

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES
Thursday, March 5, 2020 at 6:00 PM

1. **Interim Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited. -Roll Call:**

Present: Alderpersons Marie Blaser, Nanette Mohr, Sandra Hubbard, Debbie Rudie, Matthew Stroik, Interim Mayor Josh McCarthy, Clerk Treasurer Kim Gruetzmacher, Police Chief Kevin Schneider, Utility Operator Ron Anderson, Public Works Foreman Shane Rank, Jake Steldt, and Attorney Katie Sloma. Fire Chief Kurt Hicks was excused. Public present Kevin Smith, Megan Martinez, Will Kline of Oconto County New View Industries, Mike Reimer of Oconto County Health & Human Services, and Trace Hubbard of Ayres & Associates.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **PUBLIC INPUT:** Mike Reimer from Oconto County Health & Human Services addressed council regarding the expansion project that is being planned for New View Industries located on Park Street. The proposal would include a \$1.2 million addition that would include a training center for children and a NEW Beginnings Store. Currently New View & Oconto County are applying for federal grants, which will be awarded in July 2020.

Alderman Mohr informed the council that 11 Gillett businesses were voted the Best of Oconto County in a recent edition of the Times Herald, which is great to see.

4. Discussion & possible action on minutes for February 6, 2020

MOTION: Mohr/Rudie

Motion to approve the minutes from February 6, 2020 as printed.

Voice Vote: All Ayes - **MOTION CARRIED**

5. **CDA Report:** Interim Mayor McCarthy reported there was no meeting last month, no new report.

6. **Library Report:** Alderman Rudie reported the board is in the process of hiring a new library director, library aid, and cleaning person. They believe they have found a person to hire to do both the library aid and cleaning position. They are interviewing for the director position. One person has been interviewed, and the second will be interviewed tomorrow. A decision for the new director will be made by the board by the end of the day tomorrow with the offer going to one of the interviewed.

7. **Tourism & Marketing Commission Report:** Jake Steldt reported there was no meeting last month, no new report.

8. **Financial Report:** Kim Gruetzmacher

- a. Updated Monthly Check Register Provided

MOTION: Mohr/Blaser

Motion to approve the check register for February as printed.

Roll Call Vote: All Ayes - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Schneider

- a. Discussion on Incident Summary Report –provided the incident report.
- b. Discussion on Training and Public Relations – Chief reported that Officer Shearer gave his two-week notice as he was hired full-time by the Oconto Police Department. The department is working on field sobriety training. Officer Hoeft will be starting training to become a field trainer for new officers on the department.

10. **Fire Department Report:** Chief Hicks- Excused, written report provided. Report included that the department had two calls this past month – house fire in Underhill and a lift assist in Underhill. The

department is still working on their officer schooling, and the department's meat raffle is coming up this next Saturday March 14th at Spirits from 4pm-8pm.

a. Discussion on Training, Public Relations, and Incident Summary Report

11. **Health, Protection and License Committee Report:** Alderperson Rudie reported that Officer Shearer turned in his resignation and Chief Schneider feels that hiring Officer Hanson will be good with the team that they currently have at this point. At this time, there is no need to hire an additional part-time officer beyond Officer Hanson.

a. Discussion and Possible Action on Hiring Part-time Officer

MOTION: Blaser/Stroik

Motion to approve hiring James Hanson as a part time officer for the police department to start next week.

Voice Vote: All Ayes - **MOTION CARRIED**

12. **Board of Public Works Committee Report:** Alderperson Stroik reported that the department is working on finishing the picnic tables and working on road construction items. The loader may be here by next week.

a. Discussion and Possible Action on mailbox ordinance

MOTION: Rudie/Blaser

Motion to approve the mailbox ordinance to include correction under item B number 3 to read no mailbox obstructions within ten feet of any fire hydrant.

Voice Vote: All Ayes - **MOTION CARRIED**

13. **Utility Committee Report:** Alderperson Mohr reported PLC has been checking the sewer on Forest Avenue and the line has been having backups and there is a dip in the line. There is a business and four households that are on that line so it is a safety issue and we need to have this fixed immediately.

a. Discussion and Possible Action on declaring Forest Avenue emergency repair on sewer line

MOTION: Hubbard/Stroik

Motion to declare Forest Avenue an emergency repair to sewer line.

Roll Call Vote: All Ayes - **MOTION CARRIED**

Utility Operator Anderson reported that we are waiting for WE Energies to shut off the power to the well station so that we can get the generator up and going. The department is getting the road construction items done and are getting ready for spring.

14. **Finance and Personnel Committee Report:** Alderperson McCarthy reported no meeting this past month, no new report.

15. **Park and Cemetery Committee Report:** Alderperson Hubbard reported no new report. Public Works Foreman Rank reported that once the weather get nicer the trailhead will be finished up.

16. **Planning Committee Report:** Alderperson Blaser reported that the committee is working on the 20 year comprehensive plan.

17. **Clerk Treasurer's Report:** Clerk reported that auditors were here last month and now the office is working to wrap up with the auditors.

18. **Attorneys Report:** Attorney Sloma no new report.

19. **Mayor's Report:** Interim Mayor McCarthy no new report.

20. Adjournment at 6:35 PM.

MOTION: Mohr/Rudie

Motion to adjourn.

Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted by
Clerk Treasurer Kim Gruetzmacher