

CITY OF GILLETT COMMON COUNCIL  
NOTICE OF REGULAR MEETING  
COUNCIL CHAMBERS  
150 N McKenzie Ave., Gillett, WI  
MINUTES

**Thursday, September 5, 2019 at 6:00 PM**

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

**Roll Call**

**Present:** Mayor James Beaton, Alderpersons Debbie Rudie, Marie Blaser, Josh McCarthy, Matthew Stroik, Nanette Mohr, Sandra Hubbard, Clerk Treasurer Kim Gruetzmacher, Police Chief Kevin Schneider, Fire Chief Kurt Hicks, Utility Operator Ron Anderson, Attorney Katie Sloma, and Public Warren Bluhm, Times Herald Editor, and Kevin Smith. Public Works Foreman Shane Rank was excused. Jake Steldt was absent.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** None

4. Discussion & possible action on minutes for August 1, 2019

**MOTION: Mohr/Blaser**

*Motion to approve the minutes from August 1, 2019 as printed.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

5. **CDA Report:** Alderperson McCarthy reported that the committee met last month and took care of a few issues at the campground as well as discussed advertising for 2020 in the Discovery Guide. They also addressed new rates for 2020. Next meeting is September 18, 2019 at 6pm.

6. **Library Report:** Alderperson Rudie óWritten report

Alderperson Rudie reported that the summer reading program went well and the summer market ended on August 29<sup>th</sup>. The checker board is in place and the library has two sets of checkers that can be checked out by the public. Mr. Zimmerman has seven Tech Ed students so they will be finishing the pergola soon. Library Board's next meeting is September 25<sup>th</sup>.

7. **Tourism & Marketing Commission Report:** Jake Steldt was absent. The Mayor reported that the Diamond Jubilee next committee meeting is September 9<sup>th</sup> at 7pm at the Cracked Cup.

8. **Financial Report:** Kim Gruetzmacher

- a. Updated Monthly Check Register Provided

**MOTION: Mohr/Blaser**

*Motion to approve the August check register.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Kevin Schneider

- a. Discussion on Incident Summary Report óprovided the incident report.

- b. Discussion on Training and Public Relations ó Chief reported that the squad had an incident with a deer and there are a few items that need to be repaired; however, the squad is still drivable and it's hardly noticeable. The Oconto County Fair went well and only had a couple incidents which has been less than in the past. The department is working at completing their annual firearms training. For public relations, Chief attended the Gillett teacher in service day and spoke with staff regarding the types of items they are seeing with students to make teachers aware. Officer Vanden Heuvel will be done with field training by the end of this month.

10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report ó Chief Hicks reported they had 1 call in September which was for a gas meter broken off on Main Street. The department recently completed training of a simulated call of a structure fire at Pat's Market. Department is

hosting driver operator class which will be a two month course. The department's corn roast fundraiser went well on the 9<sup>th</sup> of August, and they also took trucks to the Labor Day parade in Suring. Annual compressor test was completed yesterday and everything checked out good.

**11. Health, Protection and License Committee Report:** Alderperson Rudie

- a. Discussion and Possible Action on Operator Licenses

**MOTION: Blaser/McCarthy**

*Motion to approve the Operators Licenses for Jane Keshemberg and Rose Gomber.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

**12. Board of Public Works Committee Report:** Alderperson Stroik

- a. Discussion and Possible Action on Proposed project and RD funding Front Loader

**MOTION: Mohr/Hubbard**

*Motion to accept the RD funding for the front end loader.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

- b. Discussion and Possible Action on accepting the Estimate from Dearco for \$938 to repair the window at 137 S Lake Zahn's Garage.

**MOTION: Rudie/Blaser**

*Motion to approve the estimate from Dearco for \$938 to repair the window at 137 S Lake Street for Zahn's Garage.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

- c. Discussion and Possible Action on Pay Request #7 -\$184,100.11

**MOTION: McCarthy/Mohr**

*Motion to approve pay request #7 for \$184,100.11.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

Alderperson Stroik reported that the road construction on Birch is 99% complete and the USDA did their walk through today. There are only a couple small items to fix.

**13. Utility Committee Report:** Alderperson Mohr reported that

- a. Discussion and Possible Action on Pay Request #7 \$78,586.90 Sewer portion, \$70,460.03 Water portion- total \$149,046.93

**MOTION: Stroik/McCarthy**

*Motion to approve pay request #7 in the amount of \$78,586.90 for sewer.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

**MOTION: Hubbard/Rudie**

*Motion to approve pay request #7 in the amount of \$70,460.03 for water.*

**Roll Call Vote:** All Ayes - **MOTION CARRIED**

- b. Discussion and Possible Action on generator and well #2 ó Leave Lay

**MOTION: Stroik/Hubbard**

*Motion to ask for more quotes.*

**No Voice Vote - MOTION NOT CARRIED**

Alderperson Mohr had Utility Operator Anderson explain the need for a back-up generator. Mayor requested for information and at least two quotes to be presented.

**14. Finance and Personnel Committee Report:** Alderperson McCarthy reported committee is waiting for numbers to come in so they can start working on budget.

**15. Park and Cemetery Committee Report:** Alderperson Hubbard reported that the trailhead restroom building has been placed in the park. Also two flowering crab trees will be placed in Zippel Park in remembrance of Donald Blumrich and the Draths by the Drath family.

- a. Discussion and Possible Action on setting a fee for parking in the park for ATV/UTV/Snowmobile trail use at \$3 per stay. Seasonal passes will be available at City Hall for \$20 per season (ATV UTV season/ Snowmobile season)

**MOTION: Stroik/Blaser**

*Motion to approve the fee for parking in the park for ATV/UTV/Snowmobile trail use at \$3 per stay and seasonal passes for \$20 per season (ATV/UTV season / snowmobile season).*

**AMENDED MOTION: Stroik/Blaser**

*Motion to approve the fee for parking in the park for ATV/UTV/Snowmobile trail use at \$3 per stay and seasonal passes for \$20 per season (ATV/UTV season / snowmobile season) to begin January 1, 2020.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

16. **Planning Committee Report:** Alderperson Blaser stated nothing new to report.
17. **Clerk Treasurer's Report:** Clerk reported she and deputy clerk will be attending Wisconsin Municipal Court Clerk's Conference the end of September.
18. **Attorneys Report:** Attorney Sloma stated no new report.
19. **Mayor's Report:** Mayor Beaton reported Diamond Jubilee is schedule for October 5, 2019.
20. Adjournment at 7:03 PM.

**MOTION: Mohr/Blaser**

*Motion to adjourn.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

Respectfully Submitted,  
Kim Gruetzmacher, Clerk Treasurer