comprehensive Plan

**MOTION: Rudie/Stroik**

*Motion to approve hiring Bay Lake Regional for the 20 year Comprehensive Plan.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

b. Discussion and Possible action on building permit for We Energies and Sue Hertwig

**MOTION: Stroik/Rudie**

*Motion to approve the building permit for WE Energies and Sue Hertwig.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

c. Discussion and Possible action on Rental Maintenance Ordinance ó Leave lay already passed under Health, Protection and Licensing.

17. **Clerk Treasurer's Report:** Clerk reported we are gearing up for Clerk/Treasurer Institute through the University of Wisconsin Green Bay in July.

18. **Attorneys Report:** Attorney Sloma reported that she will be attending the annual Attorney's seminar next week.

19. **Mayor's Report:** Mayor Beaton did not have any report.

20. Adjournment at 6:40 PM.

**MOTION: Stroik/Rudie**

*Motion to adjourn.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

Respectfully Submitted,  
Kim Gruetzmacher, Clerk Treasurer