

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Thursday, October 3, 2019 at 6:00 PM

1. **Mayor Beaton called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Mayor James Beaton, Alderpersons Debbie Rudie, Marie Blaser, Josh McCarthy, Matthew Stroik, Nanette Mohr, Sandra Hubbard, Clerk Treasurer Kim Gruetzmacher, Police Officer Mason Wagner, Fire Chief Kurt Hicks, Utility Operator Ron Anderson, Public Works Foreman Shane Rank, Attorney Katie Sloma, and Public Warren Bluhm, Times Herald Editor, Kevin Smith, Jake Steldt, Megan Martinez, Irene Drake, Steve Vandermause, Deanna Vandermause, Troy Sherman, and Oconto County Officer Keven Thomson. Police Chief Kevin Schneider was excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** Irene Drake informed Council that she was available if anyone had any questions regarding the Diamond Jubilee.
4. Discussion & possible action on minutes for September 5, 2019

MOTION: Mohr/Rudie

Motion to approve the minutes from September 5, 2019 as printed.

Voice Vote: All Ayes - **MOTION CARRIED**

*****MOTION: McCarthy/Stroik**

Motion to move agenda item #14 before #5.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **Finance and Personnel Committee Report:** Alderperson McCarthy
 - a. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.
MOTION: Stroik/Hubbard
Motion to go into closed session pursuant to 19.85 (1c) Wis. Stats. to included everyone at table and the Oconto County Officer.
Roll Call Vote: All Ayes - **MOTION CARRIED**
Went into closed session at 6:03pm.
 - b. Committee will return to open session and may take action on matters discussed in closed session. ó
Returned to open session at 6:56pm.

MOTION: Stroik/Blaser

Motion to accept separation agreement between City Council and Mayor James Beaton.

Voice Vote: All Ayes - **MOTION CARRIED**

6. **CDA Report:** Alderperson McCarthy reported that there may be some changes to the campground next year. Committee's next meeting is October 16, 2019 at 6pm.
7. **Library Report:** Alderperson Rudie óWritten report
Alderperson Rudie reported that the library is getting ready for the haunted house this year with the theme Wizard of Oz. There will be advanced tickets available for purchase. Janie is back providing the outreach program to the Daycare and Assisted Living facilities. The pergola is almost finished.
8. **Tourism & Marketing Commission Report:** Jake Steldt reported that the trails signs are being redesigned and the Diamond Jubilee is this weekend.

9. **Financial Report:** Kim Gruetzmacher
- a. Updated Monthly Check Register Provided
MOTION: Mohr/Stroik
Motion to approve the September check register as printed.
Roll Call Vote: All Ayes - **MOTION CARRIED**
10. **Police Department Report:** Police Chief Kevin Schneider was excused, Officer Wagner reported
- a. Discussion on Incident Summary Report óprovided the incident report.
 - b. Discussion on Training and Public Relations ó Officer Wagner reported that Officer Vanden Heuvel has finished his field training and is now working on his own. The department continues to work on their annual firearms trainings at the range. Chief Schneider and Officer Hoefl participated in the mock training with the Fire Department at the old Woodlands Nursing Home building this past week. Alderperson Stroik addressed the department to watch traffic on North McKenzie in the morning as there was another person who recently ran the school bus red lights.
11. **Fire Department Report:** Chief Hicks
- a. Discussion on Training, Public Relations, and Incident Summary Report ó Chief Hicks reported they had a call on September 6 to assist Oconto Falls with traffic control with a gas line break, and the second call was today which was a Mavis call. This month is fire prevention month so the department will have the Daycare come to the fire house and tour on October 9th. On October 11th the department will be at the Elementary and High School running fire drills with all classes. On October 17th the department will have a joint meeting with Underhill Fire Department to go through their agreement. For training the department had a full scale mock disaster where they utilized the old Woodland Nursing Home building. They worked with the Gillett Police Department and EMS along with Underhill Fire Department.
12. **Health, Protection and License Committee Report:** Alderperson Rudie
- a. Discussion and Possible Action on Operator Licenses for Jenny Neumann and Cynthia Wolford
MOTION: Mohr/Hubbard
Motion to approve the Operators Licenses for Jenny Neumann and Cynthia Wolford.
Voice Vote: All Ayes - **MOTION CARRIED**
 - b. Discussion and Possible Action on Alcohol License for Diamond Jubilee
MOTION: Stroik/Blaser
Motion to approve the alcohol license for Diamond Jubilee.
Voice Vote: All Ayes - **MOTION CARRIED**
13. **Board of Public Works Committee Report:** Alderperson Stroik
- a. Discussion and Possible Action on AG Electric Service street light repair
MOTION: Mohr/Blaser
Motion to approve AG Electric Service for street light repair in the amount of \$875.93.
Roll Call Vote: All Ayes - **MOTION CARRIED**
 - b. Discussion and Possible Action on First Street retaining wall to be completed by Apple Valley for \$6,594.63
MOTION: Rudie/Blaser
Motion to approve \$6,594.63 to Apple Valley Nursery Orchard for completing First Street retaining wall.
Roll Call Vote: 5 Ayes, Mohr Abstained - **MOTION CARRIED**
 - c. Discussion and Possible Action on Pay Request #8
MOTION: Mohr/Blaser
Motion to approve pay request #8 for \$73,399.23 to DeGroot.
Roll Call Vote: All Ayes - **MOTION CARRIED**

