

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, August 1, 2019 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Debbie Rudie, Marie Blaser, Josh McCarthy, Matthew Stroik, Nanette Mohr, Sandra Hubbard, Clerk Treasurer Kim Gruetzmacher, Fire Chief Kurt Hicks, Assistant Fire Chief Tim Via, Utility Operator Ron Anderson, Attorney Katie Sloma, Jake Steldt, and Public Kevin Smith, Rod Fifield, and Heather Fifield from Gillett Historical Society. Police Chief Kevin Schneider, and Public Works Foreman Shane Rank were excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Rod Fifield addressed the council on behalf of the Gillett Historical Society. The association is dealing with a declining and aging board and is looking for new membership and ideas to help the Historical Society function. The historical society would like to partner with the council and have an alderperson on their board to assist with promoting and sharing the history of Gillett. They are not looking for any financial backing as they do have funding on their own. The Mayor recommended that the historical society come to our next Tourism & Marketing meeting on August 21st to meet and discuss options further.
4. Discussion & possible action on minutes for July 11, 2019
MOTION: Rudie/Stroik
Motion to approve the minutes from July 11, 2019.
Voice Vote: All Ayes - **MOTION CARRIED**
5. **CDA Report:** Alderperson McCarthy reported they did not have a meeting in July due to scheduling conflicts and they are scheduled to meet August 21st at 6pm.
6. **Library Report:** Alderperson Rudie óWritten report
Alderperson Rudie reported that the summer reading program continues and they have had great attendance for it this year. The summer market continues and the new staff member is working out great.
7. **Tourism & Marketing Commission Report:** Jake Steldt reported they also did not have a meeting in July due to scheduling conflicts and are scheduled to meet August 21st after the CDA meeting. Steldt did say that there is a committee that is working on the 75th Diamond Jubilee Anniversary for the City and the next planning meeting is Monday, August 5th at 6pm at the Cracked Cup.
8. **Financial Report:** Kim Gruetzmacher
 - a. Updated Monthly Check Register Provided
MOTION: McCarthy/Stroik
Motion to approve the July check register with the voided check #3353 as printed.
Roll Call Vote: All Ayes - **MOTION CARRIED**
9. **Police Department Report:** Police Chief Kevin Schneider was excused
 - a. Discussion on Incident Summary Report óprovided the incident report.
 - b. Discussion on Training and Public Relations ó Clerk reported that Officer Wagner and Chief Schneider attended counteract training on July 19th at the Lake Geneva Police Department. The school paid for the training fees. Also on July 19th Officer Brad Shearer attended the library's super hero day and he read a book to the children.
10. **Fire Department Report:** Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report ó Chief Hicks reported they had 3 calls in July of which 2 were lift assists and the third was to assist with the storm damage in Mountain. The department was called out on Saturday, July 20th as a strike team to assist with brush

clearing and house checks. They worked both the 20th and 21st to assist the Oconto County Emergency Management. The department has their corn roast coming up on Friday, August 9th which is their major fund raiser for the year. Next Tuesday the department has training in the Oconto Falls burn tower to work on ladder and entry training. The department has elected a new training officer which will be Rick Raatz and the new assistant chief will be Tim Via.

11. **Health, Protection and License Committee Report:** Alderperson Rudie
 - a. Discussion and Possible Action on Oconto County Youth Fair Picnic License
MOTION: McCarthy/Blaser
Motion to approve the Oconto County Youth Fair Picnic License and annual use of the bleachers.
Voice Vote: All Ayes - **MOTION CARRIED**
 - b. Discussion and Possible Action on a Rental Maintenance Ordinance ó leave lay, per Attorney we will create a resolution to add the carbon monoxide wording to the ordinance.
12. **Board of Public Works Committee Report:** Alderperson Stroik reported that the Birch Street project is going well and the black dirt should be done tomorrow. The landscaping is getting done on the road project from last year and this year.
13. **Utility Committee Report:** Alderperson Mohr reported that that Birch Street project is going well. Utility Operator Ron Anderson reported that the department survived the power outage in July that was for almost 19 hours. He kept the power on with a generator at one well station which kept the water going for the City. The new part-time employee is working out great!
14. **Finance and Personnel Committee Report:** Alderperson McCarthy
 - a. Discussion and Possible Action on Proposed project and RD Funding Front Loader ó no action.
 - b. Discussion and Possible Action on closing Peshtigo National Bank/Horick Account
MOTION: Rudie/Stroik
Motion to approve closing the Peshtigo National Bank/City Horick savings account for \$235.97 into the City general fund.
Roll Call Vote: All Ayes - **MOTION CARRIED**
15. **Park and Cemetery Committee Report:** Alderperson Hubbard reported that the trailhead restroom building should be here the end of August. In the July storm there was damage to three sections of fence up at the Orby Jones Complex. Hubbard spoke with landownerø family and they have agreed to pay for ½ of the repairs since it was their tree that fell on the fence.
16. **Planning Committee Report:** Alderperson Blaser reported that there is interest in a Ridgewood Lot, so committee is waiting to see if an offer comes in.
17. **Clerk Treasurer's Report:** Clerk reported her and deputy attended the UWGB Clerk Treasurer Institute the 3rd week of July. Chelsea graduated from the 4 year treasurerø complete class and Kim graduated from her treasurerø portion of the institute that was 3 years. The municipal clerkø convention will be in August and Kim will be attending.
18. **Attorneys Report:** Attorney Sloma reported that her office is working on two small claims cases in regards to owed personal property taxes that have not been paid. She is also working with the City on a couple raze orders.
19. **Mayor's Report:** Mayor Beaton reported that he is grateful that the storms that were a couple weeks ago spared the City. He also reported that the Diamond Jubilee for the 75th Anniversary of Gillett is in the planning phase and the next meeting is Monday, August 5th at 6pm at the Cracked Cup. He is pleased with the progress on the Birch Street project.
20. Adjournment at 6:38 PM.
MOTION: McCarthy/Blaser
Motion to adjourn.
Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Kim Gruetzmacher, Clerk Treasurer