

**CITY OF GILLETT**  
**PUBLIC WORKS COMMITTEE**  
Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124  
**TUESDAY, JUNE 2, 2020 AT 6:00 PM**  
**MINUTES**

**Meeting Called to Order** by Chairperson Stroik at 6:00 PM

**Roll Call Present:** Alderpersons Matthew Stroik, Nanette Mohr and Gary Spaulding

**Also Present:** Clerk Treasurer Kim Gruetzmacher, Mayor Josh McCarthy, Alderpersons Sandy Hubbard, Marie Blaser, Debbie Rudie, and Public Works Foreman Shane Rank. Public present Jake Steldt, Mark Winkler, Mike Lambrecht, Josh Arndt, and Wendy Vorpal. Present via Zoom Meeting was Kimberly Bradley with Wisconsin Department of Transportation.

**Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.**

**PUBLIC INPUT:** Clerk presented email that was sent in by Steven Johnson that was read aloud with his support for the Truck Show. Jake Steldt addressed committee stating that the Truck Show has the support from Tourism & Marketing Committee for the Truck Show and the 4<sup>th</sup> of July.

**AGENDA ITEMS:**

1. Discussion and Possible Action on approval of minutes from April 6, 2020

**MOTION: Mohr/Spaulding**

*Motion to approve the minutes from April 6, 2020.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

**\*\* MOTION: Mohr/Spaulding \*\***

*Motion to move agenda item #5 to item #2.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

2. Discussion and Possible Action on State DOT Road Construction – Kimberly Bradley from Wisconsin Department of Transportation addressed committee regarding the Hwy 22 project that is projected to be completed in 2026. The State needs to know if and where the City wants parking lanes because this will be a cost to the City. The State needs a decision from the City very soon because this is a large part of the design. Public Works Committee will place this on the next agenda to discuss further and get an answer to Kimberly by end of July. Alderperson Rudie requested a list of info prepared by the State regarding the pricing and such as well as a copy of the Traffic Count study that was conducted. Kimberly will email this information to the Clerk and Public Works Forman. Committee stated by August 6<sup>th</sup> Council meeting we will have a decision for the State.

3. Discussion and Possible Action on Truck Show Parade – Committee is good with the parade route and Public Works Forman Rank will have Main Street lights off for 9PM.

**MOTION: Spaulding/Mohr**

*Motion to approve the Truck Show parade route.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

4. Discussion and Possible Action on 4<sup>th</sup> of July Parade – Due to construction discussion was had on the best route to utilize for the parade since the Highway will need to be detoured. Parade participants will start at school and go down Fourth Street to Birch Street and proceed on E Main ending by The Flower Shoppe. Large trucks will be parked between Elm & Birch on Highway 22 and overflow will park along S. Elm and be worked into the parade as the parade enters the Highway off Birch Street. Mike Lambrecht is working on getting the State approval. City Clerk will make corrections to presented parade proposal and forward to Oconto County Highway Commissioner tonight for their meeting later this week.

**MOTION: Mohr/Spaulding**

*Motion to approve the 4<sup>th</sup> of July parade proposal as presented.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

5. Discussion and Possible Action on Mobile Home Park Driveways on E. First Street – Chairperson Stroik informed committee of letters that City is receiving from the Mobile Home Park owner’s attorney regarding the 11 driveways on E. First Street. The City will cover the cost of one driveway within the construction project but per our Ordinance, any other driveways are to be completed at the cost of the property owner. Mobile Home Owner’s attorney was questions if this needs to be paid in a lump sum or if they can finance through the City. Since this is approximately \$3,400 the committee decided, lump sum payment will be invoiced to property owner.

**MOTION: Mohr/Spaulding**

*Motion to bill lump sum of what cost of 10 driveways on E First Street cost with terms of payment within 30 days or interest will be charged.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

6. Set Next Meeting Date- June 30, 2020 at 5 PM

7. Adjournment at 6:43 PM.

**MOTION: Mohr/Spaulding**

*Motion to adjourn.*

**Voice Vote:** All voting aye. – **MOTION CARRIED**

Respectfully Submitted by  
Clerk Treasurer Kim Gruetzmacher