

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, January 2, 2020 at 6:00 PM

1. **Interim Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

Roll Call

Present: Alderpersons Marie Blaser, Matthew Stroik, Nanette Mohr, Sandra Hubbard, Interim Mayor Josh McCarthy, Clerk Treasurer Kim Gruetzmacher, Police Chief Kevin Schneider, Fire Chief Kurt Hicks, Utility Operator Ron Anderson, Public Works Foreman Shane Rank, and Attorney Katie Sloma. Alderperson Debbie Rudie and Jake Steldt were absent.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **PUBLIC INPUT:** None
4. Discussion & possible action on minutes for December 5, 2019
MOTION: Mohr/Blaser
Motion to approve the minutes from December 5, 2019 as printed.
Voice Vote: All Ayes - **MOTION CARRIED**
5. **CDA Report:** Interim Mayor McCarthy reported that next meeting is Wednesday, January 15th at 6pm.
6. **Library Report:** Alderperson Rudie was absent –no report
7. **Tourism & Marketing Commission Report:** Jake Steldt was absent, no report.
8. **Financial Report:** Kim Gruetzmacher
 - a. Updated Monthly Check Register Provided
MOTION: Stroik/Mohr
Motion to approve the check register for December as printed.
Roll Call Vote: All Ayes - **MOTION CARRIED**
9. **Police Department Report:** Police Chief Schneider
 - a. Discussion on Incident Summary Report –provided the incident report.
 - b. Discussion on Training and Public Relations – Chief reported that all officers attended training with the County for how to look for human trafficking. For public relations the officers have been attending sporting events and completing school checks daily to keep a presence.
10. **Fire Department Report:** Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report – Chief Hicks reported they had zero calls this past month. For training the department has 8 members going to officer training provided in Suring through NWTC. They also have their newest member going to entry level A & B training.
11. **Health, Protection and License Committee Report:** Alderperson Rudie absent, no report.
12. **Board of Public Works Committee Report:** Alderperson Stroik
 - a. Discussion and Possible Action on Front End Loader Purchase
MOTION: Blaser/Hubbard
Motion to approve the purchase of the Front End Loader from Brooks for the purchase of \$149,000.
Roll Call Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and Possible Action on Road Construction for North Harding, Orchard Circle and East & West First Street

MOTION: Mohr/Blaser

Motion to approve engineering costs of \$32,000 for Road Construction for North Harding, Orchard Circle and East & West First Street.

Roll Call Vote: All Ayes - MOTION CARRIED

Ayres design work will be paid with funds from the Wheel tax account. Alderperson Stroik thanked public works for all their work with snow removal. Public Works Foreman Rank reported that all department work together for snow removal (utility, public works and the police department).

Christmas lights will be taken down from Main Street tomorrow.

13. Utility Committee Report: Alderperson Mohr

- a. Discussion and Possible Action on Road Construction for North Harding, Orchard Circle and East & West First Street

MOTION: Stroik/Hubbard

Motion to approve the engineering costs for Ayres for road construction for North Harding, Orchard Circle and East & West First Street in the amount of \$279,475.

Roll Call Vote: All Ayes - MOTION CARRIED

Utility Operator Anderson reported generator project was going well but currently is at a standstill waiting for a part to show up that hasn't yet. SCADA system was down for 4-5 days and department had to do things manually. They are working on fixing some programming so that this doesn't happen again.

14. Finance and Personnel Committee Report: Alderperson McCarthy reported next meeting will be Monday, January 20th where the committee will discuss financing options for the front end loader purchase.

15. Park and Cemetery Committee Report: Alderperson Hubbard reported they will have a meeting on January 20th following finance committee to wrap up the trailhead project that needs to be completed in 2020.

16. Planning Committee Report: Alderperson Blaser no new report, committee will have a joint meeting with CDA committee on January 15th at 6pm to discuss the 20 year comprehensive plan. Also need to get ahold of Laura Drennen to get a current inspection report; as her report was 8 months old.

17. Clerk Treasurer's Report: Clerk

- a. Discussion & possible action on Mayor's election inspector appointments for a two year term: Carol Swim, Betty Bubolz, Theresa Nelson, Kevin Smith, Darlene Fleischmann, Pat Fisher, Autumn Covert, Jane Frederick, Leone Christensen, Chuck Mohr, Marlene Wozniak, and Marie Blaser. – Leave Lay until February meeting; no quorum to vote.

Department is working on wrapping up year-end items as well as getting ready for the audit.

18. Attorneys Report: Attorney Sloma stated no new report.

19. Mayor's Report: Interim Mayor McCarthy reported that he has it narrowed down to two individuals to fill his seat on council for the remainder of his term since he will be running for the Mayor seat in April.

20. Adjournment at 6:23 PM.

MOTION: Stroik/Blaser

Motion to adjourn.

Voice Vote: All Ayes - MOTION CARRIED

Respectfully Submitted,
Kim Gruetzmacher, Clerk Treasurer