Public Works Foreman Rank reported that the leaf vac is all ready to go. They currently are working on drainage ditches with all the moisture we have this year. Monday is the last day for brush chipping.

14. Utility Committee Report: Alderperson Mohr

- a. Discussion and Possible Action on Pay Request #8

MOTION: Stroik/Rudie

Motion to approve pay request #8 in the amount of \$49,250.27 to DeGroot for water.

Roll Call Vote: All Ayes - **MOTION CARRIED**

MOTION: Stroik/Rudie

Motion to approve pay request #8 in the amount of \$49,250.27 to DeGroot for sewer.

Roll Call Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and Possible Action on generator and well #2

MOTION: Stroik/Hubbard

Motion to approve generator bid and surge protector for \$102,913 to be split between years 2019 and 2020.

Roll Call Vote: All Ayes - **MOTION CARRIED**

Utility Operator Anderson reported that they are watching the wastewater treatment plant with all the rain we keep getting. The Utility will have a pump house open during the Diamond Jubilee for the public to come and see.

15. Park and Cemetery Committee Report: Alderperson Hubbard

- a. Discussion and Possible Action on voluntary donation box to be put in Zippel Park parking lot for ATV/UTV/Snowmobile parking

MOTION: Stroik/Rudie

Motion to approve voluntary donation box to be put in Zippel Park parking lot for ATV/UTV/Snowmobile parking.

Voice Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and Possible Action on Cemetery Headstone Repair by Oconto County Monument for \$2,795

MOTION: Mohr/Rudie

Motion to approve cemetery headstone repair by Oconto County Monument for \$2,795.

Roll Call Vote: All Ayes - **MOTION CARRIED**

- c. Discussion and Possible Action on Special Event permit for City's Diamond Jubilee

MOTION: Mohr/Stroik

Motion to approve special event permit for City's Diamond Jubilee.

Voice Vote: All Ayes - **MOTION CARRIED**

16. Planning Committee Report: Alderperson Blaser stated nothing new to report.

17. Clerk Treasurer's Report: Clerk reported she and deputy clerk attended the Wisconsin Municipal Court Clerk's Conference this past week and received the certification needed for our municipal court. Representative Jeff Mursau will be in attendance of the City's Diamond Jubilee on Saturday at 5pm.

18. Attorneys Report: Attorney Sloma stated no new report.

19. Mayor's Report: Mayor Beaton

20. Adjournment at 7:28 PM.

MOTION: Stroik/Mohr

Motion to adjourn.

Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted,
Kim Gruetzmacher, Clerk Treasurer